

WOODBURY PARISH COUNCIL

MINUTES OF A MEETING HELD at 7.30pm on 10th SEPTEMBER 2018 IN THE CHURCH ROOMS, WOODBURY

Present: Mrs C Bennett, P Bricknell, Mrs M Edwards, B Jones, Mrs C McGauley (Chairman) and J Pyne. Dst Cllr B Ingham. Cty Cllr R Scott & J Trail.

Also present: Mr T Bennett (Tree Warden) and 3 members of the public.

18/67	Public Session A member of the public expressed concern over the perceived inaction in progressing the Neighbourhood Plan. She felt there was an immediate need for a meeting of the Steering Committee and offered the possibility of becoming Chairman of the Steering Committee if the current Chairman is resource constrained. A member of the public and the owner of Suffolk Cottage (Greenway) wished to thank Parishioners for their patience whilst the property is being re-rendered causing some disruption to traffic.
18/68	APOLOGIES: Cllrs D Atkins & G Jung.
18/69	MINUTES: RESOLVED: The Minutes of the Meetings held on 9th July, 23rd July and 20th August 2018 be confirmed as a correct record and signed by the Chairman.
18/70	DECLARATIONS OF INTEREST: Cllr Mrs C McGauley declared an interest in planning application 15/2467, Cllr B Jones 18/0321, Cllr P Bricknell 18/0404 and Cllr R Parr 18/1874 & 18/1766.
18/71	ACCOUNTS & FINANCES: RESOLVED: The Council reviewed and noted the Financial Report to 31st August 2018, set out below, and the payments set out in section 5 were approved. There remains some questions as to allocations within Section 2 Summary of Expenditure to Budget and the inclusion of a Gulliford entry within the budget – the Clerk to review this with the Chairman.
18/72	CASUAL VACANCIES: There are three vacancies with no current expressions of interest. Cllr Mrs C McGauley asked that a more inspiring notice be placed on the noticeboards in order to try to fill the vacancies.

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<p>18/73</p>	<p>PLANNING RESPONSES:</p> <p>EXTON 18/1874/FUL Creation of new site office, WC and store under an existing covered steel frame portal Home Farm Nutwell Road Lymptone Exmouth EX8 5AN. SUPPORTED. All in favour. 18/1766/FUL General purpose farm building Land At Meeting Lane Lymptone. <i>Deferred in order to hear the views of Cllr D Atkins.</i></p> <p>WOODBURY 18/1965/FUL Alterations of ground levels and works to facilitate the siting of 25 no. static caravans Webbers Farm Caravan Park Castle Lane Woodbury Exeter Devon EX5 1EA. SUPPORTED. All in favour.</p> <p>WOODBURY SALTERTON 18/0321/FUL Proposed garage 2 Parkhayes Woodbury Salterton EX5 1QS. NOT SUPPORTED. The proposal represents over-development of the site by virtue of its size and height. The use of a timber framed construction is not appropriate to a flood zone even if the building is raised off the ground. All in favour. 18/0204/VAR Variation of condition 15 of planning permission 12/2231/MOUT (expansion of business park) to allow the installation of a gate, in place of bank, to close up access road Land Adjacent To Unit 32B Road To Greendale Business Park Woodbury Salterton Exeter EX5 1EW. NOT SUPPORTED. Should adhere to the original permission and conditions granted in 2009. One abstention. 17/2430/MFUL Proposed agricultural building Land East Of Hogsbrook Farm Woodbury Salterton Exeter EX5 1PY. NOT SUPPORTED. Council find it difficult to understand how the applicant can provide an Agricultural Statement claiming farm buildings are redundant due to a reduction of agricultural needs, and within a year, claim that further agricultural buildings are required due to agricultural expansion. The Local Plan D7 Agricultural Buildings and Development section 4 states: 'It has been established that there are no other suitable buildings on the holding or in the vicinity which could meet the reasonable need'. All in favour. 18/0920/FUL Proposed agricultural building Hogsbrook Farm Woodbury Salterton Exeter EX5 1PY. NOT SUPPORTED. Council find it difficult to understand how the applicant can provide an Agricultural Statement claiming farm buildings are redundant due to a reduction of agricultural needs, and within a year, claim that further agricultural buildings are required due to agricultural expansion. The Local Plan D7 Agricultural Buildings and Development section 4 states: 'It has been established that there are no other suitable buildings on the holding or in the vicinity which could meet the reasonable need'. All in favour. 18/1908/FUL Erection of a new agricultural storage building Land East Of Greendale Lane Clyst St Mary. NOT SUPPORTED. Four for, four against, Chairman casting vote.</p>
<p>18/74</p>	<p>CHAIRMAN'S REPORT: The Chairman asked that the Clerk write to Dst Cllr Mike Howe to thank him for allowing Cllr Mrs C Bennett, at late notice, the opportunity to speak at DMC concerning Black Hill Quarry.</p>
<p>18/75</p>	<p>COUNTY COUNCILLORS' REPORTS: Cty Cllr Richard Scott and Cty Cllr Jeff Trail stressed the need to consider drainage and sewerage implications when discussing planning applications at Council. In particular this might have been considered when discussing 18/1965/FUL as it is works to facilitate the siting of 25 new static caravans.</p>

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18/76	<p>DISTRICT COUNCILLORS REPORTS: Dst Cllr B Ingham expressed his surprise and disappointment at the recent DMC decision concerning Black Hill Quarry. He explained it was a very close decision but he felt it was the wrong decision.</p> <p>Dst Cllr B Ingham explained that the current draft of the Greater Exeter Strategic Plan was not acceptable to the EDDC Strategic Planning Committee. The draft report needs to be rewritten and then go back to the Committee for review. He felt the current report outlined aspiration with a focus on health and well-being. In essence, in style, the plan was more of a statement of attitude rather than hard numbers.</p>
18/77	<p>NEIGHBOURHOOD PLAN: Cllr J Pyne explained that the Greater Exeter Strategic Plan would override the Neighbourhood Plan and as such greater clarity on the agreed content of the Greater Exeter Strategic Plan would be helpful. In particular, it would be helpful to understand intended development sites. Cllr Mrs C McGauley asked that a meeting of the Steering Committee is diarised.</p>
18/78	<p>BUS SHELTERS: RESOLVED: Council to fund the remaining 50% of the second bus shelter at a cost of £3,099.</p> <p>The Clerk advised that he currently only had one quote for remedial works required prior to installation being £2,680. Cllr P Bricknell suggested that the quote might be reduced by having the debris removed independently negating the need for a licensed road side skip. Cty Cllr R Scott stated he would support an application to Invest in Devon for 50% of the indicated cost. Cllr Mrs C McGauley suggested that Council apply to the Solar Fund and Community Fund to help with these costs.</p> <p>Agenda point - Woodbury Garage - Council to consider underwriting the cost of any future removal of the bus shelter and to provide a written agreement to the proprietor confirming this. Moved to the next Meeting.</p>
18/79	<p>WW1 MEMORIAL TREE: Cllr C McGauley explained that the cost of routed fencing would be £3,300 which is considered too high.</p> <p>RESOLVED: Council to use memorial plaques on a more basic fencing for the memorial tree.</p>
18/80	<p>MEMORIAL BENCH: RESOLVED: to replace the bench by the war memorial with a WW1 commemorative bench at a cost of £869 plus VAT.</p>
18/81	<p>MOBILE JET WASHER: RESOLVED: Not to apply to the Communities Together Fund, alongside Lympstone and Newton Poppleford, to purchase of a mobile jet washer for fear that it may not be used regularly enough.</p>
18/82	<p>WEED REMOVAL: The Clerk advised the existing grounds contractor would charge £14 per man hour for weeding. Moved to Estates and Assets.</p>

Meeting closed at 9.25 pm.

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WOODBURY PARISH COUNCIL FINANCIAL REPORT 1ST APRIL 2018 TO 31ST AUGUST 2018

1. Summary of Income:-

Summary of Income to 31st August 2018	Amount
Precept	£39,690.00
Other	£829.05
Interest	£1.24
Total Income to 31st August 2018	£40,520.29

The second tranche of the precept was received 3rd September 2018 being £39,690.00

2. Summary of Expenditure to Budget:-

Budget Category	Budget 2018/19	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION	£3,440.00	£2,603.17	£836.83	75.7%
OFFICE	£6,930.00	£4,693.55	£2,236.45	67.7%
SALARIES & ALLOWANCES (1)	£29,350.00	£19,559.48	£9,790.52	66.6%
NEIGHBOURHOOD PLAN	£1,000.00	£0.00	£1,000.00	0.0%
PLAY AREAS	£3,375.00	£714.72	£2,660.28	21.2%
ENVIRONMENTAL COSTS	£11,620.00	£4,590.67	£7,029.33	39.5%
TOILETS & CAR PARK	£11,600.00	£8,728.11	£2,871.89	75.2%
GENERAL RENTS, RATES & SUBS	£950.00	£769.00	£181.00	80.9%
ALLOTMENTS (2)	£0.00	£918.02	(£918.02)	na
GENERAL GRANTS TO OUTSIDE	£625.00	£0.00	£625.00	0.0%
P3 SCHEME	£0.00	£0.00	£0.00	0.0%
CONTINGENCIES	£700.00	£0.00	£700.00	0.0%
Gulliford Joint Committee	£200.00	£0.00	£200.00	0.0%
Community Grant Scheme (3)	£2,000.00	£5,162.97	(£3,162.97)	258.1%
Coombe Solar Farm Fund	£0.00	£0.00	£0.00	na
<i>Car Park Resurfacing Fund</i>	<i>£1,000.00</i>	£0.00	£1,000.00	0.0%
<i>Cont for The Arch</i>	<i>£5,000.00</i>	£0.00	£5,000.00	0.0%
<i>Cont for Gulliford cemetery</i>	<i>£10,000.00</i>	£0.00	£10,000.00	0.0%
TOTAL	£87,940.00	£47,739.69	£40,200.31	54.3%

(1) Pension deficit payment - Peninsula

£15,090.00

(2) Includes new mower and Colby shed

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(3) Includes grants to Exton & Woodbury Village Hall

3. Bank Reconciliation:-

Bank Account Reconciliation to 31st August 2018	Balance
TSB Club, Charirty & Trust Account as at 1st April 2018	£32,140.35
<i>add income to 31st August 2018</i>	£40,519.05
<i>less expenditure to 31st August 2018</i>	<u>(£47,739.69)</u>
TSB Club, Charirty & Trust Account as at 31st August 2018	£24,919.71
TSB Business Instant Access as at 1st April 2018	£14,664.43
<i>add income to 31st August 2018</i>	£1.24
<i>less expenditure to 31st August 2018</i>	<u>£0.00</u>
TSB Business Instant Access as at 31st August 2018	£14,665.67
Total WPC Bank Balance as at 31st August 2018	£39,585.38

4. Unpresented Cheques:-

Unpresented Cheques	Amount
4 DARTMOOR TREE SURGEONS	£180.00
2180 PARISH ONLINE	£88.80
Total unpresented cheques as 31st August 2018	£268.80


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5. Payments and receipts:

Transaction date	Transaction Type	Transaction description	Debit amount	Credit amount	Balance
28/08/2018	DD	TELESIS OFFICE TELEPHONE	£32.09		£24,919.71
21/08/2018	CHQ	2 M LYNCH GROUNDWORKS APRIL - JULY	£2,452.78		£24,951.80
13/08/2018	CHQ	1 MOBILE WASH WAY JET WASH MEMORIAL AND BENCHES	£180.00		£27,404.58
07/08/2018	CHQ	3 CLERKS SALARY JULY	£1,435.00		£27,584.58
07/08/2018	SO	LEAR C WOODBURY PARISH	£440.00		£29,019.58
03/08/2018	CHQ	2176 WOODBURY GARDEN CLUB PLANTS FOR THE ARCH	£32.60		£29,459.58
01/08/2018	CHQ	2179 XL DISPLAYS FOR MUGA NOTICE BOARD	£271.20		£29,492.18
01/08/2018	DD	EAST DEVON DC 30309440 RATES PUBLIC CONVENIENCES	£119.00		£29,763.38
01/08/2018	DD	EAST DEVON DC 30309431 RATES CAR PARK	£115.00		£29,882.38
30/07/2018	CHQ	2178 EDF TO SUPPLY THE OFFICE	£307.82		£29,997.38
30/07/2018	CHQ	2177 EDF TO SUPPLY THE GREEN	£26.27		£30,305.20
27/07/2018	DD	TELESIS OFFICE TELEPHONE	£31.69		£30,331.47
20/07/2018	CHQ	2169 PARK LANE GARDEN SERVICES CAR PARK DEVON BANK	£360.00		£30,363.16
16/07/2018	DD	SOUTH WEST WATER REFERENCE WOOD SALT ALLOTMENTS	£31.14		£30,723.16
13/07/2018	CHQ	2175 CLERKS SALARY JUNE	£1,349.78		£30,754.30
12/07/2018	CHQ	2174 S HUISH REIMBURSEMENT FOR PLANT PURCHASES	£41.00		£32,104.08
11/07/2018	CHQ	2165 T HARRIS ALOTMENT REFUND	£11.00		£32,145.08
09/07/2018	SO	LEAR C WOODBURY PARISH	£440.00		£32,156.08
04/07/2018	CHQ	2173 EAST DEVON DOG BINS	£672.00		£32,596.08
04/07/2018	CHQ	WOODBURY NEWS SUBSCRIPTION	£6.00		£33,268.08
02/07/2018	SO	WOODBURY CRICKET CLUB RENT		£395.00	£33,274.08
02/07/2018	DD	EAST DEVON DC 30309431 RATES CAR PARK	£115.00		£32,879.08
02/07/2018	DD	EAST DEVON DC 30309440 RATES PUBLIC CONVENIENCES	£119.00		£32,994.08
02/07/2018	CHQ	2172 TOWN LANE 2 ADVANCED RENT	£60.00		£33,113.08
02/07/2018	CHQ	2171 TOWN LANE ADVANCED RENT	£395.00		£33,173.08
02/07/2018	CHQ	2157 CHURCH ROOM HIRE	£80.00		£33,568.08

6. Projected Project Expenditure:

Project	Estimated amount
WPC SHARE OF THE COST OF BUS SHELTERS	£3,100.00
REMEDIAL WORKS FOR INSTALLATION OF BUS SHELTER	£2,600.00
ADDITIONAL WORKS TO THE ARCH	£2,000.00
WW1 MEMORIAL TREE & BENCH	£1,000.00
ADDITIONAL NAME ON WAR MEMORIAL	£800.00
Total project costs	£9,500.00



Clerk

Wednesday, 05 September 2018.