

WOODBURY PARISH COUNCIL

MINUTES OF A MEETING HELD at 7.30pm on 9th JULY 2018 IN THE CHURCH ROOMS, WOODBURY

Present: Cllrs D Atkins, Mrs C Bennet, P Bricknell, Mrs M Edwards, Mrs C McGauley (Chairman), G Murrin, R Parr and J Pyne. Cty Cllr R Scott, District Cllr B Ingham.

Also present: Mr T Bennett (Tree Warden), Mr P.King (Tree Warden) and 2 members of the public.

18/43	Public Session A representative of Heritage Architects presented an outline plan where two houses might be built on church land behind the Glebe and Parsonage Cottage. As part of this project the Church would provide an additional piece of land adjoining the cemetery so the cemetery could be expanded. He explained that the Church would not want to go ahead with an application if it was not supported by the Parish Council. Cllrs noted the need for additional cemetery space and broadly supported the idea. Cllr Mrs C McGauley noted that the Parish Council's ultimate view could only be made when there was a specific planning application. A Parishioner representing the Goosefield outlined their plans to have a hardstanding put in the Goosefield in order to provide functions such as musical evenings. The hardstanding will need to be made of reinforced concrete and will come at a cost £2,540.
18/44	APOLOGIES: Cllrs G. Jung and B. Jones.
18/45	MINUTES: RESOLVED: That the minutes of the meeting held on 11th June & 25th June 2018 be confirmed as a correct record and signed by the Chairman.
18/46	DECLARATIONS OF INTEREST: There were no declarations of interest.
18/47	ACCOUNTS & FINANCES: RESOLVED: The Council reviewed and noted the financial report from 1 st April to 30 th June 2018, set out below, and the payments set out in section 5 were approved.

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18/48	<p>CASUAL VACANCY: There are currently no formal expressions of interest. Clerk to follow up on one potential expression of interest from a Woodbury Parishioner.</p>
18/49	<p>PLANNING:</p> <p>EXTON 18/1310/FUL To increase the rear roof height to match the ridge line height of the approved front elevation roof (18/0193/FUL). Ailleagan Lane To The Briary Exton Lane Exton Exeter EX3 0PN. Amended plans. SUPPORTED.</p> <p>WOODBURY 18/1475/FUL Construction of garage/store with studio above. Ford Farm Lodge Woodbury Exeter EX5 1NJ. NOT SUPPORTED. Outside the built up area. Building in the open countryside. Seven in favour to NOT SUPPORT and two abstentions.</p> <p>18/1410/TCA T1, Sycamore: Fell The Beeches 1 Beeches Close Woodbury Exeter EX5 1JN. NOT SUPPORTED. One abstention.</p>
18/50	<p>CHAIRMAN'S REPORT: Cllr Mrs C McGauley thanked the Clerk for his work on reorganising the finance report so it is clearer for Cllrs.</p> <p>Cllr Mrs C McGauley asked the Clerk to investigate hiring bunting (rather than purchasing it) for the 11th November 2018.</p>
18/51	<p>COUNTY COUNCILLORS' REPORTS</p> <p>Cty Cllr R Scott noted the importance of the impact of drainage when considering planning applications citing, by way of example, Ford Farm which has significant egress of water onto Broadway. Future planning applications should try to address the issue of drainage.</p> <p>Cllr G Murrin mentioned an area of the 376 Exton had hedging overgrowing onto the path. The adjoining field is own by Clinton Devon Estates with a tenant farmer. It was agreed the area should be visited.</p> <p>Cllr Mrs C McGauley asked about the new restrictions for campervans in Exmouth. Cty Cllr R Scott explained the restriction ran the length of Marine Drive with a ban on campervans from 8 pm until 8 am. There may also be further discussions about the possibility of the Maer Road Car Park being upgraded to provide campervan facilities but due consideration would have to be made to existing local commercial campsites.</p> <p>Cllr Mrs C McGauley asked about the lack of bins on the Exmouth seafront noting over popular weekends they are often overflowing. Cty Cllr R Scott agreed there was a need for more bins. He expressed his admiration for the work undertaken by Street Scene and noted that in Exmouth they are under huge resource constraint. He felt there is a need for discussion about a large increase in budget for Street Scene in Exmouth.</p>

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18/52	<p>DISTRICT COUNCILLORS' REPORTS</p> <p>District Cllr B Ingham made reference to the Rydon Farm planning application and how coherent argument can achieve a decision that might otherwise be refused further underlining the need to participate in planning debates even if some decisions are not popular.</p> <p>District Cllr B Ingham suggested that it would be prudent to have some up to date conversations with local landowners about their attitude to developments on their land when formulating the Neighbourhood Plan.</p> <p>District Cllr B Ingham made reference to the Maer Road Car Park that if facilities were to be offered to campervans the Council will have to carefully consider the implication that it is competing with local businesses offering similar facilities.</p> <p>Cllr G Jung provided a written update to Cllrs:</p> <p>The Village Plan was approved by Strategic Planning Committee and recommended for Approval to full Council on 25 July. Once approved they need to form part of the Neighbourhood Plan.</p> <p>The large Tree Preservation Order at Greendale has now been consulted on and approved.</p> <p>There will be no public consultation or information from any meetings regarding the proposals for the Greater Exeter Strategic Plan until June next year due to the District Council Elections. It is expected a draft of the proposals will be published then for consultation.</p> <p>Green Bins have been a great success with over 8,000 now being used. Not only a great saving for people who previously used their vehicles to go to the recycling centre, but also increasing the tonnage rate for recycling by the Council. The contract is with Suez at Greendale and the Green waste being turned into compost at Hill Barton and used on local fields so reducing the road mileage even further.</p> <p>AD Unit at Hogsbrook – a serious incident happened at the AD Plant last Tuesday morning:</p> <p>The Grindle Brook has been impacted by the incident of a substantial leakage from the AD Plant. However, the impact was minimised by the direct action of bunding the watercourse and removing the effluent by vacuum tanker, actions which were taken almost immediately by the AD plant (and staff at Greendale Business Park).</p> <p>The Environment Agency are confident that this action captured most of the discharge itself. However, it did result in a small stretch of deprived reach. Impact to this reach was minimised by tankering fresh water below the bund and frequent monitoring of the watercourse for any wildlife in distress by both the site and EA officers over the 3 or 4 days that this incident took place.</p>

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	<p>There was concern from members of the public, who saw operators discharging what appeared to be effluent into the stream at Greendale, however this was not the case. They were putting freshwater in at the point at which the discharge entered the stream, which helps provide oxygen to the stream and move any residual polluted water down towards the vacuum tankers to facilitate removal.</p> <p>There may be regulatory or enforcement action because of this incident with regards to how and why it happened and how it should be prevented from happening again.</p> <p>It is fortunate that no wider impact has been identified and therefore the pollution was contained within the bunded area – which is probably a best-case scenario given the nature of the incident.</p>
<p>18/53</p>	<p>NEIGHBOURHOOD PLAN: Moved to the final agenda point under Plan B.</p>
<p>18/54</p>	<p>VAS: RESOLVED: Cllr J Pyne to be responsible for the VAS Project and the Parish Council to fund appropriate training.</p>
<p>18/55</p>	<p>THE GOOSEFIELD HARDSTANDING: The Council recommended making a grant application rather than a direct contribution.</p>
<p>18/56</p>	<p>REMOVAL OF STUMPS: RESOLVED: To remove the tree stumps to the front of the children’s play area on the Green at an indicated cost of under £300.</p>
<p>18/57</p>	<p>COUNCILLORS' QUESTIONS:</p> <p>Cllr G Jong provided a written update to Cllrs:</p> <p>Road Resurfacing Cllr G Jung had been liaising with Cty Cllr R Scott and Highways on the Issue of the Resurfacing of Honey Lane and Village road. In his view it is a combination of a poor job followed by hot weather. The road surface is now braking up and the road surface is worse than before resurfacing.</p> <p>Honey Lane Bridge The brick parapet has been pushed back towards the stream by about 3 inches. There is no immediate danger but a Winter of rain and frosts will damage the wall further. This has been reported to the Bridge Engineers and Richard Scott. A close eye will be kept on this because if the wall falls into the stream during a flood it would compromise the stream</p>

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WOODBURY PARISH COUNCIL FINANCIAL REPORT 1ST APRIL 2018 TO 30TH JUNE 2018

1. Summary of Income:-

Summary of Income to 30th June 2018	Amount
Precept	£39,690.00
Other	£434.05
Interest	£1.86
Total Income to 30th June 2018	£40,125.91

2. Summary of Expenditure to Budget:-

Budget Category	Budget 2018/19	Expenditure	Balance	% Utilised
CHAIRMAN'S ALLOWANCE	£150.00	£0.00	£150.00	0.0%
GENERAL ADMINISTRATION OFFICE	£3,440.00	£2,490.90	£949.10	72.4%
SALARIES & ALLOWANCES (1)	£6,930.00	£3,441.95	£3,488.05	49.7%
NEIGHBOURHOOD PLAN	£29,350.00	£16,774.70	£12,575.30	57.2%
PLAY AREAS	£1,000.00	£0.00	£1,000.00	0.0%
ENVIRONMENTAL COSTS	£3,375.00	£714.72	£2,660.28	21.2%
TOILETS & CAR PARK	£11,620.00	£852.29	£10,767.71	7.3%
GENERAL RENTS, RATES & SUBS	£11,600.00	£8,260.11	£3,339.89	71.2%
ALLOTMENTS (2)	£950.00	£314.00	£636.00	33.1%
GENERAL GRANTS TO OUTSIDE P3 SCHEME	£0.00	£875.88	(£875.88)	na
CONTINGENCIES	£625.00	£0.00	£625.00	0.0%
Gulliford Joint Committee	£700.00	£0.00	£700.00	0.0%
Community Grant Scheme (3)	£200.00	£0.00	£200.00	0.0%
Coombe Solar Farm Fund	£2,000.00	£4,891.77	(£2,891.77)	244.6%
Car Park Resurfacing Fund	£0.00	£0.00	£0.00	na
Cont for The Arch	£1,000.00	£0.00	£1,000.00	0.0%
Cont for Gulliford cemetery	£5,000.00	£0.00	£5,000.00	0.0%
	£10,000.00	£0.00	£10,000.00	0.0%
TOTAL	£87,940.00	£38,616.32	£49,323.68	43.9%

(1) Pension deficit payment - Peninsula

£15,090.00

(2) Includes new mower and Colby shed

(3) Includes grants to Exton & Woodbury Village
Hall

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3. Bank Reconciliation:-

Bank Account Reconciliation to 30th June 2018	Balance
TSB Club, Charirty & Trust Account as at 1st April 2018	£32,140.35
<i>add income to 30th June 2018</i>	£40,124.05
<i>less expenditure to 30th June 2018</i>	(£38,616.32)
TSB Club, Charirty & Trust Account as at 30th June 2018	£33,648.08
TSB Business Instant Access as at 1st April 2018	£14,662.57
<i>add income to 30th June 2018</i>	£1.86
<i>less expenditure to 30th June 2018</i>	£0.00
TSB Business Instant Access as at 30th June 2018	£14,664.43
Total WPC Bank Balance as at 30th June 2018	£48,312.51

4. Unpresented Cheques:-

Unpresented Cheques	
2139	£6.00
2157	£80.00
2165	£11.00
2169	£360.00
2171	£395.00
2172	£60.00
2173	£672.00
2174	£41.00
Total Unpresented Cheques as 30th June 2018	£1,625.00

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5. Payments and receipts:

Transaction date	Transaction Type	Transaction description	Debit amount	Credit amount	Balance
27/06/2018	DD	TELESIS OFFICE TELEPHONE	£31.85		£33,648.08
26/06/2018	CHQ	2167 DCC PENSION EXIT SECOND & FINAL PAYMENT	£15,089.72		£33,679.93
26/06/2018	CHQ	2161 SOCIETY OF LOCAL COUNCIL CLERKS MEMBERSHIP	£159.00		£48,769.65
25/06/2018	CHQ	2168 CLLR P BRICKNELL WOODBURY SALTERTON GOAL POSTS	£144.72		£48,928.65
25/06/2018	CHQ	2143 DALC TRAINING D.A.CRAIG	£48.00		£49,073.37
15/06/2018	CHQ	2166 BAGWELLS REPAIR OF FAULTY LIGHT FLOWER STREET CAR PARK	£136.06		£49,121.37
15/06/2018	CHQ	2164 WPC CONTRIBUTION TO EXE ESTUARY MANAGEMENT	£100.00		£49,257.43
15/06/2018	CHQ	2160 BAGWELLS REPLACEMENT OF TIMERS FLOWER STREET CAR PARK	£267.60		£49,357.43
15/06/2018	DD	SOUTH WEST STAND PIPE VILLAGE GREEN EXTON	£10.36		£49,625.03
15/06/2018	DD	SOUTH WEST WATER FLOWER STREET TOILETS	£25.79		£49,635.39
15/06/2018	DD	SOUTH WEST WATER THE OFFICE	£25.79		£49,661.18
15/06/2018	DD	SOUTH WEST WATER WOODBURY ALLOTMENTS	£3.89		£49,686.97
07/06/2018	SO	LEAR C OFFICE RENT	£440.00		£49,690.86
06/06/2018	CHQ	2163 CLERK'S SALARY & EXPENSES A.J.LERICHE	£722.99		£50,130.86
05/06/2018	CHQ	2162 CLERK'S SALARY & EXPENSES D.A.CRAIG	£992.69		£50,853.85
05/06/2018	CHQ	2144 EDDC TOILET CLEANING 1/4/18 TO 31/3/19	£7,062.34		£51,846.54
04/06/2018	CHQ	2158 SNC REPAIR OF ZIPWIRE	£570.00		£58,908.88
01/06/2018	SO	ROBERT MILLER OLD FIRE STATION		£125.00	£59,478.88
01/06/2018	CHQ	2155 G JOYCE PADLOCK FOR ALLOTMENTS	£15.99		£59,353.88
01/06/2018	DD	EAST DEVON DC 30309431 RATES CAR PARK	£115.00		£59,369.87
01/06/2018	DD	EAST DEVON DC 30309440 RATES PUBLIC CONVENIENCES	£119.00		£59,484.87
29/05/2018	DD	TELESIS OFFICE TELEPHONE	£31.74		£59,603.87
29/05/2018	CHQ	2149 HIRE OF EXTON VILLAGE HALL 29TH MARCH 2018	£16.00		£59,635.61
25/05/2018	CHQ	2159 ROWSALL RETURN OF ALLOTMENT RENT	£36.00		£59,651.61
24/05/2018	CHQ	2154 DAVID HINCHCLIFF INTERNAL AUDIT	£250.00		£59,687.61
24/05/2018	CHQ	2150 SSE FLOWER STREET TOILETS ELECTRICITY	£55.96		£59,937.61
24/05/2018	CHQ	2145 DEVON FENCING CENTRE COLBY SHED	£480.00		£59,993.57

Councillors are reminded that they are entitled to view original bank statements and electronic balances immediately upon request.



Clerk

Wednesday, 04 July 2018.