

WOODBURY PARISH COUNCIL

Wednesday, 13 November 2019

MINUTES OF A MEETING HELD at 7.30pm on 11th NOVEMBER 2019 in the THE VILLAGE HALL, WOODBURY SALTERTON.

Present: Cllrs S Andrews, D Atkins, P Bricknell (acting Chairman), R Cullen, G Jung, M Hesketh, G Murrin and J Pyne.

Also present: Two members of the Public. Mr T Bennett (TW).

19/360	Public Session A member of the Golf Club management spoke in favour of 19/2145/FUL explaining it was a viable commercial response as golf clubs are in general decline. The business currently employs 115 people. The proposed development has been carefully designed to minimise visual impact and the use of golf buggies was deliberately designed to avoid the use of the road. Cllr R Cullen expressed concern over the already congested car park. Cllr G Jung expressed concern over its proximity to an ancient road. A Parishioner expressed concerns over 19/2145/FUL explaining he felt the density of the development as too high, there are concerns over increased traffic and impact on wildlife. He explained a recent horticultural survey has already identified a decline in species in the surrounding area from 200 species in 2009 to 90 in 2019.
19/361	APOLOGIES: To receive any apologies for absence. Cllr R Ball, Mrs C Bennett, Mrs M Edwards, Mrs C McGauley, R. Parr. Cty Cllr R Scott & J Trail. Dst Cllr B Ingham.
19/362	DECLARATIONS OF INTEREST: <i>None.</i>
19/363	ACCOUNTS & FINANCES: The Financial Report to 31 st October 2019, set out below, approved. AIF.
19/364	PLANNING: EXTON: <i>None</i> WOODBURY: <i>None</i> WOODBURY SALTERTON 19/2145/FUL Change of use of land for the siting of 14 no. holiday lodge caravans and associated access and development Woodbury Park Hotel And Golf Club Woodbury Castle Woodbury Exeter Devon EX5 1JJ. <i>Deferred to next meeting to allow a site visit.</i>
19/365	CHAIRMAN'S REPORT: <i>No comments were made.</i>
19/366	PARISH COUNCILLORS' REPORTS: Cllr P Bricknell will attend a LAG meeting on 13th November 2019. Cllr D Atkins will attend a Crealy liaison meeting on the 26th November 2019. Cllr G Jung will attend a flood resilience seminar on 27th November 2019.

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19/367	COUNTY COUNCILLORS' REPORTS: <i>No comments were made.</i>
19/368	DISTRICT COUNCILLORS' REPORTS: Cllr G Jung explained that East Devon ranked 2nd best in the country for minimalising the use of black bags and 10th in the country for recycling. The Woodbury trial for a second bag dedicated to cardboard has now ended. It was decided that this was not to be rolled out as the improvements had been insignificant.
19/369	NEIGHBOURHOOD PLAN: Cllr J Pyne explained he had had comments from Cllr G Murrin suggesting some more positive wording in some areas and the need to highlight traffic problems within the Parish. Cllr G Jung had made comments concerning the green/climate change and zero carbon agenda. Cllr J Pyne stated, at present, the NP states support for green energy and would not support fossil fuels.
19/370	COUNCILLORS' QUESTIONS: Cllr M Hesketh encouraged Cllrs to send pictures and comments concerning topical subjects in the Parish to him as the Twitter account is now operational.

Meeting closed 8.40 pm.

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WOODBURY PARISH COUNCIL FINANCIAL REPORT 1ST APRIL 2019 TO 31ST OCTOBER 2019

1. Summary of Income:-

Summary of income to 31st October 2019	Amount
PRECEPT	£82,285.00
GRANT PAYMENTS	£12,340.88
CIL	£5,320.71
VAT REFUND	£10,557.47
OTHER	£4,218.11
Total income as at 31st October 2019	£114,722.17

2. Summary of Expenditure to Budget:-

Budget Category	Budget 2019/20	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION OFFICE	£4,010.00	£1,809.47	£2,200.53	45.1%
SALARIES & ALLOWANCES	£7,020.00	£3,939.45	£3,080.55	56.1%
NEIGHBOURHOOD PLAN	£17,380.00	£11,360.76	£6,019.24	65.4%
PLAY AREAS	£350.00	£0.00	£350.00	0.0%
ENVIRONMENTAL COSTS	£9,500.00	£15,631.87	-£6,131.87	164.5%
TOILETS & CAR PARK	£16,220.00	£7,629.89	£8,590.11	47.0%
GENERAL RENTS, RATES & SUBS	£13,150.00	£9,700.10	£3,449.90	73.8%
ALLOTMENTS	£1,200.00	£859.14	£340.86	71.6%
P3 SCHEME	£0.00	£25.44	-£25.44	n/a
CONTINGENCIES	£1,000.00	£472.88	£527.12	47.3%
GULLIFORD JOINT COMMITTEE	£700.00	£0.00	£700.00	0.0%
COMMUNITY GRANT SCHEME 2019	£4,700.00	£9,200.00	-£4,500.00	195.7%
COMMUNITY GRANT SCHEME 2018	£2,000.00	£0.00	£2,000.00	0.0%
COOMBE SOLAR FARM FUND 2019 (1)	£0.00	£940.00	-£940.00	n/a
COOMBE SOLAR FARM FUND 2018	£7,479.88	£0.00	£7,479.88	0.0%
CAR PARK RESURFACING FUND	£0.00	£3,370.20	-£3,370.20	n/a
THE ARCH	£1,000.00	£0.00	£1,000.00	0.0%
CIL (5 YEAR BUDGET) (2)	£2,720.00	£0.00	£2,720.00	0.0%
	£15,950.00	£4,692.20	£11,257.80	29.4%
Total as at 31st October 2019	£104,529.88	£69,631.40	£34,898.48	66.6%

(1) reduced by £600 due to 2018 overpayment

(2) CIL budget increased by £1,990 due to further payment received since last report

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3. Bank Reconciliation:-

WPC Bank Balances as at 31st October 2019	Balance
TSB Club, Charity & Trust Account as at 1st April 2019	£46,466.56
<i>add income to 31st October 2019</i>	£114,722.17
<i>less expenditure to 31st October 2019</i>	£69,631.40
<i>less Instant Access bank transfer</i>	-£10,266.39
TSB Club, Charity & Trust Account as at 31st October 2019	£81,290.94
TSB Business Instant Access as at 1st April 2018	£14,721.16
<i>add income to 31st October 2019</i>	£133.29
<i>add Instant Access bank transfer</i>	£10,266.39
<i>less expenditure to 31st October 2019</i>	£0.00
TSB Business Instant Access as at 31st October 2019	£25,120.84
Total WPC Bank Balance as at 31st October 2019	£106,411.78

4. Earmarked Balances:-

Earmarked balances	Estimated amount
ADDITIONAL WORKS TO THE ARCH	£3,000.00
COOMBE FARM SOLAR GRANTS 2019/20	£7,479.88
COMMUNITY GRANT 2019/20	£2,000.00
ESTIMATED PAST CONTRIBUTION FOR BMX TRACK	£1,500.00
RESILIENCE UNSPENT	£2,200.00
CIL	£11,258.17
TOTAL EARMARKED BALANCES	£27,438.05

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5. Transactions since last report:

Transaction date	Transaction Type	Transaction description	Debit amount	Credit amount
25/10/2019	DD	TELESIS LTD OFFICE PHONE	£30.17	
23/10/2019	DC	EAST DEVON DC CIL PAYMENT		£1,992.62
22/10/2019	CHQ	234 MNR MOWERS NEW BLADE WOOD SALT ALLOTMENTS	£25.44	
21/10/2019	DD	MAY 18 - SEPT 19 PENSION CONTRIBUTION	£728.93	
10/10/2019	CHQ	228 WOODBURY SCHOOL 2018 SOLAR GRANT	£520.00	
07/10/2019	CHQ	225 HAGS NEW ZIP WIRE SEAT WOOD SALT	£399.60	
07/10/2019	SO	LEAR C WOODBURY PARISH	£440.00	
02/10/2019	CHQ	237 ICO DATA PROTECTION FEE	£40.00	
01/10/2019	CHQ	236 EDF POWER TO EXTON PLAY AREA	£19.81	
01/10/2019	CHQ	232 SAPPHIRE CLEANING	£18.00	
01/10/2019	DD	EAST DEVON DC REFERENCE: 30309440	£122.00	
01/10/2019	DD	EAST DEVON DC REFERENCE: 30309431	£118.00	
30/09/2019	CHQ	238 FLOWER STREET TOILETS CLEANING	£7,274.21	
27/09/2019	CHQ	233 EDDC GRASS CUTTING	£3,283.20	
27/09/2019	CHQ	231 HMRC TAX & NI	£28.20	
26/09/2019	CHQ	226 TOWN LANE 2 RENT	£60.00	
26/09/2019	CHQ	235 PHS SANITARY SERVICES	£91.80	
26/09/2019	DD	TELESIS LTD REFERENCE: WOOD007	£30.85	
25/09/2019	CHQ	227 WOODBURY TENNIS CLUB GRANT AWARD	£1,609.00	
25/09/2019	CHQ	230 CLERKS AUGUST SALARY	£1,177.94	
16/09/2019	DD	PENNON WATER SRVCS REFERENCE: 2272366501	£9.10	
16/09/2019	DD	PENNON WATER SRVCS REFERENCE: 3158923901	£23.16	
16/09/2019	DD	PENNON WATER SRVCS REFERENCE: 3092033601	£103.83	
16/09/2019	DD	BRITISH GAS TRAD REFERENCE: BGL0054664-0049574	£56.00	
16/09/2019	DD	SOUTH WEST WATER REFERENCE: 1759136001	£16.28	
16/09/2019	DD	SOUTH WEST WATER REFERENCE: 3013538001	£42.30	
09/09/2019	SO	LEAR C WOODBURY PARISH	£440.00	
03/09/2019	CHQ	224 SAPPHIRE CLEANING	£36.00	
02/09/2019	SO	ROBERT MILLER OLD FIRE STATION		£125.00
02/09/2019	DD	EAST DEVON DC REFERENCE: 30309440	£122.00	
02/09/2019	DD	EAST DEVON DC REFERENCE: 30309431	£118.00	
02/09/2019	DC	EAST DEVON DC REFERENCE: PRECEPT		£41,142.50



Clerk & RFO.
8th October 2019.