

WOODBURY PARISH COUNCIL

Monday, 18th February 2019

MINUTES OF A MEETING HELD at 7.30pm on 11th FEBRUARY 2019 in the CHURCH ROOMS, WOODBURY.

Present: Cllrs D Atkins, R Ball, Mrs C Bennett, P Bricknell, Mrs M Edwards, M Hesketh, B Jones, G Jung, Mrs C McGauley (Chairman), G Murrin, R Parr and J Pyne. Dst Cllr B Ingham. Cty Cllr R Scott and J Trail.

Also present: One member of the public.

19/171	Public Session - <i>No comments were made.</i>
19/172	APOLOGIES: Dst Cllr R Longhurst.
19/173	MINUTES: RESOLVED. The Minutes of the Meetings held on 14 th January and 28 th January 2019 were confirmed as a correct record and signed by the Chairman. AIF.
19/174	DECLARATIONS OF INTEREST: Cllr P Bricknell for re-imburement of funds for the purchase of Woodbury Salterton's Baby & Toddler Group furniture. Cllr G Jung in relation to applications concerning Greendale Business Park.
19/175	ACCOUNTS & FINANCES: RESOLVED: The Council reviewed and noted the Financial Report to 31 st January 2019 and the payments set out in section 6 were approved. AIF. 1.
19/176	CASUAL VACANCIES: Currently there are no expressions of interest.

WOODBURY PARISH COUNCIL

<p>19/177</p>	<p>PLANNING:</p> <p>EXTON 19/0137/FUL Retention of detached garage (revision to 18/2269/FUL) Dunstan House Exmouth Road Exton Exeter EX3 0PZ. SUPPORTED. 11 in favour, one abstention.</p> <p>WOODBURY 19/0169/VAR Variation of condition 2 of planning permission 15/1433/FUL (sub-division of existing dwelling to create two dwellings and extension to create an additional two dwellings) to allow revisions to roof line, cladding and porch design. 4 Park View Broadway Woodbury Exeter EX5 1NN. SUPPORTED. 11 in favour, one abstention.</p> <p>WOODBURY SALTERTON Certificate of lawfulness for established use as an open storage compound (use class B8) and associated engineering works. Compound 33A, (Land At Rear Of Brooklands Farm), Greendale Business Park, Woodbury Salterton. <i>Council confirmed that this area has been used as open storage for more than ten years and can be evidenced on Google Earth. Request to be made that the area is included in the employment area and the normal restrictions applied to Greendale located businesses are also applied to this unit and business.</i> 19/0208/FUL Retention of agricultural barn Land Adjacent To Melford Rise, Toby Lane Woodbury Salterton. NOT SUPPORTED. No agricultural justification or supporting statement. Outside of the local plan. Council do not consider the previous poly tunnel to have been a permanent structure. 11 in favour, one against.</p>
<p>19/178</p>	<p>CHAIRMAN'S REPORT: <i>No comments were made.</i></p>
<p>19/179</p>	<p>PARISH COUNCILLORS' REPORTS:</p> <p>Cll P Bricknell attended recent meeting of the Local Area Action Group. He noted the meeting tended to focus on towns, where there is more crime. He noted a 12% increase budget for next year but it will not result in an increase in police numbers until 2022.</p> <p>Cllr M Hesketh attended the Exe Estuary Forum noting the parish has one vote on the committee. He noted the Exe Estuary is in the process of appointing a Harbour Master with two assistants. The boat will patrol from Exeter to 1 mile outside of Exmouth. They will have the ability to enforce speed restrictions on the Exe as well as exclusion zones for the protection of areas important to wildlife.</p>

WOODBURY PARISH COUNCIL

<p>19/180</p>	<p>COUNTY COUNCILLORS' REPORTS</p> <p>Cty Cllr R Scott noted a noise assessment is being undertaken at the DHL site (Greendale) following local concerns over noise.</p> <p>Cty Cllr R Scott explained that following earlier comments concerning Police expenditure Cllrs should note the difference between revenue budgets and capital budgets noting the cost of the new police station would be met from a capital budget and should not impact day to day police funding.</p> <p>Cty Cllr R Scott explained with Cty Cllr J Trail they are going to organise a clean-up of Broadway and surrounding area on the 23rd March 2019 and are looking for volunteers to help.</p> <p>Cty Cllr J Trail explained that Living Options Devon is a registered charity working across the South West to ensure that people with disabilities and Deaf people can live the lives they choose. He encouraged Cllrs to think about fetes and festivals where they might be given a stall for fundraising.</p> <p>Cty Cllr J Trail explained that Devon County have cleared both Mill Lane and Rydon Lane of vegetation and there is now 100 tonnes of planing to be applied.</p>
<p>19/181</p>	<p>DISTRICT COUNCILLORS' REPORTS</p> <p>Dst Cllr B Ingham expressed concern over councils borrowing funds for projects citing the Queen's Drive project and Axminster's investment in infrastructure. He felt this was not good practice and funding should be secured through the normal process before starting projects rather than borrowings.</p> <p>Cllr G Jung explained that Village Road and Honey Lane will be closed on the 23rd and 24th February 2019 for resurfacing work. Previously the contractor had closed the road without seeking permission disrupting a funeral that was taking place in the church.</p> <p>Cll G Jung explained the GESP (Greater Exeter Strategic Plan) document will be available for consultation in July 2019. East Devon District Cllrs are not aware of what the proposals are for East Devon, as it has all been carried out by two East Devon District Councillors and Planning Officers in confidential meetings with Cllrs and officers from the other authorities. However, Exeter and Teignbridge Councils have recently announced substantial development proposals which provides some insight into what will be proposed in this part of East Devon.</p>
<p>19/182</p>	<p>WEBSITE IMPROVEMENTS: RESOLVED. To engage 'Websites and More' to manage the Woodbury Parish website with a view to carrying out general improvements and introduce a Twitter account. Costs are £16.67 per month plus VAT inclusive of 30 minute support time.</p>
<p>19/183</p>	<p>NEIGHBOURHOOD PLAN: Cllr J Pyne explained progress is being made. They have had a meeting with an architect who planned the new development on Broadway that helps to clarify thoughts. They are now looking to obtain grant funding for the next financial year to hopefully publish and go to referendum within that period.</p>
<p>19/184</p>	<p>GULLIFORD CEMETERY: <i>Moved to a closed session.</i></p>
<p>19/185</p>	<p>EXTON TRAMPOLINE: The Clerk explained that the trampoline will have a two metre surround of bonded rubber mulch installed. Cllr R Scott has offered to fund this through an application to Invest in Devon.</p>

WOODBURY PARISH COUNCIL

19/186	HANDYMAN: RESOLVED to approve Chapter 8 training for our present handyman funded by Highways. AIF.
19/187	RESILIENCE: <i>Moved to next meeting.</i>
19/188	COUNCILLORS' QUESTIONS: Cllr M Edwards commented on the high quality of the bench refurbishment on Fulford Way.

Meeting closed at 9.35 pm.

WOODBURY PARISH COUNCIL

WOODBURY PARISH COUNCIL FINANCIAL REPORT 1ST APRIL 2018 TO 31ST JANUARY 2019

1. Summary of Income:-

Summary of Income to 31st January 2019	Amount	As a %
PRECEPT	£79,380.00	72%
CIL	£10,629.66	10%
GRANTS INCL INVEST IN DEVON & COOMBE FARM SOLAR	£16,879.00	15%
ALLOTMENT RECEIPTS	£736.50	1%
OTHER	£2,451.04	2%
INTEREST	£34.92	0%
Total Income to 31st January 2019	£110,111.12	100%

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WOODBURY PARISH COUNCIL

2. Summary of Expenditure to Budget:-

Budget Category	Budget 2018/19	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION	£3,440.00	£2,840.43	£599.57	82.6%
OFFICE	£6,930.00	£5,655.11	£1,274.89	81.6%
SALARIES & ALLOWANCES (1)	£29,350.00	£27,967.67	£1,382.33	95.3%
NEIGHBOURHOOD PLAN	£1,000.00	£0.00	£1,000.00	0.0%
PLAY AREAS	£3,375.00	£8,954.36	(£5,579.36)	265.3%
ENVIRONMENTAL COSTS	£11,620.00	£13,026.77	(£1,406.77)	112.1%
TOILETS & CAR PARK	£11,600.00	£10,325.15	£1,274.85	89.0%
GENERAL RENTS, RATES & SUBS	£950.00	£1,960.66	(£1,010.66)	206.4%
ALLOTMENTS (2)	£0.00	£1,397.94	(£1,397.94)	na
GENERAL GRANTS TO OUTSIDE	£625.00	£374.40	£250.60	59.9%
P3 SCHEME	£0.00	£708.75	(£708.75)	0.0%
CONTINGENCIES	£700.00	£0.00	£700.00	0.0%
GULLIFORD JOINT COMMITTEE	£200.00	£0.00	£200.00	0.0%
COMMUNITY GRANT SCHEME	£2,000.00	£1,886.19	£113.81	94.3%
COOMBE SOLAR FARM FUND	£7,879.00	£4,203.78	£3,675.22	53.4%
CAR PARK RESURFACING FUND	£1,000.00	£0.00	£1,000.00	0.0%
THE ARCH	£5,000.00	£5,673.03	(£673.03)	113.5%
TOTAL	£85,819.00	£84,974.24	£844.76	99.0%

(1) Pension deficit payment - Peninsula £15,090.00

(2) Includes new mower and Colby shed

WOODBURY PARISH COUNCIL

3. Bank Reconciliation:-

Bank Account Reconciliation to 31st January 2019	Balance
TSB Club, Charirty & Trust Account as at 1st April 2018	£32,140.35
<i>add income to 31st January 2019</i>	£110,076.20
<i>less expenditure to 31st January 2019</i>	(£84,974.24)
TSB Club, Charirty & Trust Account as at 31st January 2019	£57,242.31
TSB Business Instant Access as at 1st April 2018	£14,662.57
<i>add income to 31st January 2019</i>	£34.92
<i>less expenditure to 31st January 2019</i>	£0.00
TSB Business Instant Access as at 31st January 2019	£14,697.49
Total WPC Bank Balance as at 31st January 2019	£71,939.80

4. Earmarked Balances:-

Earmarked Balances to April 2019	Estimated amount
BUS SHELTER REFURBISHMENT	£5,000.00
ADDITIONAL WORKS TO THE ARCH	£3,000.00
COOMBE FARM SOLAR GRANTS	£7,879.00
COMMUNITY GRANT	£2,500.00
ESTIMATED PAST CONTRIBUTION FOR BMX TRACK	£1,500.00
Total project costs	£19,879.00

5. Unpresented Cheques:-

Unpresented Cheques	Amount
67 WOODBURY HISTORY SOCIETY	£250.00
68 NIGEL BATTEN WOOD SALT ALLOTMENTS	£32.00
69 GOOSEFIELD SOLAR GRANT	£603.00
70 GOOSEFIELD COMMUNITY GRANT	£290.00
72 WOODBURY WIDE AWAKE COMMUNITY GRANT	£401.00
Total unpresented cheques as 31st January 2019	£1,576.00

WOODBURY PARISH COUNCIL

6. Payments and receipts since last report:

Transaction date	Transaction Type	Transaction description	Debit amount	Credit amount	Balance
31/01/2019	CHQ	71 CLLR PAT BRICKNELL REIMBURSEMENT FOR PURCHASE OF WS BABY/TODDLER FURNITURE	£374.40		£57,242.31
31/01/2019	CHQ	54 DALC 3 X GOOD COUNCILLOR BOOKS	£13.19		£57,616.71
29/01/2019	DD	TELESIS OFFICE TELEPHONE	£31.07		£57,629.90
28/01/2019	SO	RAWLINGS ALLOTMENT RENT		£20.00	£57,660.97
23/01/2019	CHQ	63 MATT LYNCH GRASS CUTTING	£544.04		£57,640.97
22/01/2019	CHQ	64 PLAYGROUND SUPPLIES REPLACEMENT PLAY EQUIPMENT HANDLES	£88.80		£58,185.01
18/01/2019	CHQ	66 EDF ELECTRICITY SUPPLY TO THE OFFICE	£201.11		£58,273.81
18/01/2019	CHQ	65 EDF ELECTRICITY SUPPLY TO THE GREEN	£17.92		£58,474.92
15/01/2019	DD	SOUTH WEST WATER REFERENCE: 3013538001 WOOD SALT	£33.72		£58,492.84
15/01/2019	DD	PENNON WATER SRVCS REFERENCE: 3158923901 WATER SUPPLY TO THE OFFICE	£33.94		£58,526.56
10/01/2019	DC	EXTON PLAYGROUND SAFETY UPGRADE INVEST IN DEVON GRANT TOP UP		£79.00	£58,560.50
09/01/2019	CHQ	60 COOMBE FARM SOLAR FUND REFUND FOR OVERCHARGE	£601.00		£58,481.50
08/01/2019	CHQ	62 ANDY DANIELS EXTON PLAYGROUND SAFETY UPGRADE	£5,561.00		£59,082.50
07/01/2019	SO	LEAR C WOODBURY PARISH	£440.00		£64,643.50
07/01/2019	DC	EXTON PLAYGROUND SAFETY UPGRADE INVEST IN DEVON GRANT		£4,921.00	£65,083.50
02/01/2019	FPI	CHIVERTON A & GIFFOR WOODBURY ALLOTMENT RENT		£11.00	£60,162.50
02/01/2019	SO	HILL EK ALLOTMENT RENT		£11.00	£60,151.50
02/01/2019	SO	TRACY PRYKE PLOT 16 WOODBURY S ALLOTMENT RENT		£20.00	£60,140.50
02/01/2019	SO	POPE A ALLOTMENT RENT		£20.00	£60,120.50
02/01/2019	SO	DURFY CM&HL WOODBURY		£15.50	£60,100.50
02/01/2019	SO	WINSOR G ALLOTMENT RENT		£20.00	£60,085.00
02/01/2019	SO	HOURSTON P ALLOTMENT RENT		£20.00	£60,065.00
02/01/2019	SO	NASH M. WOODBURY 5 ALLOTMENT RENT		£20.00	£60,045.00
02/01/2019	SO	STARDDLING K ALLOTMENT RENT		£11.00	£60,025.00
02/01/2019	SO	P BROADBELT ALLOTMENT RENT		£11.00	£60,014.00
02/01/2019	SO	STEVENTON R ALLOTMENT RENT		£20.00	£60,003.00
02/01/2019	SO	R SPARGO PLOT15 WS ALLOTMENT RENT		£20.00	£59,983.00
02/01/2019	SO	G SELLEY ALLOTMENT RENT		£11.00	£59,963.00
02/01/2019	SO	FISHER E CDJ F FISHER ALLOTMENT RENT		£11.00	£59,952.00
02/01/2019	SO	LEE L ALLOTMENT RENT		£10.00	£59,941.00
02/01/2019	SO	CHURCH KA&RJ CHURCH KA&RJ ALLOTMENT RENT		£11.00	£59,931.00
02/01/2019	SO	BODENHAM S M WOODBURY S ALLOTMENT RENT		£20.00	£59,920.00
02/01/2019	SO	BURY SE ALLOTMENT RENT		£15.50	£59,900.00
02/01/2019	SO	MR & MRS JOYCE G JOYCE ALLOTMENT RENT		£20.00	£59,884.50
02/01/2019	SO	MR & MRS PYE ALLOTMENT RENT		£22.00	£59,864.50
02/01/2019	SO	CHLAPIK J B WOODBURY ALLOTMENT RENT		£11.00	£59,842.50
02/01/2019	SO	HOLLYMAN S. ALLOTMENT RENT		£20.00	£59,831.50
02/01/2019	SO	COUSSENS ALLOTMENT RENT		£40.00	£59,811.50
02/01/2019	SO	ADRIAN BROMFIELD PLOT 8A ALLOTMENT RENT		£20.00	£59,771.50
02/01/2019	SO	BARTLETT JULIE ALLOTMENT RENT		£11.00	£59,751.50
02/01/2019	SO	PHILIP LOVETT ALLOTMENT RENT		£20.00	£59,740.50
02/01/2019	SO	PYNE O ALLOTMENT ALLOTMENT RENT		£11.00	£59,720.50
02/01/2019	SO	K BOEREE FASTER PAYMENT ALLOTMENT RENT		£11.00	£59,709.50
02/01/2019	SO	MEEHAN CM WSALT-PLOT 13 ALLOTMENT RENT		£20.00	£59,698.50
02/01/2019	SO	SMEATHAM A ALLOTMENT RENT		£11.00	£59,678.50
02/01/2019	SO	BASHFORTH JES ALLOTMENT RENT		£20.00	£59,667.50
02/01/2019	SO	PYLE GF ALLOTMENT RENT		£20.00	£59,647.50
02/01/2019	SO	BROWN J JWC BROWN - PLOT 9 ALLOTMENT RENT		£15.50	£59,627.50
02/01/2019	SO	GRIFFIN JE&KR ALLOTMENT RENT		£11.00	£59,612.00
02/01/2019	SO	RUSSELL ALLOTMENT RENT		£20.00	£59,601.00
02/01/2019	SO	MICHAEL MEEHAN ALLOTMENT RENT		£20.00	£59,581.00
02/01/2019	SO	G SHAW WOODBURY ALLOTMENT RENT		£11.00	£59,561.00
02/01/2019	SO	HUTCHINGS S ALLOTMENT RENT		£20.00	£59,550.00
02/01/2019	SO	MRS GM NEWTON ALLOTMENT RENT		£11.00	£59,530.00
02/01/2019	SO	BRIDGEWATER ALLOTMENT RENT		£11.00	£59,519.00
02/01/2019	DD	EAST DEVON DC 30309431 RATES CAR PARK	£115.00		£59,508.00
02/01/2019	DD	EAST DEVON DC 30309440 RATES PUBLIC CONVENIENCES	£119.00		£59,623.00
02/01/2019	SO	ELIZABETH DYMOND ALLOTMENT RENT		£15.50	£59,742.00
02/01/2019	SO	ANNE IRELAND ALLOTMENT RENT		£15.50	£59,726.50



Clerk & RFO. Tuesday, 05 February 2019.

WOODBURY PARISH COUNCIL

Date: 24 January 2019
Contact: West Team
Tel number: 01395 571595
E-mail: planningwest@eastdevon.gov.uk
Our Reference: 19/0132/CPE



East Devon District Council
Knowle
Sidmouth
Devon
EX10 8HL
DX48705 Sidmouth
Tel: 01395 516551
www.eastdevon.gov.uk

Mr David CRAIG
Mr David CRAIG
Clerk To Woodbury Parish Council
Greenside
Greenway
Woodbury
EXETER
EX5 1LP

Dear Sir/Madam

Certificate of Lawfulness (Existing) Application

Proposal: Certificate of lawfulness for established use as an open storage compound (use class B8) and associated engineering works

Location: Compound 33A (Land At Rear Of Brooklands Farm) Greendale Business Park Woodbury Salterton

We have received a Certificate of Lawfulness application for a use or development as described in the title above.

A Certificate of Lawfulness can be issued provided that evidence is produced that proves that the claimed use has existed uninterrupted for more than 10 years (or 4 years if used as a house), or the development took place more than 4 years ago and has not been altered since that time - whichever is relevant.

Such applications are not judged on whether the use or development is acceptable in planning terms, but on the conclusiveness of the evidence submitted, which may take the form of dated photographs, sworn statements, historic data or other information that can be verified.

We would be interested in hearing from you if you have any information that either supports or contradicts the evidence that the applicant has submitted. Please submit any information within 23 days of this letter, but be aware that any documentation, etc. you submit will be placed on a public file and may be later used in any appeal, should the Council refuse to issue a Certificate.

Yours faithfully
West Team

DC/ CPEPCV