

WOODBURY PARISH COUNCIL

Tuesday, 12 March 2019

MINUTES OF A MEETING HELD at 7.30pm on 11th MARCH 2019 in the CHURCH ROOMS, WOODBURY.

Present: Cllrs D Atkins, Mrs C Bennett, P Bricknell, Mrs M Edwards, B Jones, G Jung, Mrs C McGauley (Chairman), G Murrin, R Parr and J Pyne. Cty Cllr R Scott. Dst Cllr R Longhurst.

Also present: Three members of the public. T Bennett (TW).

19/195	Public Session A member of Westbank spoke about the organisation's aim to raise awareness of the issues surrounding loneliness and explore ways that individuals, communities and service providers can work together to improve the health and wellbeing of those people living in Woodbury, Exmouth and Budleigh who are lonely or socially isolated. She explained that the problem was not only isolated to the elderly and infirmed but also the middle aged and youth. It was agreed that in May the Council will introduce her to the various social organisations within Woodbury that could help form part of the solution.
19/196	APOLOGIES: Cllrs R Ball, M Hesketh. Cty Cllr J Trail. Dst Cllr B Ingham.
19/197	MINUTES: RESOLVED. The Minutes of the Meetings held on 11 th February and 25 th February 2019 were confirmed as a correct record and signed by the Chairman. AIF.
19/198	DECLARATIONS OF INTEREST: <i>None.</i>
19/199	ACCOUNTS & FINANCES: RESOLVED: The Council reviewed and noted the Financial Report to 28 th February 2019 and the payments set out in section 6 were approved. It was noted that an entry should be made for the Coombe Solar Farm Fund budget in section 2. AIF.
19/200	CASUAL VACANCIES: There are currently no expressions of interest. There are two vacancies.

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19/201	<p>PLANNING:</p> <p>EXTON 19/0075/OUT Outline application with all matters reserved for one residential dwelling with garden and garage Land Opposite Exton Lane Exmouth Road Exton. NOT SUPPORTED. Building in the open countryside, outside of current policy. Further concerns about allowing another dangerous vehicle access point directly onto the 376. AIF.</p> <p>WOODBURY 19/0423/FUL Construction of replacement garage/store Couchayes Cottage Couches Lane Woodbury Exeter EX5 1HL. SUPPORT. AIF. 19/0202/FUL Construction of single storey side and rear extension 6 Pollybrook Town Lane Woodbury Exeter EX5 1NF. SUPPORT. AIF.</p> <p>WOODBURY SALTERTON 18/2867/FUL Regrading and planting works Compound 62 Greendale Business Park Woodbury Salterton Exeter EX5 1EW. NOT SUPPORTED. Would like comprehensive details of the planting scheme and emergency access plans. Nine for, one against.</p>
19/202	<p>CHAIRMAN’S REPORT: The Chairman thanked Cllr Ben Jones for his service. He will not be seeking re-election.</p>
19/203	<p>PARISH COUNCILLORS’ REPORTS:</p> <p>Cllr P Bricknell advised that he had attended a recent Local Area Action Group meeting. He noted a 2% annual increase in reported crime which he regarded as a relatively small number given Police constraints and population growth in the area.</p> <p>Cllr G Murrin explained South West Water are investigating the possibility of laying a new sewer between Woodbury sewage works and the sewage pumping station off Station Road, Exton. The route likely includes the Exton Play Area. However, he believes the only reason for routing the sewer through the play area is the lack of space alongside the existing sewer rather than lack of gradient. The existing route flows perfectly well including the transport of solids whilst the new sewer will only transport fluids. However, a relatively small river diversion (if approved by Environment Agency) should enable SWW to route the sewer within the field between the river and the road, and avoid the need to dig up Station Road and all the problems associated with road closures etc. He expressed concern over how long, and the extent of, a proposed road closure fronting the church and village hall if the original planned works were to take place.</p>
19/204	<p>COUNTY COUNCILLORS’ REPORTS</p> <p>Cty Cllr R Scott explained he has been working with Highways to identify key areas in the parish that require patching work. One area in particular that has been identified is Gilbrook. Cllr Mrs C McGauley asked that Ham Lane is also looked at.</p>

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<p>19/205</p>	<p>DISTRICT COUNCILLORS' REPORTS</p> <p>Dst Cllr R Longhurst expressed concern over information in the audit governance report that suggests an income shortfall of £107m. He noted that the CIL money from developments will only cover one third of new infrastructure costs. He also noted that Homes England have recently announced changes to how funding is applied for and this could present funding problems for projects such as the Axminster relief road.</p> <p>Cllr G Jung provided an update on Air Ambulance sites. The recent site survey identified the Marine Camp football field as the best location for Exton, the community playing field in Woodbury, and a field in private ownership in Woodbury Salterton. A full report of the estimated costings, locations, and funding streams available will be put together with other Parish Council locations for a possible 'Parishes Together' scheme to go ahead by June 2019. The Parishes Together funds will be made available in November this year so a scheme needs to be agreed by August 2019 at the latest. It is possible, but not guaranteed, that all the funding could come from grants. Provisionally Clyst St George, Clyst St Mary and Otterton could be included but subject to PC agreement. The sites will need to have planning permission and therefore a combined scheme will help reduce duplication as well as help reduce costs and time in preparation.</p>
<p>19/206</p>	<p>NEIGHBOURHOOD PLAN:</p> <p>Cllr J Pyne explained committee are now looking at a number of areas including how the NP publication will be paid for, whether to look for a writer for the NP and what happens when the NP is submitted to the inspector. The committee are also considering engaging a consultant with, for example, knowledge of what an inspector would require of the NP. Funding for the NP could be by way of grant up to £9,000 although this application cannot be made until April 2019.</p>
<p>19/207</p>	<p>RESILIENCE:</p> <p>Cllr G Jung explained that each village needs a Resilience Plan in order to plan for emergencies such as flooding, accidents, fires, storms, (in the case of Exton a tree and loss of electricity) and even flu epidemics. The plan would provide the guidance and training for local people to act safely in emergencies in co-ordination with the emergency services. It would also need a confidential list of vulnerable people who may need assistance. The emergency services would have knowledge and contact details of the local people who are co-ordinating the plan. In the case of a civil emergency such as the floods a few years ago, there is a central command centre, and they will have a copy of the plan. The priorities would be: 1. Saving lives, 2. Saving property, 3. Reducing accidents.</p> <p>In terms of flooding - ditches and drains would be cleared prior to every Winter by working with DCC, EDDC, EA, and landowners. In terms of trees and hedges - checking on health of trees and asking landowners to ensure trees are safe.</p>

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19/208	GULLIFORD: The Council asked Cllr J Pyne to work with Lymptone Parish Council, the Gulliford Joint Committee and the Friends of Gulliford to co-ordinate and oversee the restoration of Gulliford Cemetery. In addition, the Clerk is to ask Cllr R Ball on his return if he would also be interested.
19/209	COUNCILLORS' QUESTIONS: <i>None.</i>

Meeting closed at 9.45 pm

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WOODBURY PARISH COUNCIL FINANCIAL REPORT 1ST APRIL 2018 TO 28TH FEBRUARY 2019

1. Summary of Income:-

Summary of Income to 28th February 2019	Amount	As a %
PRECEPT	£79,380.00	72%
CIL	£10,629.66	10%
GRANTS INCL INVEST IN DEVON & COOMBE FARM SOLAR	£16,879.00	15%
ALLOTMENT RECEIPTS	£736.50	1%
OTHER	£2,451.04	2%
INTEREST	£47.35	0%
Total Income to 28th February 2019	£110,123.55	100%

2. Summary of Expenditure to Budget:-

Budget Category	Budget 2018/19	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION	£3,440.00	£2,840.43	£599.57	82.6%
OFFICE	£6,930.00	£6,125.07	£804.93	88.4%
SALARIES & ALLOWANCES (1)	£29,350.00	£29,304.62	£45.38	99.8%
NEIGHBOURHOOD PLAN	£1,000.00	£0.00	£1,000.00	0.0%
PLAY AREAS	£3,375.00	£8,954.36	(£5,579.36)	265.3%
ENVIRONMENTAL COSTS	£11,620.00	£13,582.85	(£1,962.85)	116.9%
TOILETS & CAR PARK	£11,600.00	£10,398.04	£1,201.96	89.6%
GENERAL RENTS, RATES & SUBS	£950.00	£1,960.66	(£1,010.66)	206.4%
ALLOTMENTS (2)	£0.00	£1,445.68	(£1,445.68)	na
GENERAL GRANTS TO OUTSIDE	£625.00	£0.00	£625.00	0.0%
P3 SCHEME	£0.00	£708.75	(£708.75)	0.0%
CONTINGENCIES	£700.00	£0.00	£700.00	0.0%
GULLIFORD JOINT COMMITTEE	£200.00	£0.00	£200.00	0.0%
COMMUNITY GRANT SCHEME	£2,000.00	£3,451.59	(£1,451.59)	172.6%
COOMBE SOLAR FARM FUND	£0.00	£4,806.78	(£4,806.78)	na
CAR PARK RESURFACING FUND	£1,000.00	£0.00	£1,000.00	0.0%
THE ARCH	£5,000.00	£5,673.03	(£673.03)	113.5%
TOTAL	£77,940.00	£89,251.86	(£11,311.86)	114.5%

(1) Pension deficit payment - Peninsula £15,090.00

(2) Includes new mower and Colby shed

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3. Bank Reconciliation:-

WPC Bank Balances as at 28th February 2019	Balance
TSB Club, Charirty & Trust Account as at 1st April 2018	£32,140.35
<i>add income to 28th February 2019</i>	£110,076.20
<i>less expenditure to 28th February 2019</i>	(£89,251.86)
TSB Club, Charirty & Trust Account as at 28th February 2019	£52,964.69
TSB Business Instant Access as at 1st April 2018	£14,662.57
<i>add income to 28th February 2019</i>	£47.35
<i>less expenditure to 28th February 2019</i>	£0.00
TSB Business Instant Access as at 28th February 2019	£14,709.92
Total WPC Bank Balance as at 28th February 2019	£67,674.61

4. Earmarked Balances:-

Earmarked Balances to April 2019	Estimated amount
BUS SHELTER REFURBISHMENT	£5,000.00
ADDITIONAL WORKS TO THE ARCH	£3,000.00
COOMBE FARM SOLAR GRANTS	£7,200.00
COMMUNITY GRANT	£2,500.00
WPC SHARE OF REPAIR GULLIFORD	£7,000.00
ESTIMATED PAST CONTRIBUTION FOR BMX TRACK	£1,500.00
Total project costs	£26,200.00

5. Unpresented Cheques:-

Unpresented Cheques	Amount
77 D EMBLEY BENCH REPAIR	£404.50
78 D EMBLEY BENCH REPAIR	£334.81
79 DALC TRAINING	£60.00
Total unpresented cheques as 28th February 2019	£799.31

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6. Payments and receipts since last report:

Transaction date	Transaction Type	Transaction description	Debit amount	Credit amount	Balance
26/02/2019	DD	TELESIS OFFICE TELEPHONE	£29.96		£52,964.69
20/02/2019	CHQ	73 MATT LYNCH GRASS CUTTING	£544.04		£52,994.65
19/02/2019	CHQ	76 LONG TABLES COMMUNITY GRANT	£250.00		£53,538.69
18/02/2019	CHQ	75 ELECTRICITY TO FLOWER STREET TOILETS	£72.89		£53,788.69
15/02/2019	DD	SOUTH WEST WATER REFERENCE: 1759136001 WOODBURY ALLOTMENTS	£15.74		£53,861.58
15/02/2019	DD	PENNON WATER SRVCS REFERENCE: 2272366501 EXTON	£12.04		£53,877.32
14/02/2019	CHQ	74 CLERKS JANUARY SALARY	£1,336.95		£53,889.36
11/02/2019	CHQ	68 NIGEL BATTEN WOOD SALT ALLOTMENT PRESERVATIVE	£32.00		£55,226.31
07/02/2019	SO	LEAR C WOODBURY PARISH	£440.00		£55,258.31
04/02/2019	CHQ	72 WOODBURY WIDE AWAKE COMMUNITY GRANT	£401.00		£55,698.31
01/02/2019	CHQ	67 WOODBURY HISTORY SOCIETY COMMUNITY GRANT	£250.00		£56,099.31
01/02/2019	CHQ	69 GOOSEFIELD SOLAR GRANT	£603.00		£56,349.31
01/02/2019	CHQ	70 GOOSEFIELD COMMUNITY GRANT	£290.00		£56,952.31



Clerk & RFO.

Tuesday, 05 March 2019