



# WOODBURY PARISH COUNCIL

Clerk to the Council: A J Le Riche, DMS  
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Dear Member

30<sup>th</sup> January 2018

**You are hereby required to attend a meeting of the ESTATES & ASSETS MANAGEMENT COMMITTEE to be held at 7.30pm on Monday 5<sup>th</sup> February 2018 in the Church Rooms, Woodbury . The business to be transacted at the Meeting is set out below. Members of the Public are welcome to attend this Meeting.**

**A J Le Riche**  
Clerk to the Council

## A G E N D A

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| 1 | <b>MINUTES:</b> To receive and confirm as a correct record, the Minutes of the proceedings of the Estates & Assets Management Committee meeting held on 16th October 2017                     |
| 2 | <b>APOLOGIES FOR ABSENCE:</b> To receive any apologies for absence  |
| 3 | <b>DECLARATIONS OF INTEREST</b>   |
| 4 | <b>Grass Cutting Contract:</b> The Clerk is to meet the contractor to discuss additions to the contract, as agreed as previous meetings.  |
| 5 | <b>Hedge cutting contract</b> This was for a one-year period. Is the Council happy to extend this with the present contractors to align with the Grass cutting contract?                      |
| 6 | <b>Play Area Inspection Reports.</b><br>Play Areas will be inspected in March. Reports will be circulated.  |
| 7 | <b>Play Area, Exton</b><br>To discuss any particular issues, including safety works and funding.  |
| 8 | <b>Play Area, Woodbury</b><br>To discuss any particular issues  |
| 9 | <b>Multi Play unit, WS</b><br>The last inspection recommended removal of this item as it was beyond repair.<br>The Committee is requested to consider a replacement and the funding for this. |

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| <b>10</b> | <b>Flower Street car park –</b><br>To discuss any issues with the car park. The time clocks for the lights have been checked and re-set.<br>The weeds have been removed from around the edges and will be included on the contract for the future.<br>A Contractor has been asked to repair the damage to the wall at the top of the slope. |
| <b>11</b> | <b>Public conveniences</b><br>The time clocks have been re-set and some faulty lights have been replaced with LED fittings.   |
| <b>12</b> | <b>Other assets</b><br>To discuss any issues with any other assets of the Council   |