

# WOODBURY PARISH COUNCIL

Tuesday, 02 July 2019

## MINUTES OF A MEETING HELD at 7.30pm on 10<sup>th</sup> June 2019 in the CHURCH ROOMS, WOODBURY.

**Present:** Cllr Mrs C Bennett, P Bricknell, R Cullen, Mrs M Edwards, M Hesketh, G Jung, J Pyne, Mrs C McGauley (Chairman), G Murrin and R Parr. Dst Cllr B Ingham.

**Also present:** T. Bennett (TW).

<b>19/263</b>	<b>Public Session:</b> <i>no comments</i>
<b>19/264</b>	<b>APOLOGIES:</b> Cllr S Andrews, D Atkins and R Ball. Cty Cllr R Scott and Jeff Trail.
<b>19/265</b>	<b>MINUTES:</b> The Minutes of the Meetings held on 13 <sup>th</sup> May and 28 <sup>th</sup> May 2019 were confirmed as a correct record and signed by the Chairman. AIF.
<b>19/266</b>	<b>DECLARATIONS OF INTEREST:</b> <i>none</i>
<b>19/277</b>	<b>ACCOUNTS &amp; FINANCES:</b> RESOLVED: Financial Report to 31 <sup>st</sup> May 2019 set out below was approved. AIF.

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<p><b>19/278</b></p>	<p><b>PLANNING:</b></p> <p><b>EXTON</b>  19/1104/OUT   Construction of detached dwelling (outline application with all matters reserved)   Four Acres Exton Lane Exton Exeter EX3 0PN. SUPPORT. Seven in favour, one against, one abstention.  19/0418/FUL   Proposed replacement dwelling   Mill Cross Station Road Exton Exeter EX3 0PS. SUPPORT. AIF.</p> <p><b>WOODBURY</b>  19/1173/FUL   Construction of single storey side and rear extension and two storey front extensions   Culvery Cottage Oakhayes Road Woodbury Exeter EX5 1JU. SUPPORT. But request an independent bat survey. Seven in favour, one abstention.  19/1163/TCA   T1, Hawthorn : reduce height by 3m approximately and shape accordingly, crown raise from shed; MDC 75mm; remove climber and Ivy T2, Apple : Crown clean by 10% T4, Sumach : prune northern aspect lightly, approximately 1m, MDC 25mm T5, Paulownia : dismantle in sections to near ground level. T1 - Trees are starting to become swamped by climber and Ivy and is becoming ungainly T2 - To improve airflow through the tree T4 - To allow for new hedgeline to be planted. T5 - To allow for garden improvements and allow for room for replanting.   3 Church Stile Cottages Church Stile Lane Woodbury Exeter EX5 1HP. SUPPORT. AIF.</p> <p><b>WOODBURY SALTERTON</b>  19/1110/FUL   Retrospective application for portal frame extension to existing agricultural building.   Hogsbrook Farm Woodbury Salterton Exeter EX5 1PY. SUPPORT. Four in favour, four against, one abstention. Chairman casting vote.  19/1011/LBC   Install through floor left, installed between ground floor study and first floor store/cupboard   The Old Vicarage Woodbury Salterton Exeter EX5 1PG. SUPPORT. AIF.</p>
<p><b>19/279</b></p>	<p><b>CHAIRMAN'S REPORT:</b>  The Chairman reported that the refurbishment of bus stop 'B' was now well underway with improvements to the Exton trampoline area to start in the near future.</p>
<p><b>19/280</b></p>	<p><b>PARISH COUNCILLORS' REPORTS:</b>  Cllr J Pyne provided an update on Gulliford Cemetery where the Friends of Gulliford are currently investigating the ability to raise Lottery funding for its complete refurbishment. Quotations indicate a cost of c £65k (excluding gates and signage). One particular challenge is understanding which tombs are listed and it is hoped to engage with the Conservation Officer on this. There will be a number of events supporting Gulliford and Cllr J Pyne urged support for this.  Cllr Mrs C McGauley updated on Woodbury Community Playing Fields where the existing directors need to transition with representatives of Maytree, the Scouts and the Guides. In addition, the 'hut' will need to be assigned to WCPF in order to raise funds for its complete refurbishment and adaption for use as a pre-school.  Cllr Mrs C McGauley confirmed there will be a meeting on Thursday of this week with representatives of the Village Hall and Bridge Club to discuss parking arrangements in the Flower Street Car Park.</p>
<p><b>19/281</b></p>	<p><b>COUNTY COUNCILLORS' REPORTS: - none</b></p>

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<b>19/282</b>	<b>DISTRICT COUNCILLORS' REPORTS:</b> Dst Cllr B Ingham explained that he has now been elected leader of EDDC. The Independents are the biggest group but don't represent the majority and there are only 20 in the Cabinet. He explained that a Conservative has been appointed Chairman as they felt they needed an experienced Chair to make sure Full Council is run properly. The next job for the Cabinet is to work towards a plan for the next four years. Dst Cllr G Jung explained that he is to lead Environment for EDDC, a broad remit which covers areas such as waste, AOBs and beaches. He has already identified quite a few needs including more tree planting, country parks and rights of way. One of the predominant issues will be that of coastal erosion.
<b>19/283</b>	<b>NEIGHBOURHOOD PLAN:</b> Cllr J Pyne explained that the NP had now reached a stage where it can apply for a grant to go to referendum. The NP has a theme of sustainability with new developments required to give careful thought, for example, to animal and plant life as well designated spaces for recycling bins.
<b>19/284</b>	<b>DOG WALKING: RESOLVED:</b> To set up a working party to include Cllr Mrs C Bennett, Mrs M Edwards and G Jung to consider any areas within Woodbury that might be suitable for dog walking throughout the year, in particular an area where dogs are allowed off the lead.
<b>19/285</b>	<b>COUNCILLORS' QUESTIONS:</b> <i>None</i>

*Meeting closed at 9.10 pm.*

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## WOODBURY PARISH COUNCIL FINANCIAL REPORT 1<sup>ST</sup> APRIL 2019 TO 31<sup>ST</sup> MAY 2019

### 1. Summary of Income:-

Summary of income to 31st May 2019	Amount
PRECEPT	£41,142.50
GRANT PAYMENT	£8,080.88
CIL	£3,328.09
VAT REFUND	£10,557.47
OTHER	£3,581.82
<b>Total income as at 31st May 2019</b>	<b>£66,690.76</b>

### 2. Summary of Expenditure to Budget:-

Budget Category	Budget 2019/20	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION OFFICE	£4,010.00	£173.72	£3,836.28	4.3%
SALARIES & ALLOWANCES	£7,020.00	£1,178.65	£5,841.35	16.8%
NEIGHBOURHOOD PLAN	£17,380.00	£1,756.75	£15,623.25	10.1%
PLAY AREAS	£350.00	£0.00	£350.00	0.0%
ENVIRONMENTAL COSTS	£9,500.00	£3,876.74	£5,623.26	40.8%
TOILETS & CAR PARK	£16,220.00	£2,630.56	£13,589.44	16.2%
GENERAL RENTS, RATES & SUBS	£13,150.00	£992.63	£12,157.37	7.5%
ALLOTMENTS	£1,200.00	£60.00	£1,140.00	5.0%
P3 SCHEME	£0.00	£0.00	£0.00	n/a
CONTINGENCIES	£1,000.00	£0.00	£1,000.00	0.0%
GULLIFORD JOINT COMMITTEE	£700.00	£0.00	£700.00	0.0%
COMMUNITY GRANT SCHEME 2019	£4,700.00	£4,700.00	£0.00	100.0%
COMMUNITY GRANT SCHEME 2018	£2,000.00	£0.00	£2,000.00	0.0%
COOMBE SOLAR FARM FUND 2019	£0.00	£940.00	£-940.00	n/a
COOMBE SOLAR FARM FUND 2018	£7,479.88	£0.00	£7,479.88	0.0%
CAR PARK RESURFACING FUND	£0.00	£1,241.20	£-1,241.20	n/a
THE ARCH	£1,000.00	£0.00	£1,000.00	0.0%
	£2,720.00	£2,221.20	£498.80	81.7%
<b>TOTAL</b>	<b>£88,579.88</b>	<b>£19,771.45</b>	<b>£68,808.43</b>	<b>22.3%</b>

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## 3. Bank Reconciliation:-

<b>WPC Bank Balances as at 31st May 2019</b>	<b>Balance</b>
TSB Club, Charirty & Trust Account as at 1st April 2019	£46,466.56
<i>add income to 31st May 2019</i>	£66,662.05
<i>less expenditure to 31st May2019</i>	£19,771.45
<i>less Instant Access bank transfer</i>	£10,266.39
TSB Club, Charirty & Trust Account as at 31st May 2019	£83,090.77
TSB Business Instant Access as at 1st April 2019	£14,721.16
<i>add income to 31st May 2019</i>	£28.71
<i>add Instant Access bank transfer</i>	£10,266.39
<i>less expenditure to 31st May2019</i>	£0.00
TSB Business Instant Access as at 31st May 2019	£25,016.26
<b>Total WPC Bank Balance as at 31st May 2019</b>	<b>£108,107.03</b>

## 4. Earmarked Balances:-

<b>Earmarked balances</b>	<b>Estimated amount</b>
WOOD SALT SLIDE	£7,000.00
BUS SHELTER REFURBISHMENT	£4,500.00
ADDITIONAL WORKS TO THE ARCH	£3,000.00
COOMBE FARM SOLAR GRANTS 2019/20	£7,479.88
COMMUNITY GRANT 2019/20	£2,000.00
WPC SHARE OF REPAIR GULLIFORD	£7,000.00
ESTIMATED PAST CONTRIB. FOR BMX TRACK	£1,500.00
RESILIENCE UNSPENT	£2,200.00
CIL	£13,957.75
<b>TOTAL EARMARKED BALANCES</b>	<b>£48,637.63</b>

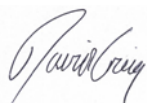
## 5. Unpresented Cheques as at 31<sup>st</sup> May 2019:-

NONE

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## 6. Payments and receipts since last report:

Transaction date	Transaction Type	Transaction description	Debit amount	Budget Category
01/04/2019	DD	EAST DEVON DC FLOWER STREET COVENIENCES RATES	£117.23	TOILETS & CAR PARK
01/04/2019	DD	EAST DEVON DC CAR PARK RATES	£116.40	TOILETS & CAR PARK
02/04/2019	CHQ	86 DARTMOOR TREE SURGEONS	£84.00	ENVIRONMENTAL COSTS
03/04/2019	CHQ	85 BAGWELL REPAIR OF FLOWER STREET CONVENIENCES	£441.60	TOILETS & CAR PARK
05/04/2019	CHQ	87 TOWN LANE TWO QUARTERLY RENT	£60.00	GENERAL RENTS, RATES & SUBS
05/04/2019	CHQ	91 EDF ELCTRICTY SUPPLY TO THE OFFICE	£234.15	OFFICE
08/04/2019	SO	LEAR C OFFICE RENT	£440.00	OFFICE
10/04/2019	CHQ	79 DALC CLLR TRAINING	£60.00	GENERAL ADMINISTRATION
11/04/2019	CHQ	95 DAVID EMBLEY BENCH REPAIRS	£409.00	ENVIRONMENTAL COSTS
15/04/2019	DD	PENNON WATER SRVCS REFERENCE: 3092033601	£295.62	ENVIRONMENTAL COSTS
15/04/2019	DD	PENNON WATER SRVCS REFERENCE: 2272366501	£13.63	ENVIRONMENTAL COSTS
15/04/2019	DD	PENNON WATER SRVCS REFERENCE: 3158923901	£27.46	ENVIRONMENTAL COSTS
24/04/2019	CHQ	96 DEVON HARDWOOD BUS STOP B	£1,580.40	THE ARCH
25/04/2019	CHQ	97 MATT LYNCH GRASS CUTTING	£544.04	ENVIRONMENTAL COSTS
25/04/2019	TFR	TO WOODBURY PARISH COUNCIL 309315-07176363	£10,266.39	TRANSFER
26/04/2019	CHQ	93 EXTON VILLAGE HALL CURTAINS	£718.20	COOMBE SOLAR FARM FUND 2018
26/04/2019	CHQ	98 GULLIFORD JOINT ACCOUNT ANNUAL CONTRIBUTION	£200.00	GULLIFORD JOINT COMMITTEE
26/04/2019	CHQ	109 GULLIFORD JOINT ACCOUNT REPAIR OF THE WALL	£4,500.00	GULLIFORD JOINT COMMITTEE
26/04/2019	DD	OFFICE TELEPHONE	£32.00	OFFICE
29/04/2019	CHQ	101 KOMPAN EXTON SEESAW	£2,151.24	PLAY AREAS
29/04/2019	CHQ	100 BAGWELLS RESET CAR PARK LIGHTS	£77.40	TOILETS & CAR PARK
30/04/2019	CHQ	108 FRIENDS OF WOODBURY SURGERY COMMUNITY GRANT	£400.00	COMMUNITY GRANT SCHEME 2018
30/04/2019	CHQ	107 WILD WOODBURY SOLAR FUND GRANT	£523.00	COOMBE SOLAR FARM FUND 2018
01/05/2019	CHQ	105 EDF ELECTRICITY SUPPLY TO EXTON PLAY AREA	£47.52	GENERAL ADMINISTRATION
01/05/2019	CHQ	103 EDF ELECTRICITY SUPPLY TO THE GREEN	£30.20	GENERAL ADMINISTRATION
01/05/2019	CHQ	106 CCC FINANCE DEPOSIT FOR WOOD SALT SLIDE	£1,525.50	PLAY AREAS
01/05/2019	CHQ	111 CLERKS SALARY	£1,756.75	SALARIES & ALLOWANCES
01/05/2019	DD	EAST DEVON DC FLOWER STREET COVENIENCES RATES	£122.00	TOILETS & CAR PARK
01/05/2019	DD	EAST DEVON DC CAR PARK RATES	£118.00	TOILETS & CAR PARK
07/05/2019	SO	LEAR C OFFICE RENT	£440.00	OFFICE
07/05/2019	CHQ	99 RHINO CLADDING BUS STOP ROOF	£640.80	THE ARCH
08/05/2019	CHQ	112 AMOR BLINDS EXTON VILLAGE HALL	£540.00	COMMUNITY GRANT SCHEME 2018
08/05/2019	CHQ	94 DALC ELECTION TRAINING	£36.00	GENERAL ADMINISTRATION
15/05/2019	CHQ	114 DAVID EMBLEY EXTON BENCH REFURBISHMENT	£307.11	ENVIRONMENTAL COSTS
15/05/2019	CHQ	113 DAVID EMBLEY BENCH REFURBISHMENT	£467.20	ENVIRONMENTAL COSTS
29/05/2019	DD	OFFICE TELEPHONE	£32.50	OFFICE
30/05/2019	CHQ	117 DAVID EMBLEY BENCH REPAIR	£154.96	ENVIRONMENTAL COSTS
30/05/2019	CHQ	119 DAVID EMBLEY BENCH REFURBISHMENT	£266.85	ENVIRONMENTAL COSTS
30/05/2019	CHQ	118 DAVID EMBLEY EXTON POLE REPAIR	£200.00	PLAY AREAS
31/05/2019	CHQ	183 WOODBURY GARDEN CLUB	£60.69	ENVIRONMENTAL COSTS



**Clerk & RFO.  
10th June 2019.**