

WOODBURY PARISH COUNCIL

Monday, 20 May 2019

MINUTES OF A MEETING HELD at 7.30pm on 13th May 2019 in the CHURCH ROOMS, WOODBURY.

Present: Cllr S Andrews, R Ball, Mrs C Bennett, P Bricknell, M Hesketh, G Jung, Mrs C McGauley (Chairman), and G Murrin. Cty Cllr R Scott & Jeff Trail.

Also present: One member of the public. Mr Richard Cullen, Ms Daniela Mayerova and Mr Richard Parr.

19/231	PUBLIC SESSION Mr Richard Cullen explained he had moved to Woodbury Salterton in 2017. After leaving school he had joined the Fire Brigade and then enjoyed a career in education. He retired in 2016 with his final position being Head of Maths at a well know prep school. He was a member of the Territorial Army for twenty years, his introduction to Devon had come from family holidays and the time he spent with the TA at Lypstone. He has good local knowledge and has a strong interest in environmental matters. Ms Daniela Mayerova explained she had recently moved to the area. Her career has focused around project management within the airline industry as well as a communications role with the Czech Republic government ministries. She is keen to become involved with the local community and local issues are an area of particular interest to her. Mr Richard Parr explained he was a farmer who lives locally. He is also a school governor. He explained that he had been a Cllr with Woodbury Parish Council for the last year but a small administrative error on his application had prevented him being re-elected.
19/232	ELECTION OF CHAIRMAN: RESOLVED: Cllr Mrs Cheryl McGauley was unanimously elected Chairman. A Declaration of Acceptance of Office was read and duly signed.
19/233	ELECTION OF VICE-CHAIRMAN: RESOLVED: Cllr P Bricknell was unanimously elected Vice-Chairman. A Declaration of Acceptance of Office was read and duly signed.
19/234	NEW CLLR: Cllr Simon Andrews was welcomed as a new Cllr representing Woodbury Salterton.
19/235	DECLARATIONS OF INTEREST: Cllr G Jung in relation to 19/0615/FUL, 19/0616/LBC, 19/0577/LBC & 19/0868/VAR.
19/236	APOLOGIES FOR ABSENCE: Cllrs D Atkins, Mrs M Edwards and J Pyne.
19/237	CO-OPTING TWO NEW CLLRS: RESOLVED: Voting by show of hands Mr Richard Cullen (five votes), Ms Daniela Mayerova (four votes) and Mr Richard Parr (AIF) that Mr Richard Cullen and Mr Richard Parr be co-opted as Cllrs.

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19/238	ELECTION OF MEMBERS TO COMMITTEES/WORKING PARTIES: RESOLVED members elected to serve on committees as set out in the table on page 5 of these minutes.																								
19/239	APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES. RESOLVED: members appointed as representatives to outside bodies are set out in the table on page 6 of these minutes.																								
19/240	MINUTES: RESOLVED. The Minutes of the meetings held on 8 th April 2019 and 29 th April 2019 confirmed as a correct record and signed by the Chairman. AIF.																								
19/241	<p>ACCOUNTS & FINANCES: The Clerk provided a summary of WPC’s current financial position explaining that TSB Club, Charirty & Trust Account as at 13th May 2019 held £83,489.72 and that the TSB Business Instant Access as at 13th May 2019 held £25,016.26. Recently received funds were made up of the Precept (£41,142.50), a VAT Refund (£10,557.47), P3 (£600.00), Coombe Solar fund 2019/20 (£8,080.88) and a recent CIL contribution of £3,328.09.</p> <p>He provided a summary of earmarked funds being:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">WOOD SALT SLIDE</td> <td style="text-align: right;">£7,000.00</td> </tr> <tr> <td>BUS SHELTER REFURBISHMENT</td> <td style="text-align: right;">£4,500.00</td> </tr> <tr> <td>ADDITIONAL WORKS TO THE ARCH</td> <td style="text-align: right;">£3,000.00</td> </tr> <tr> <td>COOMBE FARM SOLAR GRANTS 2018/19</td> <td style="text-align: right;">£3,000.00</td> </tr> <tr> <td>COOMBE FARM SOLAR GRANTS 2019/20</td> <td style="text-align: right;">£7,480.88</td> </tr> <tr> <td>COMMUNITY GRANT 2018/19</td> <td style="text-align: right;">£300.00</td> </tr> <tr> <td>COMMUNITY GRANT 2019/20</td> <td style="text-align: right;">£2,000.00</td> </tr> <tr> <td>WPC SHARE OF REPAIR GULLIFORD</td> <td style="text-align: right;">£7,000.00</td> </tr> <tr> <td>ESTIMATED PAST CONTRIBUTION FOR BMX TRACK</td> <td style="text-align: right;">£1,500.00</td> </tr> <tr> <td>RESILIENCE UNSPENT</td> <td style="text-align: right;">£2,200.00</td> </tr> <tr> <td>CIL</td> <td style="text-align: right;">£13,957.75</td> </tr> <tr> <td> Total project costs</td> <td style="text-align: right;"> £51,938.63</td> </tr> </table>	WOOD SALT SLIDE	£7,000.00	BUS SHELTER REFURBISHMENT	£4,500.00	ADDITIONAL WORKS TO THE ARCH	£3,000.00	COOMBE FARM SOLAR GRANTS 2018/19	£3,000.00	COOMBE FARM SOLAR GRANTS 2019/20	£7,480.88	COMMUNITY GRANT 2018/19	£300.00	COMMUNITY GRANT 2019/20	£2,000.00	WPC SHARE OF REPAIR GULLIFORD	£7,000.00	ESTIMATED PAST CONTRIBUTION FOR BMX TRACK	£1,500.00	RESILIENCE UNSPENT	£2,200.00	CIL	£13,957.75	 Total project costs	 £51,938.63
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<p>19/242</p>	<p>PLANNING:</p> <p>EXTON - <i>none</i></p> <p>WOODBURY - <i>none</i></p> <p>WOODBURY SALTERTON</p> <p>19/0615/FUL Construct retaining wall between extended parking area and garden at front of property; extend existing fence along north east and south west elevation boundaries; construct new fence and gates along south west and north east boundaries and replace dormer window on front (north west) elevation 3 School Cottages Woodbury Salterton Exeter EX5 1PG. SUPPORT. Nine in favour, one abstention.</p> <p>19/0616/LBC Demolish existing lean-to carport; block up existing ground floor window on side (south west) elevation; replace 1no. door on front (north west) elevation; replace 1no. dormer window and 2no. ground floor windows and install roof tile vent on front (north west) elevation; replace cladding on single storey side extension; internal cladding of walls in entrance porch and utility area; re-roof single storey lean-to and install 2no. rooflights; replace roof on shed, replace 1no. window and install vent on side (south west) elevation external re-rendering on north west elevation; re-rendering of garden boundary wall and extend existing fence along north east and south west elevation boundaries; construct new fence and gates along south west and north east boundaries and replace dormer window on front (north west) elevation 3 School Cottages Woodbury Salterton Exeter EX5 1PG. SUPPORT. Nine in favour, one abstention.</p> <p>19/0577/LBC Remove brick fire surround in lounge; remove paint from ceiling beams and fireplace beams in lounge and replace kitchen door 3 School Cottages Woodbury Salterton Exeter EX5 1PG. SUPPORT. Nine in favour, one abstention.</p> <p>19/0868/VAR Variation of Condition 2 (Approved Plans) on 17/0990/RES (reserved matters application for the construction of a dwelling pursuant to outline approval 14/2969/OUT) to allow internal layout changes, elevational and fenestration changes and changes to external finishes, and variation of conditions 3, 4, 5, 6, 8, 9, 10, 11 and 12 of application 17/0990/RES following the submission of information to discharge these conditions. Bridge Farm Stony Lane Woodbury Salterton Exeter EX5 1PP. SUPPORT. Eight in favour, two abstentions.</p> <p>19/0784/FUL Demolition of existing farmhouse and replacement with 3no. "workers' cottages" and associated car parking, landscaping, bin store and ancillary works Greendale Farm Greendale Lane Clyst St Mary Exeter EX5 1AW. NOT SUPPORTED. Would only support a replacement if it was a single dwelling. Eight in favour, one abstention, one against.</p>
<p>19/243</p>	<p>CHAIRMAN'S REPORT: Cllr Mrs C McGauley wished to thank Mr Tony Bennett for the recent successful workshops Wild Woodbury had provided for parishioners.</p>
<p>19/244</p>	<p>PARISH COUNCILLORS' REPORTS: Cllr P Bricknell explained he had attended a recent Exmouth Police Local Action Group meeting where he learnt a new roll out of CCTV was to take place in Exmouth. Crime overall has increased 1.7%.</p> <p>Cllr G Jung explained that he had attended a meeting of Devon Community Resilience where he had learnt Exmouth had expressed an interest in joining. He underlined the importance to have an individual in both Woodbury and Exton to co-ordinate resilience planning. It was suggested the Council might approach Ms Daniela Mayerova to see if she might have an interest in this role for Woodbury.</p>

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19/255	COUNTY COUNCILLORS REPORTS: Cty Cllr R Scott congratulated the Chairman on being re-elected and stated he was looking forward to working with WPC again this year. He urged support for the Westbank campaign against loneliness. Cty Cllr Jeff Trail congratulated the Chairman on being re-elected. He explained he was working closely with Highways at the moment to identify areas that require particular attention. He explained that Exmouth was to receive 17 new CCTV cameras.
19/256	DISTRICT COUNCILLORS REPORTS: <i>None.</i>
19/257	NEIGHBOURHOOD PLAN: <i>Moved to next meeting.</i>
19/258	COUNCILLORS' QUESTIONS: <i>None.</i>

Meeting closed at 9.30 pm

WOODBURY PARISH COUNCIL



WOODBURY PARISH COUNCIL COMMITTEES & WORKING PARTIES 2019/20

COMMITTEE	MEMBERSHIP
Estates and Assets Committee To monitor and review all assets of the Parish Council (hedges, trees, seats etc), other than the Allotments & the Gulliford Burial Ground: <i>(minimum of 7 Parish Council Members plus representatives of Tree, Play Area and Parish Paths Wardens)</i>	Cllrs Mrs C McGauley (Chairman), S Andrews, D Atkins, P Bricknell, Mrs C Bennett, R Cullen, G Murrin, R Parr, J Pyne plus representatives of Tree, Play Areas and Parish Footpath Wardens.
Staffing, Strategy and Policy Committee tendering processes and procedures; producing and reviewing relevant policies, including Risk Assessments: <i>(4 Members)</i>	Cllrs Mrs M Edwards (Chairman), Mrs C McGauley, Mrs C Bennett, P Bricknell, M Hesketh.
Neighbourhood Plan Steering Group	Cllrs J Pyne (Chairman), R Ball, Mrs M Edwards, plus members of the local community
Allotments Committee management of the allotments - lettings, division of plots, strimming of paths, water supply etc but do not include hedges/trees etc or any other item falling under Estates & Assets Management: <i>(4 members plus 2 community representatives from each of the two management committees of allotment holders)</i>	Cllrs D Atkins, Mrs C Bennett, P Bricknell & Mrs C McGauley, plus community representatives from each of the two allotment holders management committees
Gulliford Joint Committee all aspects of the Gulliford Burial Ground in partnership with Lympstone Parish Council: <i>(3 members plus 1 community representative from each Council)</i>	Cllrs R Ball, P Bricknell, R Cullen, G Murrin & J Pyne
Standards Committee	Cllrs S Andrews, M Hesketh & R Parr

WOODBURY PARISH COUNCIL

OUTSIDE BODIES

Woodbury Village Hall Committee
Airport Consultative Committee
Exmouth Police Local Action Group
Oil Mill Lane Residents Association
Crealy Liaison Committee
Exe Estuary Management Committee
ALRUG

PARISH COUNCIL REPRESENTATIVE

Cllr Mrs M Edwards
Cllr R Ball
Cllrs P Bricknell
Cllrs P Bricknell & Mrs C McGauley
Cllr G Jung & R Parr
Cllr M Hesketh & R Parr
Cllr D Atkins