

WOODBURY PARISH COUNCIL

10th April 2018

Dear Councillor

You are required to attend a meeting of Woodbury Parish Council to be held at 7.30pm , on **Monday 16th April 2018** in the Church Rooms, Woodbury. The business to be transacted at the Meeting is set out below. Members of the public are welcome to attend this meeting.



A J Le Riche,
Clerk

AGENDA

| | Public session |
|---|---|
| 1 | MINUTES: To receive and confirm as a correct record, the Minutes of the meeting held on 12 th & 26 th March 2018 attached. |
| 2 | APOLOGIES FOR ABSENCE: To receive any apologies for absence. |
| 3 | DECLARATIONS OF INTEREST: To receive any declarations of interest in any part of these proceedings, including the District Councillors declaration. |
| 4 | CASUAL VACANCIES: to consider co-opting Mr Richard Parr and to consider any other expressions of interest.. |
| 5 | ACCOUNTS & FINANCES: <ol style="list-style-type: none"> a. Payments: To consider the schedule of payments attached b. Financial summary c. Budget report d. Cheque signatories – At the moment there are only 3 signatories. The Council is requested to consider adding a fourth. |
| 6 | CHAIRMAN'S REPORT: To receive a report by the Chairman Including: Greendale Liaison Group |
| 7 | PLANNING: Applications for consideration at this meeting WOODBURY 18/0729/TRE T1, Robinia: Fell at The Rowans, Broadway, Woodbury WOODBURY SALTERTON 18/0691/FUL Proposed stable building, parking area, hardstanding, driveway and alterations to field access (amended siting to that approved under 18/0218/FUL) on land North of Toby Cottage, Toby Lane, Woodbury Salterton 18/0760/FUL Change of use of existing compound to B2 (General Industrial) and B8 (Storage and Distribution) at Compound East 7 Greendale Business Park 18/0761/COU Retention of the use of the site for storage and distribution (B8 use) at Compound 11 Greendale Business Park. |

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| 8 | TO RECEIVE THE POLICE REPORT |
| 9 | TO RECEIVE REPORTS FROM COUNTY COUNCILLORS |
| 10 | TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS |
| 11 | MATTERS ARISING FROM THE ANNUAL PARISH MEETING Contribution to GP20 and proposals for commemorating the end of WW 1 37 Rowan trees on The Green. To discuss this proposal. |
| 12 | NEIGHBOURHOOD PLAN - To receive a verbal update from Cllr John Pyne The Working group have been asked to report to the meeting with an updated Neighbourhood Plan. |
| 13 | PLAY AREA, EXTON Urgent works – details attached |
| 14 | IMPROVEMENTS TO THE ARCH The Clerk will report on the results of consultation on improvements to the Arch – to follow |
| 15 | DCC Mobile Library To consider arrangements for parking the mobile library as the Village Car par is usually full. |
| 16 | GULLIFORD DISSENTER'S CEMETERY To receive a report of the Work party on 7 th April 2018 and to consider the hire of stump grinder to remove stumps. |
| 17 | PUBLIC CONVENIENCES EDDC have quoted £5885.28 + VAT for cleaning the public conveniences this year. It is RECOMMENDED that this be accepted. |
| 18 | COUNCILLORS' QUESTIONS: To allow topics & questions. <i>Please note, no decisions may be made under this item, but matters may be discussed which involve no more than an exchange of information.</i> |

WOODBURY PARISH COUNCIL

MINUTES OF A MEETING HELD at 7.30pm on 12th March 2018 IN THE CHURCH ROOMS, WOODBURY

Present: Cllrs D Atkins, R Bartlett, Mrs C Bennett, P Bricknell, J Burgess, Mrs M Edwards, B Jones, G Jung, Mrs C McGauley (Chairman), G Murrin and J Pyne

Also present: Mr T Bennett (Tree Warden) and 3 members of the public.

Apologies: Cty Cllrs Trail & Scott, District Cllrs Ingham & Longhurst

Public session

Mr & Mrs Wilson spoke against the planning application for an extension at 1 Summerfield as this would overlook their house and the bungalow that they were currently constructing.

17/200 MINUTES

RESOLVED: that the minutes of the meeting held on 12th February 2018 be confirmed as a correct record and signed by the Chairman.

17/201 DECLARATIONS OF INTEREST:

Cllr Bricknell declared an interest in payment no 2121

17/202 CASUAL VACANCIES

There had been one enquiry about the casual vacancy for Woodbury. The Clerk was asked to send details to the Chairman.

17/203 FINANCE- PAYMENTS

RESOLVED: that the following payments be approved:

| | | | |
|----------|------|--|------------------|
| 22/02/18 | 2118 | A J Le Riche: | |
| 22/02/18 | 2118 | Stationery | £32.15 |
| 22/02/18 | 2118 | Stamps | £6.72 |
| 22/02/18 | 2118 | Toner | £79.55 |
| 22/02/18 | 2118 | Coates English Willow - grant to Wild Woodbury | £50.00 |
| 22/02/18 | 2118 | Archant - Clerk's advert | £268.20 |
| 26/02/18 | DD | Telesis - office phone & broadband | £30.54 |
| 28/02/18 | 2119 | A J Le Riche - salary & expenses for February 2018 | £669.92 |
| 28/02/18 | 2120 | HMRC - Tax / NI February 2018 | £220.30 |
| 04/03/18 | SO | C Lear Office Rent | £400.00 |
| 07/03/18 | DD | Eon - office electricity | £159.00 |
| 08/03/18 | 2121 | Cllr Bricknell - chainsaw blades | £34.32 |
| 08/03/18 | 2122 | T I Glanville - works at car park & toilets | £110.00 |
| 08/03/18 | 2123 | Yellow Door Scanning - grant to History Society | £204.00 |
| 15/03/18 | DD | SWW - Office | 30.63 |
| 15/03/18 | DD | SWW - toilets | £247.78 |
| 15/03/18 | DD | SWW - Exton Green | £12.17 |
| 15/03/18 | DD | SWW - WS Allotments | 2.44 |
| 18/03/18 | DD | TSO Host - website hosting | £7.19 |
| | | | £2,564.91 |

Receipts since the last meeting

| | | | |
|----------|------|----------|-------|
| 09/01/18 | BACS | Interest | £0.62 |
|----------|------|----------|-------|

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|----------|--------|--------------------------------|----------------|
| 22/02/18 | 500031 | Photocopying | £10.00 |
| 22/02/18 | 500030 | RBL - Contribution to new seat | £315.74 |
| | | Total | £326.36 |

17/204 FINANCIAL SUMMARY

The Council received and noted the following financial summary:

| | |
|---------------------------------|------------|
| Opening Balance | 25,328.99 |
| Receipts | 121,063.75 |
| Total funds | 146,392.74 |
| less, Payments | 97,785.07 |
| Net funds | 48,607.67 |
| add, Unpresented cheques | 1,471.14 |
| less, Receipts not on statement | 0.00 |
| Balance at bank | 50,078.81 |
| Met by: | |
| 30 day account | 14,662.01 |
| Treasurers account | 35,416.80 |
| Total | 50,078.81 |
| Difference | 0.00 |

17/205 FINANCE – Budget Report

The Council received and noted a budget report for February 2018.

17/206 PLANNING APPLICATIONS EXTON

18/0287/FUL Hip to gable extension, construction of dormer windows to front and rear elevations and change of materials to walls and roof at Brook House, Mill Lane, Exton (Local members agreed to SUPPORT) SUPPORT

18/0277/MFUL Construction of a 5-storey accommodation block for Royal Marines personnel and kit store and boot wash at RM – CTC, Exmouth Road, Lympstone. SUPPORT with 1 abstention.

WOODBURY

18/0400/FUL Construction of two storey side extension at 8 Fulford Way, Woodbury. SUPPORT

18/0418/FUL Extension to roof to allow for the construction of dormer window, and construction of single storey rear extension at 1 Summerfield, Woodbury NOT SUPPORTED due to loss of privacy and overlooking of Penrhyn and the bungalow currently under construction, which was approved under plan no 10/2179

18/0445/TCA T1, Norway Maple: Fell at Meadowside, Broadway, Woodbury NOT SUPPORTED. The tree is healthy and in the Conservation Area. There is no reason to fell this tree.

17/207 TO RECEIVE THE POLICE REPORT

No police report had been received.

17/208 TO RECEIVE REPORTS FROM COUNTY COUNCILLORS

There were no County Councillors present.

Cllr Murrin thanked County Councillors for the work they had arranged for clearing the paths and

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verges along the A376

17/209 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS

There were no District Councillors present.

17/210 NEIGHBOURHOOD PLAN

Cllr Pyne had sent details of the current consultation to members of the Woodbury residents association. This was also being done for Exton. He had been to both Churches in Woodbury and had spoken to a number of residents directly.

RESOLVED: that the closing date for comments be set at 31st March 2018

17/211 OFFICE LEASE

The Clerk had met with Mrs Lear to discuss the lease of the Office. They recommend that a new lease on the same terms as existing ie a 3-year lease at a new rental of £440 per month (£5280pa) from January 2018 be accepted. This was a 10% increase over the previous rental which was set three years ago. This is included in the budget for this year and next.

RESOLVED: that a new 3-year lease for the Parish Office be entered into at a rental of £5280pa

17/212 GULLIFORD JOINT COMMITTEE

The Council received a report of the Work Party on 24th February 2018 which had attracted volunteers from as far away as Exeter and Cullompton. It had been a very successful day with much vegetation cleared.

Cllrs Atkins and Bricknell had been to the Cemetery the day before to cut back the overhanging trees. They now requested the hire of a chipper at a cost of approx. £180 + VAT to chip all the arisings.

RESOLVED That support be given to the hire of a chipper.

17/213 DESIGNATED STREETS REVIEW

DCC were consulting on the designation of various 'street' where the timing of road works may be sensitive. It was pointed out that Broadway was heavily parked during events at Bicton.

17/214 ORGANISED EVENTS INVOLVING WORK ON OR CLOSE TO THE PUBLIC HIGHWAY"

Cllr Jung reported that EDDC had refused to loan litter picking equipment as they would not approve his Risk assessments which were similar to the ones used last year. Apparently Central Government had asked District Councils to review their procedures for litter picking. They now required roads closed which needed more planning and preparation works.

RESOLVED: that EDDC be informed of this Council's deep concern at the current attitude to community activities and they be requested to carry out a further review in order to produce a workable solution.

17/215 COUNCILLORS' QUESTIONS

Cllr Jung reported that Sally Elliott was leading a campaign to stop damage to lanes by tractors. She had written to Michael Gove and Sir Hugo Swire MP who had agreed to support her campaign. There were sizable potholes on the B3179 and at Pink House Corner. The Clerk was asked to report these.

Christ Church Woodbury wished to hold another Community Fun day on 16th June 23018 on The Green, Woodbury. This was fully supported.

The meeting closed at 8.40pm.

WOODBURY PARISH COUNCIL

MINUTES OF A MEETING HELD at 7.30pm on 26th March 2018 IN THE CHURCH ROOMS, WOODBURY

Present: Cllrs D Atkins, R Bartlett, Mrs C Bennett, P Bricknell, , Mrs M Edwards, B Jones, G Jung, Mrs C McGauley (Chairman), and J Pyne

Also present: Mr T Bennett (Tree Warden) and 17 members of the public.

Apologies: Cllrs J Burgess and G Murrin, Cty Cllrs Trail & Scott, District Cllrs Ingham & Longhurst

Public session

Cllr Bartlett spoke, as an individual, against the proposed development of Culvery Cottage.

17/216 DECLARATIONS OF INTEREST:

Cllr Bricknell declared an interest in payment no 002133

Cllr Bartlett declared a prejudicial interest in plan no 18/0664

Cllr Jones declared a prejudicial interest in plan no 18/0321

Cllr Pyne declared a prejudicial interest in plan no 18/0482

17/217 PLANNING APPLICATIONS

EXTON

18/0523/FUL Construction of detached garage at Netherfield, Ebford Lane, Ebford - SUPPORT

WOODBURY

18/0482/FUL Demolition of existing garage and greenhouse and construction of detached double garage at Cherry Tree Cottage, Broadway, Woodbury - SUPPORT

18/0520/FUL Provision of an agricultural workers dwelling at Rydon Farm, Rydon Lane, Woodbury – SUPPORT subject to there being a condition limiting the use of the dwelling to an agricultural worker working at Rydon Farm.

18/0600/FUL Construction of two storey side extension and single storey rear extension at 49 Fulford Way, Woodbury - SUPPORT

18/0664/FUL Extensions plus internal and external alterations and over cladding of the existing building at Culvery Cottage, Oakhayes Road, Woodbury – OBJECT the design is not in keeping with the vernacular of the surrounding area. There are no other flat rooved houses in this part of the village. The building is dominant, being on the skyline from the centre of the Village. The design of the changes to the dwelling are contrary to the policies contained in the Woodbury Village design Statement; the design of the garage is contrary to the policies contained in the Woodbury Village Design statement.

WOODBURY SALTERTON

18/0321/FUL Proposed garage, 2 Parkhayes, - OBJECT the proposal represents overdevelopment of the site by virtue of its size and height. The use of a timber framed construction is not appropriate to a flood zone even if the building is raised off the ground.

The meeting closed at 7.55pm.

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| Payments for approval | | | Gross | VAT | Net |
|--|--------|--|------------------|----------------|------------------|
| 12/3/18 | 2125 | DCC - Clerk's job advert | £162.00 | £27.00 | £134.00 |
| 14/03/18 | 2126 | The Little House Co - grant to WS school | £401.99 | | £401.99 |
| 26/03/18 | 2127 | Exmouth Windows - grant to Exton Village hall | 1000.8 | 166.8 | £834.00 |
| 26/03/18 | 2128 | Yellow Door Scanning - grant to History Society | 414 | 69 | £345.00 |
| 26/03/18 | 2129 | M J Lynch - contract works | £852.29 | £142.05 | £710.24 |
| 26/03/18 | 2130 | Clinton Devon Estates - rent Town Lane 2 | £55.00 | | £55.00 |
| 26/03/18 | 2131 | A J Le Riche - salary & expenses March 2018 | £692.88 | £1.20 | £691.68 |
| 26/03/18 | 2132 | HMRC Tax & NI March 2018 | £208.00 | | £208.00 |
| 27/03/18 | 2133 | WS Village hall - NP bookings | 25 | 0 | £25.00 |
| 27/03/18 | 2134 | Mrs C Lear - rent top up | 120 | 0 | £120.00 |
| 27/03/18 | 2135 | Viridor Credits - grant to Woodbury Village Hall | 2000 | 0 | £2,000.00 |
| 28/03/18 | 2136 | Woodbury Village Hall - balance of grant | 500 | 0 | £500.00 |
| 29/03/18 | 2137 | MNR Mowers - mower for W S allotments | 340 | 0 | £340.00 |
| | 2138 | DALC - Annual Subscription | 656.32 | 84.33 | £571.99 |
| | | | | | |
| | | | £7,428.28 | £490.38 | £6,936.90 |
| | | | | | |
| Receipts since the last meeting | | | | | |
| 15/03/18 | 500032 | Allotment Rent | | 22.00 | |
| 16/03/18 | bacs | Allotment rent | | 40.00 | |
| | | | | | |
| | | Total | | £62.00 | |

| Financial Summary | | |
|---------------------------------|--|------------|
| Opening Balance | | 25,328.99 |
| Receipts | | 121,148.31 |
| Total funds | | 146,477.30 |
| less, Payments | | 105,832.91 |
| Net funds | | 40,644.39 |
| add, Unpresented cheques | | 7,380.28 |
| less, Receipts not on statement | | 0.00 |
| Balance at bank | | 48,024.67 |
| Met by: | | |
| 30 day account | | 14,662.57 |
| Treasurers account | | 33,362.10 |
| Total | | 48,024.67 |
| Difference | | 0.00 |

WOODBURY PARISH COUNCIL

COMMEMORATING THE END OF WW 1

Message from Sandra Huish, Chairman of the Woodbury RBL

Thank you for the chance to address the annual council meeting regarding the WW1 plans for 10th & 11th November 2018. The village hall is booked in name of RBL on Saturday 10th.November for Poppy Appeal various events to be confirmed.

The branch asks if the Parish Council could supply Bunting, Posters and Flyers which will be great as advertising is the biggest expense and we need to promote the event around the whole Parish.

GB90 is our biggest cost as the 2 events are linked. The fact that Woodbury still has a RBL branch and we can represent our community is so important. The costs for the November Commemorations can be met from the funds we have set aside as requested by the Late Reg Brown .

A donation on behalf of the community and Parish Council would be most appreciated. We are working on some fundraising events. I am working with our treasurer Gill and Secretary Sean on this. Our membership is low and elderly but are still able to be involved manning seated positions.

We also have the offer of County representatives coming to give us a talk and slide show possibly at the White Hart.

On the 11th November the usual service will take place on The Green at 2.45 pm with the youth organisation's and school followed by a short time in Church lead by Rev Sid Humphrey's with light refreshments after.

The full Parish numbers that includes servicemen who died later of their wounds or gas following the armistice is 36.

Comment from Cllr Jung:

I think Sandra's idea of all 37 Rowan (Mountain Ash) on the Green opposite the Parish Office would be possible and would be a great addition to the war memorial and a great focal point.

The key benefit to these trees are the cherries are on the trees in November, they are small trees with small leaves that generally do not effect grass growth under their canopies.

Each tree could have a Strimmer guard around them with a name plate of each of the fallen

Richard Scott also thinks this would be a great location and he is prepared to provide funding!

Enhancing a wild life area near the Cricket Pitch could also be included with funding from elsewhere, and Clinton Devon are agreeable to this in basic principle but we need to obtain official permission and the trees type and agreed source needs to be agreed. (I have requested that Clare James give Tony Bennett the contact details of the people to speak to)

As an addition a single tree (Rowan) can be planted in both Exton and W/S as a link.

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The Zip wire at Exton play area is damaged and in need of replacement. The area around the trampoline has sunk and is boggy. Current thinking is that there should be a 2m critical fall height protection around the perimeter. This can be either wet pour mulch or safety tiles

The costs for this are:

| | Repairs to zip wire | Grass mats 2m wide | Wet pour mulch | Total (+ VAT) |
|------------------------|---------------------|--------------------|--------------------------------------|-----------------|
| ABC Play UK | £1,392 inc new seat | £1,260 | £2,664 (36 sq m) | £2,652 / £4,056 |
| Outdoor Play Devon Ltd | £800 | | £2,100(20 sq m) Pro rata = £3,780 | £4,580 |
| Rhino Play Ltd | £513 | | £2,276 (30sq m) pro rata = £2,731 | £3,244 |
| SNC | £475 | £1,395 | £3,150 | £1,870 / £3,625 |

The Council is requested to consider which option to proceed with.