

# WOODBURY PARISH COUNCIL

Monday, 16 September 2019

## MINUTES OF A MEETING HELD at 7.30pm on 9<sup>th</sup> September 2019 in EXTON VILLAGE HALL, EXTON.

**Present:** Cllrs D Atkins, R Ball, Mrs C Bennett, P Bricknell (acting Chairman), R Cullen, M Hesketh, G Murrin, R Parr and J Pyne. Cty Cllrs R Scott and J Trail. Dst Cllr Ben Ingham.

**Also present:** T. Bennett (TW). Five members of the Public.

<b>19/321</b>	<b>Public Session</b>  A parishioner spoke concerning 19/1594/FUL following a conversation with an EDDC planning officer. She explained the roof tiles would be the same as the existing roof tiles and the plans show a shaded area where the cladding would be. She noted the proposal had nothing that had not already been undertaken on properties in the surrounding area.  A parishioner spoke concerning 19/1204/FUL urging not to support it. He felt it was further development beyond what was allowed and was turning agricultural land into hardstanding.  T. Bennett (TW) explained that he had reviewed the Holm Oak on the public footpath off Church Stile Lane. A parishioner had asked for it to be felled. He felt it was a perfectly healthy tree that had already recently had work undertaken. It posed no immediate threat to surrounding structures. He therefore feels it should be left as it is and reviewed on a bi-annual basis.
<b>19/322</b>	<b>APOLOGIES:</b> Cllrs S Andrews, Mrs M Edwards, G Jung, Mrs C McGauley (Chairman).
<b>19/323</b>	<b>MINUTES:</b> RESOLVED. The Minutes of the Meetings held on 8 <sup>th</sup> July, 22 <sup>nd</sup> July and 19 <sup>th</sup> August 2019 confirmed as a correct record and signed by the Chairman. AIF.
<b>19/324</b>	<b>DECLARATIONS OF INTEREST:</b> Cllr R Parr in relation to 19/1204/FUL.
<b>19/325</b>	<b>ACCOUNTS &amp; FINANCES:</b> RESOLVED. The Financial Report to 31 <sup>st</sup> August 2019, set out below, approved. AIF.

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<p><b>19/326</b></p>	<p><b>PLANNING:</b></p> <p><b>EXTON</b> 19/1104/OUT   Amended plans - construction of detached dwelling (outline application with all matters reserved)   Four Acres Exton Lane Exton Exeter EX3 0PN. NOT SUPPORTED. On the basis of trees under TPO preventing access. Six for, two against.</p> <p><b>WOODBURY</b> 19/1204/FUL   Amended plans - change of use of agricultural land for an overspill car parking area to be used in association with Woodbury Business Park   Land Opposite Woodbury Business Park Woodbury. NOT SUPPORTED. Occupants should consider other forms of transport such as the bus service. Building in the open countryside and outside of the boundary of the business park. This application should be retrospective. AIF (one abstension). 19/1594/FUL   Amended plans - replace flat roof with pitched roof on existing front extension.   8 Long Park Woodbury Exeter EX5 1JB.SUPPORT. AIF.</p> <p><b>WOODBURY SALTERTON</b> 19/1563/FUL   Formation of sand school for horse training/jumping within land already used for equine purposes   Land Adjacent To Oakwell Cottage (road From Cannonwalls Farm To Willowmead) Woodbury Salterton. SUPPORT. But conditional on being solely for private use and there is no lighting on the school. AIF.</p>
<p><b>19/327</b></p>	<p><b>CHAIRMAN'S REPORT:</b> <i>No Chairman comments were made.</i> Cllr G Murrin thanked Cllr P Bricknell for all the help he had given around the resurfacing work in the Exton play area.</p>
<p><b>19/328</b></p>	<p><b>PARISH COUNCILLORS' REPORTS:</b> Cllr M Hesketh explained that he had been to a recent meeting of the Exe Estuary Forum, the meeting was well attended and the Forum is gathering momentum. There will be a foreshore clean-up of plastics at the end of February where they will be looking for volunteers. He also explained that they were talking with the Ordnance Survey to correctly mark the cycle path as an 'amenity trail' as there are still concerns about the speed of cyclists using the trail.</p> <p>Cllr P Bricknell explained that he will be attending a police liaison meeting on Wednesday morning of next week. Cllr D Atkins expressed an opinion that special constables should be re-introduced to police areas such as Woodbury and Lymptone.</p>
<p><b>19/329</b></p>	<p><b>COUNTY COUNCILLORS' REPORTS:</b> Cty Cllr R Scott explained that the community speed watch is now on the cusp of being re-established. The rules governing it have been considerably relaxed, for example, the police are not required to be in attendance. However, all participants will need to be retrained before undertaking speed watch operations.</p> <p>Cty Cllr J Trail explained the progress that he had made with the Exe Estuary management - a new user work group has been established, extra funding made available and a harbourmaster had been appointed. The next stage will be to undertake better communication and to start working with commercial groups.</p>

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19/330	<p><b>DISTRICT COUNCILLORS' REPORTS:</b> Dst Cllr B Ingham thanked all those who had objected to the application to install a gas powered generation facility near Woodbury Business Park. He felt that a number of parishioners had undertaken detailed and informed research into this application. This hard work had made a major contribution to its refusal at DMC.</p> <p>Dst Cllr B Ingham expressed concern over the current thinking that the update of the Local Plan might take at least five years. He did not feel this was acceptable and is urging for a fairly solid update to be provided by the end of the 3 1/2 year term.</p>
19/331	<p><b>NEIGHBOURHOOD PLAN:</b> Cllr J Pyne explained that a first draft of the Neighbourhood Plan had been submitted to EDDC, some comments had already been provided by the planning officer and he expects more feedback next week.</p>
19/332	<p><b>DEVON AIR AMBULANCE NIGHT LANDING SITE:</b> <i>Moved to next meeting.</i></p>
19/333	<p><b>DEVON &amp; CORNWALL FIRE &amp; RESCUE CONSULTATION:</b> RESOLVED. The written response provided by Cllr R Cullen to be sent as WPC's official response.</p>
19/334	<p><b>COOMBE SOLAR FARM COMMUNITY BENEFIT FUND:</b> <i>No comments were made.</i></p>
19/335	<p><b>RECENT DMC DECISION IN RELATION TO 19/0591/MFUL:</b> Cllr R Ball commented that there was a good set of presentations from local people at DMC concerning the application and he felt it important to write to those involved to thank them.</p>
19/336	<p><b>COUNCILLORS' QUESTIONS:</b> The Clerk explained he will be starting procedures to acquire the telephone box in the Arch.</p> <p>Cllr G Murrin explained that they were progressing the installation of bike racks, to be sponsored by the Puffing Billy, in the Exton play area. He asked the Clerk to formally adopt the see-saw in the Exton play area and also underlined the need for an additional bin, with the suggestion that the bin on the 376 might be moved into the play area.</p> <p>Councillor M Hesketh explained that he will be working on updates to the Parish Council website.</p>

*Meeting closed at 8:40 pm.*

# WOODBURY PARISH COUNCIL

## WOODBURY PARISH COUNCIL FINANCIAL REPORT 1<sup>ST</sup> APRIL 2019 TO 31<sup>ST</sup> AUGUST 2019

### 1. Summary of Income:-

Summary of income to 31st August 2019	Amount
PRECEPT	£41,142.50
GRANT PAYMENTS	£12,340.88
CIL	£3,328.09
VAT REFUND	£10,557.47
OTHER	£4,093.11
<b>Total income as at 31st August 2019</b>	<b>£71,462.05</b>

### 2. Summary of Expenditure to Budget:-

Budget Category	Budget 2019/20	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION	£4,010.00	£1,809.47	£2,200.53	45.1%
OFFICE	£7,020.00	£2,888.43	£4,131.57	41.1%
SALARIES & ALLOWANCES	£17,380.00	£9,425.69	£7,954.31	54.2%
NEIGHBOURHOOD PLAN	£350.00	£0.00	£350.00	0.0%
PLAY AREAS	£9,500.00	£15,212.46	£-5,712.46	160.1%
ENVIRONMENTAL COSTS	£16,220.00	£4,152.02	£12,067.98	25.6%
TOILETS & CAR PARK	£13,150.00	£1,854.09	£11,295.91	14.1%
GENERAL RENTS, RATES & SUBS	£1,200.00	£759.14	£440.86	63.3%
ALLOTMENTS	£0.00	£0.00	£0.00	n/a
P3 SCHEME	£1,000.00	£472.88	£527.12	47.3%
CONTINGENCIES	£700.00	£0.00	£700.00	0.0%
GULLIFORD JOINT COMMITTEE	£4,700.00	£9,200.00	£-4,500.00	195.7%
COMMUNITY GRANT SCHEME 2019	£2,000.00	£0.00	£2,000.00	0.0%
COMMUNITY GRANT SCHEME 2018	£0.00	£940.00	£-940.00	n/a
COOMBE SOLAR FARM FUND 2019 (1)	£7,479.88	£0.00	£7,479.88	0.0%
COOMBE SOLAR FARM FUND 2018	£0.00	£1,241.20	£-1,241.20	n/a
CAR PARK RESURFACING FUND	£1,000.00	£0.00	£1,000.00	0.0%
THE ARCH	£2,720.00	£0.00	£2,720.00	0.0%
CIL (5 YEAR BUDGET)	£13,957.75	£4,692.20	£9,265.55	33.6%
<b>TOTAL</b>	<b>£102,537.63</b>	<b>£52,647.58</b>	<b>£49,890.05</b>	<b>51.3%</b>

(1) reduced by £600 due to 2018 overpayment

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## 3. Bank Reconciliation:-

<b>WPC Bank Balances as at 31st August 2019</b>	<b>Balance</b>
TSB Club, Charirty & Trust Account as at 1st April 2019	£46,466.56
<i>add income to 31st August 2019</i>	£71,462.05
<i>less expenditure to 31st August2019</i>	£52,647.58
<i>less Instant Access bank transfer</i>	-£10,266.39
TSB Club, Charity & Trust Account as at 31st August 2019	£55,014.64
TSB Business Instant Access as at 1st April 2018	£14,721.16
<i>add income to 31st August 2019</i>	£91.54
<i>add Instant Access bank transfer</i>	£10,266.39
<i>less expenditure to 31st August2019</i>	£0.00
TSB Business Instant Access as at 31st August 2019	£25,079.09
<b>Total WPC Bank Balance as at 31st August 2019</b>	<b>£80,093.73</b>

*NB The second tranche of the Precept was paid on 2nd September 2019.*

*TSB Club, Charirty & Trust Account as at 2nd September 2019:*

£96,042.14

## 4. Earmarked Balances:-

<b>Earmarked balances</b>	<b>Estimated amount</b>
ADDITIONAL WORKS TO THE ARCH	£3,000.00
COOMBE FARM SOLAR GRANTS 2019/20	£7,479.88
COMMUNITY GRANT 2019/20	£2,000.00
ESTIMATED PAST CONTRIBUTION FOR BMX TRACK	£1,500.00
RESILIENCE UNSPENT	£2,200.00
CIL	£9,265.55
<b>TOTAL EARMARKED BALANCES</b>	<b>£25,445.43</b>

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## 5. Transactions since last report:

Transaction date	Transaction Type	Transaction description	Debit amount	Credit amount
30/08/2019	CHQ	222 P BRICKNELL EXTON PLAY AREA	£44.81	
30/08/2019	CHQ	223 P BRICKNELL SCALPINGS EXTON PLAY AREA	£33.66	
29/08/2019	CHQ	216 EDF SUPPLY TO THE GREEN	£30.80	
29/08/2019	CHQ	217 EDF SUPPLY TO THE OFFICE	£36.49	
29/08/2019	CHQ	219 HMRC CLERKS JULY TAX AND NI	£160.80	
29/08/2019	DC	DEVONCC 4195597 INVEST IN DEVON GRANT EXTON		£3,260.00
28/08/2019	CHQ	214 REDWOODS INTERNAL AUDIT FEE	£300.00	
28/08/2019	CHQ	215 JEWSONS PANEL HIRE WOOD SALT	£56.88	
27/08/2019	DD	OFFICE TELEPHONE	£32.75	
27/08/2019	CHQ	221 CCC FINANCE EXTON PLAY AREA	£3,307.20	
23/08/2019	CHQ	218 D CRAIG CLERKS JULY SALARY	£1,876.84	
22/08/2019	CHQ	220 SSE ELECTRICITY FLOWER STREET	£64.05	
15/08/2019	CHQ	213 CCC FINANCE DEPOSIT EXTON PLAY AREA	£826.80	
15/08/2019	DD	BRITISH GAS TRADIN REFERENCE: BGL0054664-0049574	£57.47	
12/08/2019	CHQ	210 WOOD SALT VILLAGE HALL HIRE	£12.50	
08/08/2019	DC	DEVONCC 4184888 REFERENCE: DEVONCC 4184888		£1,000.00
07/08/2019	SO	LEAR C WOODBURY PARISH	£440.00	
01/08/2019	DD	EAST DEVON DC REFERENCE: 30309440	£122.00	
01/08/2019	DD	EAST DEVON DC REFERENCE: 30309431	£118.00	
30/07/2019	CHQ	208 EDF SUPPLY EXTON PLAY AREA	£28.83	
26/07/2019	DD	OFFICE TELEPHONE	£31.97	
25/07/2019	CHQ	211 DAVE EMBLEY BUS STOP REFURB	£1,750.00	
25/07/2019	CHQ	209 P BRICKNELL MATERIALS FOR EXTON PLAY AREA	£202.33	
24/07/2019	CHQ	212 GULLIFORD JOINT COMMITTEE WALL REPAIR	£4,500.00	
17/07/2019	CHQ	186 HMRC CLERKS INCOME TAX AND NI	£205.75	
16/07/2019	CHQ	207 SCC PATH CLEARANCE	£472.88	
15/07/2019	CHQ	205 EDDC GRASS CUTTING	£616.80	
15/07/2019	CHQ	196 HMRC CLERKS INCOME TAX AND NI	£72.13	
15/07/2019	CHQ	206 EDF SUPPLY TO THE OFFICE	£168.27	
12/07/2019	CHQ	203 JEWSON SEC CONTAINER DELIVERY	£258.00	
12/07/2019	CHQ	202 JEWSON FENCE DELIVERY	£18.00	
12/07/2019	CHQ	204 JEWSON FENCE HIRE	£86.40	
12/07/2019	CHQ	193 ADAM CURTIS TECH SUPPORT	£165.00	
11/07/2019	CHQ	195 D CRAIG CLERKS JUNE SALARY	£1,569.31	
11/07/2019	CHQ	199 CDE TOWN LANE 2 RENT	£60.00	
11/07/2019	CHQ	200 CDE TOWN LANE HALF YEAR RENT	£420.00	
09/07/2019	CHQ	189 WOODBURY VILLAGE HALL ROOM HIRE	£31.64	
08/07/2019	SO	LEAR C WOODBURY PARISH	£440.00	
02/07/2019	CHQ	188 MAT LYNCH GRASS CUTTING	£544.04	
02/07/2019	CHQ	194 DAVE EMBLEY 20% DEPOSIT BUS STOP REFURB	£400.00	
02/07/2019	CHQ	191 JEWSON SECURITY CONTAINER RENTAL	£204.00	
02/07/2019	CHQ	187 EDDC EXE ESTUARY MEMBERSHIP	£103.00	
01/07/2019	SO	WOODBURY CRI H77 F WOODBURY CRICKET C		£395.00
01/07/2019	DD	EAST DEVON DC REFERENCE: 30309440	£122.00	
01/07/2019	DD	EAST DEVON DC REFERENCE: 30309431	£118.00	
01/07/2019	CHQ	190 CCC FINANCE WOOD SALT SLIDE	£6,268.81	



**Clerk & RFO.**  
**2<sup>nd</sup> September 2019.**

# WOODBURY PARISH COUNCIL



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EX5 1LP

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Communications and Engagement  
Devon & Somerset Fire & Rescue Service  
Service Headquarters  
The Knowle  
Clyst ST George  
Exeter  
EX3 0NW

Wednesday, 04 September 2019

Dear Fire Master

**Re: Woodbury Parish Council ('WPC') response to the Service Delivery Operating Model Consultation Document for Devon and Somerset Fire and Rescue Service ('Consultation').**

I write as a WPC councillor and former full-time fire-fighter, on behalf of WPC, in response to your Consultation. The views expressed in this letter have also been drawn from discussions with members of your service and were considered at a full WPC meeting on the 9<sup>th</sup> September 2019.

- 1. WPC believe primary aims of the Fire and Rescue Service are not being met with the options made available.**

*The primary aim of the Fire and Rescue Service should be to save lives and prevent damage to property. Quite aside from all the other events they are called on to attend. We believe the primary aims of the Fire and Rescue Service are not being met with the options made available. The range of incidents and what the Fire and Rescue Service are asked to deal with is already over-whelming. Closing fire stations and losing trained firefighters is a huge cause for concern. There is considerable investment in both and firefighters should expect our support.*

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## 2. WPC object to the closure, re-assignment and removal of Fire and Rescue Services in the East Devon Area.

*Closures and re-assignments are against the primary aims of the Service. As a former full-time firefighter, for the Lothian and Borders Fire Service, I am aware that second appliances may well be out on additional calls. Resources which are now in place will be further stretched. A closure of Budleigh Salterton and Topsham, plus a change of manning at Exmouth and Paignton, would not be acceptable if required for a major incident or even as back up. As such, it does not fulfil the primary aims of the service.*

## 3. The effect on 'retained' and full-time firefighters.

*It is clear that there are not enough retained firefighters. I have spoken with many fire-fighters and, as expected, money is not the main issue. The men and women who put themselves forward for this line of duty do so in the belief that they can still have a work/home life balance. Many felt this was not the case. More flexibility and understanding appear to be important to them. It is also clear that the service needs to both attract and keep more retained fire-fighters.*

*Furthermore, a retained and trained fire-fighter from Topsham, for example, cannot easily transfer to Middle Moor, it simply does not work. It brings about a huge level of family disruption and is unlikely to be embraced by the fire-fighter in question.*

Whilst WPC recognise that a key driver behind the Consultation is a need to make financial savings we believe the options outlined in the Consultation are extremely limited. We note, for example, every option involves the closure of eight stations.

We believe further options should be considered and should include:

- No closures;
- Build more fire stations, in the right locations, before thinking about reductions;
- Ensure retained fire-fighters are retained;
- Additional recruitment; and
- Not to decommission active appliances.

WPC hope that Devon and Somerset Fire and Rescue Service can broaden their consideration of options to progress to a more effective and efficient service.

Yours sincerely,

Cllr Richard Cullen,  
for and on behalf of WPC.

cc. via emailed PDF copy:

Cty Cllr Jeff Trail  
Cllr Mrs Cheryl McGauley, Chairman, WPC.