

# WOODBURY PARISH COUNCIL

Monday, 03 September 2018

Dear Councillor

You are required to attend a meeting of Woodbury Parish Council to be held in the Church Rooms, Woodbury, on **Monday 10<sup>th</sup> September 2018 at 7.30pm**. The business to be transacted at the Meeting is set out below. Members of the public are welcome to attend this meeting.



David Craig  
Clerk

## A G E N D A

	<b>Public Session</b>
<b>1</b>	<b>APOLOGIES:</b> To receive any apologies for absence.
<b>2</b>	<b>MINUTES:</b> To receive and confirm as a correct record, the Minutes of the Meetings held on 9 <sup>th</sup> July, 23 <sup>rd</sup> July and 20 <sup>th</sup> August 2018.
<b>3</b>	<b>DECLARATIONS OF INTEREST:</b> To receive any declarations of interest in any part of these proceedings including the District Councillors declaration.
<b>4</b>	<b>ACCOUNTS &amp; FINANCES:</b> To consider the Financial Report to 31 <sup>st</sup> August 2018: <ol style="list-style-type: none"><li>1. Summary of Income;</li><li>2. Summary of Expenditure to Budget;</li><li>3. Bank Reconciliation;</li><li>4. Unpresented Cheques;</li><li>5. Payments and Receipts;</li><li>6. Projected Project Expenditure.</li></ol>
<b>5</b>	<b>CASUAL VACANCIES:</b> To consider any expressions of interest. There are three vacancies.

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<b>6</b>	<p><b>PLANNING: Applications for consideration at this meeting;-</b></p> <p><b>EXTON</b> 18/1874/FUL   Creation of new site office, WC and store under an existing covered steel frame portal   Home Farm Nutwell Road Lympstone Exmouth EX8 5AN. 18/1875/LBC   Creation of new site office, WC and store under an existing covered steel frame portal   Home Farm Nutwell Road Lympstone Exmouth EX8 5AN. 18/1766/FUL   General purpose farm building   Land At Meeting Lane Lympstone.</p> <p><b>WOODBURY</b> led by Cllr Mrs M Edwards 18/1965/FUL   Alterations of ground levels and works to facilitate the siting of 25 no. static caravans   Webbers Farm Caravan Park Castle Lane Woodbury Exeter Devon EX5 1EA.</p> <p><b>WOODBURY SALTERTON</b> 18/0321/FUL   Proposed garage   2 Parkhayes Woodbury Salterton EX5 1QS. 18/0204/VAR   Variation of condition 15 of planning permission 12/2231/MOUT (expansion of business park) to allow the installation of a gate, in place of bank, to close up access road   Land Adjacent To Unit 32B Road To Greendale Business Park Woodbury Salterton Exeter EX5 1EW. 17/2430/MFUL   Proposed agricultural building   Land East Of Hogsbrook Farm Woodbury Salterton Exeter EX5 1PY. 18/0920/FUL   Proposed agricultural building   Hogsbrook Farm Woodbury Salterton Exeter EX5 1PY.</p> <p><b>NEIGHBOURING PARISHES</b> 18/1908/FUL   Erection of a new agricultural storage building   Land East Of Greendale Lane Clyst St Mary.</p>
<b>7</b>	<b>CHAIRMAN'S REPORT:</b> To receive a report by the Chairman.
<b>8</b>	<b>COUNTY COUNCILLORS' REPORTS</b>
<b>9</b>	<b>DISTRICT COUNCILLORS REPORTS</b>

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10	<b>NEIGHBOURHOOD PLAN:</b> To receive a verbal update from Cllr J Pyne.
11	<p><b>BUS SHELTERS:</b> The total cost of two Littlethorpe bus shelters before installation is £12,396.00 including VAT. Devon County Council will fund one shelter and are offering to pay for 50% of the cost of the second shelter. They will also fund the main installation costs. Council to consider funding the remaining 50% of the second shelter at a cost of £3,099.</p> <p>In order to fit the new bus shelters remedial works will be required. Council to consider three quotes to be provided by the Clerk for these works.</p> <p>Woodbury Garage are prepared to allow the back of the shelter to be fixed on their land in order to provide sufficient clearance on the public path. The proprietor would want to have comfort that if there was a need to remove the shelter, for example if the garage got planning permission for change of use, Woodbury Parish Council would cover the cost of removal. Council to consider underwriting the cost of any future removal and to provide a written agreement to the proprietor confirming this.</p>
12	<b>WW1 MEMORIAL TREE:</b> Western Power have donated £300 toward the cost of purchasing the tree. Council to consider the cost of planting and the memorial fence to be provided by the Clerk.
13	<b>MEMORIAL BENCH:</b> Council to consider replacing the bench by the war memorial with a WW1 commemorative bench at a cost of £869 plus VAT.
14	<b>MOBILE JET WASHER:</b> Council to consider applying to the Communities Together Fund, alongside Lymptone and Newton Poppleford, to fund the purchase of a fully mobile jet washer. The total cost of the jet washer is £8,500, 20% of this cost would have to be funded from other sources.
15	<b>WEED REMOVAL:</b> Council to consider extending the existing groundsman contract to cover weeding throughout the Parish. Clerk to advise on costs.
	<b>COUNCILLORS' QUESTIONS:</b> To allow topics & questions. <i>Please note, no decisions may be made under this item.</i>