

WOODBURY PARISH COUNCIL

MINUTES OF A MEETING HELD at 7.30pm on 14th May 2018 IN THE CHURCH ROOMS, WOODBURY

Present: Cllrs D Atkins, Mrs C Bennett, P Bricknell, Mrs M Edwards, G Jung, Mrs C McGauley (Chairman), G Murrin, R Parr and J Pyne. Cty Cllr R Scott, District Cllr R Longhurst and B Ingham.

Also present: Mr T Bennett (Tree Warden), Mr P.King (Tree Warden) and 1 member of the public.

18/01 PUBLIC SESSION

No comments were made. A Parishioner wished to make some suggestions concerning improvements to the Arch and it was agreed that these would be addressed under item 8 of the Agenda.

18/02 ELECTION OF CHAIRMAN

RESOLVED: Cllr Mrs Cheryl McGauley was unanimously elected Chairman. A Declaration of Acceptance of Office was read and duly signed.

18/03 ELECTION OF VICE-CHAIRMAN

RESOLVED: Cllr P Bricknell was unanimously elected Vice-Chairman. A Declaration of Acceptance of Office was read and duly signed.

18/04 ELECTION OF MEMBERS TO COMMITTEES/WORKING PARTIES

RESOLVED – the following was agreed:

Estates and Assets Committee: Cllr Mrs C McGauley (Chairman), Cllr D. Atkins, Cllr P Bricknell, Cllr Mrs C Bennett, Cllr B Jones, Cllr G Jung, Cllr G Murrin, Cllr R Parr, Cllr J Pyne plus representatives of Tree, Play Areas and Parish Footpath Wardens.

Staffing, Strategy and Policy Committee: Cllr J Burgess (Chairman), Cllr Mrs C McGauley, Cllr Mrs C Bennett, Cllr P Bricknell, Cllr Mrs M Edwards.

Neighbourhood Plan Steering Group: Cllr J Pyne (Chairman), Member of the Public RB, Cllr Mrs M Edwards, Cllr B Jones, Cllr Mrs C McGauley, Cllr R Parr plus members of the local community.

Allotments Committee: Cllr D Atkins, Cllr P Bricknell, Cllr Mrs C McGauley plus community representatives from each of the two allotment holders management committees.

Gulliford Joint Committee: Cllr P Bricknell, Cllr G Murrin, Cllr J Pyne.

Standards Committee: Chairman, Vice Chairman and 2/3 additional members as appropriate.

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18/05 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

RESOLVED – the following was agreed:

Woodbury Village Hall Committee: Cllr J Burgess.

Ring and Ride: Cllr D Atkins.

Airport Consultative Committee: Member of the public RB.

Oil Mil Lane Residents Association: Cllr P Bricknell, Cllr Mrs C McGauley

Crealy Liaison Committee: Cllr B Jones.

Exe Estuary Management Committee: Cllr G Murrin.

Blackhill/Venn Ottery Quarries Liaison Group: Cllr G Murrin.

ALRUG: Cllr D Atkins.

It was noted that it is likely to be only one further meeting of Blackhill/Venn Ottery Quarries Liaison Group.

18/06 MINUTES

RESOLVED: that the minutes of the meeting held on 16th April & 30th April 2018 be confirmed as a correct record and signed by the Chairman.

18/07 APOLOGIES FOR ABSENSE

Cty Cllr Jeff Trail, Cllr B Jones, Mr G. Black (Tree Warden).

18/08 DECLARATIONS OF INTEREST

No declarations of interest were received. Cllr G Jung gave the District Cllr Declaration.

18/09 IMPROVEMENTS TO THE ARCH

The Clerk provided a summary of suggestions for improvements to the Arch. There have been two articles in The Woodbury News and letters were hand delivered to all houses and businesses around the Arch. Emails were sent to influential people in the Village that are known to the Clerk.

New bus shelter - a shelter would need to be open-sided to avoid blocking the pavement. It has been suggested that it would need its back on the kerb side to protect from the prevailing wind but there is not enough room to allow this as DCC aim to keep any structures a minimum of 500mm back from the kerb. The shelter could be set at the back of the wall of the flower bed and the top of this could be altered to provide a seat. This would involve setting part of the shelter on land belonging to Woodbury Garage.

Replace the existing Bus shelter roof. Timber to be stained to match the new bus shelter and seats. The replacement roof could be clear to allow more light.

Remove parking in the centre of The Arch to put the planters in view or plant the planters with small upright trees to be more noticeable.

Phone box - the Clerk explained that any decommissioning was at least 12 months away. It was noted that the box needed repainting and there had been an approach from a volunteer to repaint the box. On decommissioning the box could be used as a library or as a site for a defibrillator.

Replace direction pointers and clean the sign.

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Introduction of chevron parking – this would mean the loss of 15 spaces. Cllrs felt this would be very unpopular as there is already a shortage of spaces.

Overhead power lines – the removal could prove expensive and disruptive but would have a beneficial visual impact. Clerk to investigate whether they are Western Power and/or BT. Cllr G Jung remarked that as the area is a Conservation Area it might be that Western Power would be prepared to look at this.

Cllr Mrs C Bennet asked about the budget available for the improvements and was informed that this was £5k. Cty Cllr R Scott encouraged a £5k application to the Community Highways Fund. A new bus shelter should be funded separately.

A Parishioner presented some additional ideas for improvements including a Woodbury logo affixed to the back of the bus shelter, possibly removing some of the benches, setting planters up against the wall, planting Silver Birch, forming a working group to paint the BT box.

Cty Cllr R Scott said he would not support the planting of trees in the ground as this would risk future damage to the pathways and roads.

Cllr Mrs C McGauley also mentioned a Parishioner's suggestion that a Woodbury information sign could be installed, possibly where the bike racks are currently located.

RESOLVED: Cllr D Atkins to take the lead on improvements to the Arch with the Clerk and a Parishioner (TB) to develop a definitive scope of works and then report back to the Parish Council.

It was agreed Cllrs D Atkins would meet the Parishioner at 10.30 am on Friday 25th May 2018 to review the site.

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18/10 a. FINANCE- PAYMENTS

RESOLVED: that the following payments be approved:

Payments for approval		Gross	VAT	Net
2139	Woodbury News subs	6.00	0	6.00
2140	EDF - The Green, Woodbury and Exton	44.95		
DD	EDDC - Rates for Toilets	119.00	0.00	119.00
DD	EDDC - Rates for car park	115.00	0.00	115.00
SO	Mrs C Lear - office rent	480.00	0.00	480.00
2141	Mrs C Lear - top up of rent per cheque no 2134 cancelled.	160.00	0.00	160.00
2142	Came & Co - Insurance	916.58	0.00	916.58
2143	DALC - Clerk's training	48.00	8.00	40.00
2144	EDDC - cleaning of toilets	7,062.34	1,177.06	5,885.28
2145	Fencing Stores - shed for WS Primary School	480.00	80.00	400.00
2146	Curtis Web Design - web hosting and support	165.00	0.00	165.00
2147	Hope Education - Pirate Ship for Woodbury Primary School	599.99	100.00	499.99
2148	Woodbury Primary School PTFA - balance of grant	702.98	0.00	702.98
2149	Exton Village Hall - room hire	16.00	0.00	16.00
2150	SSE - electricity at the Toilets	55.96	2.66	53.30
2151	A J Le Riche - salary & expenses April 2018	629.56	0.00	629.56
2152	D Craig - salary & Expenses - April 2018	711.42	0.00	711.42
2153	HMRC - Tax & NI April 2018	136.00	0.00	136.00
		10,920.85	1,367.72	11,030.11

Receipts since the last meeting		
Wester Power - wayleaves		10.05
D & D Charity - War memorial		200.00
		210.05

18/11 b. FINANCIAL Summary

The Council received and noted the following financial summary:

Opening Balance		46,802.92
Receipts		39,248.50
Total funds		86,051.42

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less, Payments		707.27
Net funds		85,344.15
add, Unpresented cheques		5,571.09
less, Receipts not on statement		0.00
Balance at bank		90,915.24
Met by:		
30 day account		14,662.57
Treasurers account		32,140.35
Total		46,802.92
Gulliford account		
Opening balance as of 1st April 2017		829.35
Receipts		400.00
Payments		0.00
Balance at 31st March 2018		1,229.35
Total funds		48,032.27

Earmarked balances		
Allotment fund		2,689.39
Re-surfacing car park		3,600.00
Woodbury primary School - balance for grant		702.98
WS Primary School - balance of grant		698.01
Wild Woodbury - balance of grant		112.83
WCPF - balance of grant for sign		214.00
Total		8,017.21

18/11 Annual Audit Statement of Governance.

The Council received and approved Annual Audit Statement of Governance.

18/12 Annual Accounts – (Unaudited).

The Council received and approved the Annual Accounts.

18/13 Annual Audit Return – (Unaudited).

The Council received and approved the Annual Audit Return.

18/14 CHAIRMAN'S REPORT

No further comments.

18/15 CASUAL VACANCIES

It was noted by the Clerk that there were two casual vacancies one for Exton and one for Woodbury. The one for Woodbury had been advertised in the usual way, the expiry of the first deadline is the 31st May 2018.

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18/16 PLANNING APPLICATIONS

EXTON

18/0602/FUL Construction of detached garage/studio. Exton Lodge Mill Lane Exton Exeter. SUPPORTED provided there is a condition that it is not used as a residential dwelling.

18/0981/FUL Construction of single storey rear extension, new dormer windows and new garage and link. Langstone, View Green Lane, Exton Exeter. SUPPORTED as a sympathetic extension in a relatively secluded site.

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18/0418/FUL Extension to roof to allow for the construction of dormer window, and construction of single storey rear extension. 1 Summerfield Woodbury Exeter. NOT SUPPORTED due to loss of privacy, overlooking of Penrhyn and the bungalow currently under construction, which was approved under plan no 10/2179. Request that this is put to DMC.

WOODBURY SALTERTON

18/0761/COU Amended description: Retention of use of the site for storage and distribution, siting of temporary building and 2.4m high pallisade fencing on all Boundaries at Compound 11 Greendale Business Park, Woodbury Salterton. SUPPORTED but subject to confirmation that the compound is within the designated Employment Area set out in the Emerging Villages Plan and that the standard conditions are placed upon Greendale development. In particular, there is a concern of overspill lighting as the site is on rising land with proximity to residential property.

18/17 TO RECEIVE REPORTS FROM COUNTY COUNCILLORS

Cty Cllr R Scott asked that he was kept informed of the timing of improvements to the Arch as he could then look at getting the pavement 'slurried' at the same time. Broadway would be the next area for verge cleaning.

Cty Cllr R Scott explained DCC were preparing an Order to class various unused minor roads. A suggestion was possibly Rydon Lane, which would be converted into a Public Footpath or Bridleway and would come under the Right of Way Section and the P3 Scheme. He asked for details of any other road that might fall into this category that could then be considered. Cllr G Jung suggested Postlake and agreed to send further details.

Cty Cllr R Scott explained the Highway officer suggested that Rydon Lane needed scraping and the scalplings rolled in to create a viable surface which would be above the water table. It was suggested that the Parish Council make an application to the Community Highways Enhancement Fund for 50% of the cost, which was under £3k. Cllr G Jung suggested that there could be a contribution from the Flood Resilience budget as well.

Cty Cllr R Scott asked about progress on planting the 37 Rowan Trees Cllr Mrs C McGauley explained there were still some on-going debate around what was suitable given the limited space for the needs of 37 trees.

Cty Cllr R Scott offered a plastic playground pipe for the play area at Exton which Exton Cllrs were keen to have.

18/18 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS

District Cllr B Ingham explained EDDC would have their full Annual Meeting later in the week and it

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is likely a new leader would be elected District Cllr Ian Thomas (Trinity ward) and a new deputy leader District Cllr Philip Skinner (Tale Vale).

District Cllr R Longhurst expressed surprise EDDC planning were resisting the planning permission for a Parishioners application not with an objection to the house itself but the number of bedrooms it has.

Cllr Mrs C McGauley mentioned the Cavanna Homes development where there were supposed to be seven affordable units allocated to people who could show a local connection. It does not appear to be the case and she would like to understand who audits these applications. District Cllr R Longhurst said he would do some further research.

District Cllr G Jung mentioned the change to the Parishes Together Fund where applications can be applied for but not necessarily through Parish Council. This is currently being trialled.

18/19 NEIGHBOURHOOD PLAN

Cllr J Pyne reported on his recent meeting on the Greater Exeter Strategic Plan. He noted the plan itself is written in a flexible form so it was hard to draw any definitive conclusions from it. He also noted that infrastructure improvements would take second place to the building of houses. At present it is envisaged that some 16,000 new houses would be built, of which, Exeter itself could only accommodate 1,500 leaving three other districts to accommodate the balance.

Cllr J Pyne reported that the Consultation on the draft Neighbourhood Plan had ended and the Steering Group were re-drafting sections.

18/20 GULLIFORD CEMETERY

The Clerk commented on the considerable improvements the working party had made to the cemetery. He explained that a 'Friends of Gulliford' is being formed with the intention of increasing the ability to raise additional funds. The Clerk has also located the last survey which will be made available to the voluntary surveyor.

18/21 COMMITTEE MINUTES – Allotments Committee

RESOLVED: the Committee Minutes be adopted.

18/22 SIGN POST TO THE ST SWITHUNS BURIAL GROUND IN POUND LANE

A request was made to ask EDDC Highway Officer Richard Elliot about guidance on signage.

18/23 WOODBURY WAR MEMORIAL

The Clerk provided a summary of quotes that had been collected by a Parishioner. It was noted that the quotes were for varying scopes of work. Cllr Mrs C McGauley favoured Woodbury Stone as they had previously carried out work. Cllr G Jung stated it was important that Woodbury Parish Council took control of this work and it should be completed, in full, to a high standard. Cllr D Atkins expressed concern over the high costs. The Clerk reminded Councillors that the Devon Regiment had already donated £200 toward the costs.

RESOLVED – to look to have the work undertaken by Woodbury Stone but to seek additional funding to meet the costs of their quote. Seven Cllrs voted in favour, Cllr D Atkins voted against.

18/24 5-A-SIDE GOAL POSTS AT WOODBURY

RESOLVED: Clerk to have responsibility of disposing of the posts. Cllr D Atkins to first consider

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whether Lympstone Parish Council would like them.

Cllr P Bricknell reported that a local handyman had quoted £120 labour cost plus £60 for concrete for the installation of five a side posts at Woodbury Salterton. Members felt that this was a little on the high side and asked him to seek alternative quotes.

18/25

GENERAL DATA PROTECTION REGULATION

The Clerk gave a brief presentation to Cllrs concerning GDPR. Explaining the new directive gave individuals more influence on how their personal data might be used and a greater responsibility to organisations as to how they use personal data. Cllr G Jung explained that it was his understanding that forwarding emails now requires the express permission of the original sender. The Clerk felt that it would be prudent to have the express written permission from Cllrs covering areas such as the display of their names and contact details on public noticeboards.

18/26

COUNCILLORS' QUESTIONS

Blind entrance to Exton Play Area - Cllr G Murrin stated his concern over this entrance and how dangerous it was to children entering and exiting the play area. He was frustrated at EDDC's lack of response to his request, in particular, because he understood they had funding for this. It was suggested that he spoke with Highways and District Cllr R Longhurst said he would talk to the Section 106 Officer at EDDC to encourage prompt action.

Next Planning Meeting - The Clerk pointed out there are a number of planning applications for consideration but the deadline responses would have expired if the next meeting was not until June. It was agreed a planning meeting would be scheduled for Monday 21st May 2018.

Meadow Haze path - Members asked about responsibility for the new path from Meadow Haze to the Surgery. It was suggested that Cavanna Homes be asked about this.

Direct planning approach – The Chairman reported that she had been approached directly requesting support for a particular planning application but she had made it clear that she would not accept lobbying in this way.

The meeting closed at 9.35 pm.