

WOODBURY PARISH COUNCIL

4th September 2017

Dear Councillor

You are required to attend a meeting of Woodbury Parish Council to be held in the Church Rooms, Woodbury, on **Monday 11th September 2017**. The business to be transacted at the Meeting is set out below. Members of the public are welcome to attend this meeting.



A J Le Riche,
Joint Clerk

AGENDA

	Public session
1	MINUTES: To receive and confirm as a correct record, the Minutes of the meetings held on 10 th and 14 th August 2017 (Attached).
2	APOLOGIES FOR ABSENCE: To receive any apologies for absence.
3	DECLARATIONS OF INTEREST: To receive any declarations of interest in any part of these proceedings.
4	CASUAL VACANCY: to consider any expressions of interest.
5	ACCOUNTS & FINANCES: a. Payments: To consider the schedule of payments attached b. Financial Summary c. Budget monitoring report d. External Auditor's report.
6	CHAIRMAN'S REPORT: To receive a report by the Chairman.
7	PLANNING: Applications for consideration at this meeting EXTON 17/1954/FUL Two storey extension to existing dwelling, erection of garage studio and new boundary wall. Orchard Lea, Exmouth Road, Exton 17/2030/FUL Construction of building for use as Families and Community Centre Royal Marines Commando Training Centre, Exmouth Road, Lympstone 17/2047/FUL Replacement garage; single storey front and rear extensions; terrace to rear. Amble Side Lane To The Briary Exton Lane Exton WOODBURY WOODBURY SALTERTON 17/1978/ADV 3 no fascia signs 11 no. other signs. Mercedes-Benz UK, Unit 46 Greendale

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	<p>Business Park, Woodbury Salterton</p> <p>ADJOINING PARISH 17/1421/FUL Amended plans giving a revised flood risk assessment and proposed drainage strategy, Further extension to Crealy Meadows Caravan and Camping Park comprising the use of land for the siting of 24 holiday lodges (static caravans), infrastructure works and associated landscaping / planting. Land South East of Crealy Adventure Park, Greendale Lane, Clyst St Mary.</p>
8	TO RECEIVE THE POLICE REPORT
9	TO RECEIVE REPORTS FROM COUNTY COUNCILLORS New road junction at Greendale.
10	TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS
11	NEIGHBOURHOOD PLAN - To receive a verbal update from Cllr John Pyne
12	RENTPLUS AFFORDABLE RENT TO BUY HOMES Rentplus UK are working with local authorities including East Devon District Council, to deliver affordable housing model which enables tenants to rent, save and own. Details for their scheme are attached. They would like to come to a meeting to talk about their work.
13	Play areas Inspections have shown that urgent works are needed at Exton and Woodbury Salterton Quotes foe
14	EDDC VILLAGES PLAN – Cllr Jung to report.
15	DCC MINERALS PLAN DCC have now adopted its Minerals Plan, which includes minerals safeguarding areas. These are the subject of the current consultation. Details are attached.
16	COMMUNITY INFRASTRUCTURE LEVY (CIL) To consider submitting projects to be funded by EDDC share of CIL. Email from EDDC attached.
17	DRONES To consider whether any action is needed in relation to drones being flown over Parish Council property. Refer to ssp ctte
18	BT PHONE BOXES. Tony Bennett has asked the Council to consider applying for the two phone boxes in Woodbury and Woodbury Salterton to be listed. They are distinctive structures that will be of interest to future generations. In a few years' time they will have disappeared from the landscape in the majority of the UK and so the few that remain will be iconic structures. The box in Woodbury is in need of redecoration and if we cannot get BT or whoever is responsible for the maintenance to paint it maybe the Council could cover the cost?

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19	COUNCILLORS' QUESTIONS: To allow topics & questions. <i>Please note, no decisions may be made under this item, but matters may be discussed which involve no more than an exchange of information.</i>
20	RECORDING OF MEETINGS In the light of discussion at recent meetings, to consider whether audio records of meetings should be taken and published.
21	CODE OF CONDUCT – BEHAVIOUR OF MEMBERS To discuss the code of conduct in relation to recent Council meetings. The current code is

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MINUTES OF A MEETING HELD at 7.30pm on 10th JULY 2017 IN THE CHURCH ROOMS, WOODBURY

Present: Cllrs D Atkins, R Bartlett, Mrs C Bennett, P Bricknell, J Burgess, Mrs M Edwards, G Jung, Mrs C McGauley (Chairman), G Murrin & J Pyne

Also present: District Councillors M Howe and B Ingham, Tony Bennett, Tree Warden, and two members of the public.

Apologies: Cllrs B Jones, R Mayo, Cty Cllrs Scott & Trail and District Councillor Longhurst

Public session

The Chairman introduced District Councillor Mike Howe, Chairman of the DM Committee and welcomed him to the meeting.

No comments were raised.

17/048 DECLARATIONS OF INTEREST:

Cllr Jung declared a personal interest in plan no 17/0746.

17/049 MINUTES

Cllr Bartlett wished it to be recorded that he did not consider the minutes of the Parish Council meeting held on 12th June 2017 to be an accurate account of the proceedings.

The Chairman asked Cllr Bartlett to explain his view on the minutes.

Cllr Bartlett explained that in Minute 17/029 the text of the third paragraph of his email had not been fully included in the minutes. The Clerk AGREED to alter the minutes to reflect this ie to add 'As an example of the inadequacy of the current system, I proposed a resolution in August 2016 which will not be finally considered until July 2017.' and to set the last sentence in a separate paragraph with the word 'not' being included after the word 'will'.

Cllr Bartlett was of the opinion that in minute 17/040, the matter of reducing the debt to the LGPS before the next election was not mentioned at the meeting whereas the matter of creating a saving on interest payments was no mentioned. The Clerk amended the minutes accordingly.

In minute 17/042, Cllr Bartlett stated that he had not requested the Council to give further consideration to resurfacing and lining the car park. He also said that he had no recollection of saying 'that no allowance had been made for clearing overhanging vegetation bank re-profiling and mechanical sweeping to remove debris. This cost would be incurred with either option.' The Clerk removed these references from the minutes.

RESOLVED: that subject to these amendments, the Minutes of the meetings held on 12th and 26th June 2017 be confirmed as a correct record and signed by the Chairman.

17/050 CASUAL VACANCY

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The Chairman and Clerk reported that there had been no expressions of interest from anyone wishing to join the Parish Council.

The Chairman suggested that the Landlord of the Puffing Billy seemed to be interested in community affairs and could make a good Parish Councillor. Cllr Murrin was asked to pursue this.

17/051 ACCOUNTS & FINANCES:

RESOLVED: that the following payments be approved:

Payments made since the last meeting				
2037	Devon County Council, LGPS Payment	£15,089.72	£0.00	15,089.72
2038	Clinton Devon Estates Town Lane	£395.00	£0.00	395.00
2039	Clinton Devon Estates Quarterly rent	£55.00	£0.00	55.00
2040	Mrs L Kendall Salary & Expenses	£408.34	£0.00	408.34
2041	Mr A J Le Riche Salary & Expenses	£560.32	£0.00	560.32
2042	HMRC NI & tax	<u>£136.09</u>	<u>£0.00</u>	<u>136.09</u>
	Total	16,644.47	0.00	16,644.47
New payments				
DD	South West Water Woodbury allotments	£51.37	£0.00	£51.37
DD	Telesis Office telephone & broadband	£39.88	£6.65	£33.23
DD	EDF energy play area at Exton	£18.53	£0.88	£17.65
2043	Southwest countryside contractors - P3 Works	<u>£497.25</u>	<u>£0.00</u>	<u>£497.25</u>
2044	Cllr G Jung – Resilience equipment	<u>471.93</u>		
2045	Cllr G Jung – gifts for Cty Cllr Channon	<u>54.17</u>		
	Total	£607.03	£7.53	599.50
	EDF Energy The Green Woodbury (On hold)	£0.24	£0.00	£0.24

The Council noted that the following had been received

Receipts since the last meeting				
500025	South West Water – Car park hire			£3,600.00
500024	Sale of old key cupboard			<u>£50.00</u>
				£3,650.00

17/052 FINANCIAL SUMMARY

The Council received and noted the following financial summary:

Financial Summary 3RD July 2017

Opening Balance		25,328.99
Receipts		<u>54,258.56</u>
Total funds		79,587.55
less, Payments		<u>32,582.10</u>

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Net funds		47,005.45
add, Unpresented cheques		3,240.79
less, Receipts not on statement		0.00
Balance at bank		50,246.24
Met by:		
30 day account		14,657.11
Treasurers account		35,589.13
Total		50,246.24

Cllr Atkins reported that he had visited the Office last week to go through the finances with the Clerk. He found that all was in order.

17/053 BUDGET REPORT

The Council received a budget monitoring report for June 2017.

The Clerk was asked to include the Solar Farm fund income to the budget for receipts and expenditure.

17/054 NALC / SLCC PAY CLAIM

The Council received a consultation on a possible pay claim of 5% for Local Council staff, together with the removal of some of the lower points.

The Council generally felt that whilst a 5% claim was not viable, a 1% claim was perhaps inadequate.

Cllr Atkins agreed to pass this view on to the DALC meeting next week.

17/055 PAYMENTS

The Council was requested to consider setting up Direct Debit payments for electricity accounts with EDF and Eon.

RESOLVED: that the Clerk be authorised to set up Direct Debit payments for these accounts.

17/056 CHAIRMAN'S REPORT

The Chairman offered no report due to the time taken up by other discussion.

17/057 PLANNING: Applications for consideration at this meeting

EXTON

17/1137/FUL amended plans. Proposed single storey rear extension Christmas Cottage The Avenue. These had been submitted as the Conservation Officer was not happy with the previous scheme. Cllr Murrin explained that current conservation thinking was that additions should be very different to the existing building so that the two could be easily identified. NOT SUPPORTED The Parish Council prefers the original scheme for this building.

WOODBURY SALTERTON

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17/0746/FUL Construction of replacement dwelling at Oakleigh, Woodbury Salterton
Cllr Bricknell pointed out that the only effect of this development was on Plum Tree Cottage. It was a modern building which was only slightly larger than the existing but would have modern amenities and standards of insulation etc. – SUPPORT

17/1337/FUL Proposed extension to existing building at Unit 38D Greendale Business Park, Woodbury Salterton. SUPPORT subject to the standard conditions, including concrete for external surfacing to prevent dust.

ADJOINING PARISH:

17/1421/FUL Further extension to Crealy Meadows Caravan and Camping Park comprising use of land for the siting of 24 holiday lodges (static caravans), infrastructure works and associated landscape planting. Land South of Crealy Adventure Park, Greendale Lane, Clyst St Mary. Farringdon PC. NO COMMENT.

17/058 POLICE REPORT

PCSO 30734 Justin Willis had reported that there were 24 logs for Woodbury but only 5 relevant logs. These were:

RTC – Car vs Motorbike B3180 Minor Injury

RTC – 2x car one on its side near Yettington, non-injury

Tree on the Road Stony Lane

RTC – Damage only Castle Lane

RTC – 2x car slight head injury to elderly driver, The Arch

17/059 REPORTS FROM COUNTY COUNCILLORS

The County Councillors were not present.

17/060 REPORTS FROM DISTRICT COUNCILLORS

Cllr Howe explained that he was visiting parishes across East Devon to introduce himself as the new Chairman of the Planning Committee and to see how each one dealt with planning matters.

Cllr Ingham reported that EDDC had expressed deep concern about the way that NEW Devon NHS was dealing with cuts in services and the process that had been adopted for consultation.

Cllr Ingham made reference to the report from Cllr Bartlett following his attendance at the DM Committee.

The first Greendale Liaison Meeting had been held. The Chairman pointed out that this had not been a formal meeting as only four people had attended. There had been discussion but no decisions.

Cllr Jung pointed out that notes had been circulated.

He also pointed out that a new exit at Hogsbrook Lane had been approved in 2009 and would be implemented shortly. He would be discussing this with Highways Officers.

17/061 NEIGHBOURHOOD PLAN

Cllr Pyne reported that he had computer problems which had delayed matters. The Clerk was sending other completed Neighbourhood Plans and these were a useful guide. It was seen that content was getting smaller as there were more restrictions on what could be included in a Neighbourhood Plan.

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17/062 Exe Cycle Way improvements and new cycle links

Cllr Jung informed the Council that the reports about Rydon Lane were all some years old and the Officers who had prepared them had now left DCDC Current Officers were supportive of the scheme. It would have an improved surface to deter use by motor vehicles and motor cycles but would be suitable for cyclists and walkers.

17/063 STAFFING STRATEGY AND POLICY COMMITTEE

RESOLVED That the SSP Committee be requested to consider:

- Review of Internal Controls
- Review of Risk management
- Review of Insurances
- Review of Clerks' salary package
- Review of staffing policies
- Carrying out annual appraisals
- Review of Standing orders
- Review of Financial regulations
- Review of any other policies
- First draft of the budget

17/064 COMMITTEE MINUTES

The Council received the minutes of the meeting of the Estates and Assets Committee meeting held on 19th June 2017.

Cllr Bartlett asked who would own the MUGA, when it was complete. The Chairman responded to say that this would be determined by the S106 rules but otherwise, WCPF would own the MUGGA unless they dissolved and then it would revert back to Woodbury parish Council as stated in the lease. She referred to emails regarding this and pointed out that the Parish Council had consistently supported the provision of a MUGA. This had been the subject of a public consultation four years ago. Since then fundraising had taken place and now planning permission had been granted. The Parish Council had supported the original application in November 2016 but did not support the amended plans that were submitted in March 2017

Cllr Mayo had reported that several people had commented that the car park should not be lined as it could accommodate more vehicles without lining. This view was supported by other Councillors but other had received comments that lining would be useful.

RESOLVED: 1 that the proposed lining of the car park be abandoned.

2 that the minutes of the meeting of the Estates and Assets Committee held on 19th June 2017 be approved and adopted.

17/065 COUNCILLORS' QUESTIONS

Cllr Mrs Bennett reported that drains had been cleared but one was broken and was scheduled for repair.

Cllr Bricknell reported that DCC were now aware of the damaged signs in Stony lane.

Cllr Mrs Edwards reported that the bus shelter at the Arch was in need of repair and redecoration. The Chairman asked for members to send a list of such works to the Clerk for investigation.

Cllr Mrs Edwards asked if paths were overgrown, could this be cut back. The Chairman

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confirmed that this could be done but any cuttings should be thrown back to the owners land.

Cllr Pyne noted that some Dog Poo stencilling had appeared. The Clerk had assumed that this was carried out by EDDC. They had also given details of where stencils could be purchased.

Cllr Pyne reported that traffic signs at Four Firs were damaged.

Cllr Murrin asked about defibrillators.

Cllr Jung reported that some Councils had used Parishes Together funding for this last year. He would follow this up but this was not supported by the Council.

Cllr Atkins reported that the ditch in Porters lane needed attention from when the refuse lorry had fallen in. Also the drain under the Nutwell Lodge needed attention.

He also reported that the grass around the edge of the cricket field needed cutting. Mr Bennett reported that this was due last week but the contractor did not attend.

The Chairman pointed out that this was only due one cut per year. Cllr Atkins felt that it needed cutting three times. This could be considered when the contract was reviewed.

The meeting finished at 10.00pm

Chairman

WOODBURY PARISH COUNCIL

MINUTES OF A MEETING HELD at 7.30pm on 14th August 2017 IN THE CHURCH ROOMS, WOODBURY

Present: Cllrs D Atkins, R Bartlett, Mrs C Bennett, P Bricknell (Chairman), J Burgess, B Jones, G Jung, R Mayo, G Murrin & J Pyne

Also present Tony Bennett, Tree Warden, and two members of the public.

Apologies: Cllrs Mrs C McGauley and Mrs M Edwards. Cty Cllrs Scott & Trail

17/062	Public session A member of the public spoke regarding parking issues along the Arch and other areas in Woodbury that are causing obstruction to nearby neighbours. The Clerk has been asked to contact Heavitree Road Police station regarding the matters.
17/063	DECLARATIONS OF INTEREST: Cllr Bricknell declared a pecuniary interest in plan no 17/1220/FUL Cllr Jung declared a personal interest in plan no 17/0990/FUL
17/064	PLANNING: Applications for consideration at this meeting EXTON 17/1626/FUL Construction and replacement of dwelling and garage at Foye, River Front Exton Cllr Murrin proposed to not support the application as it is out of keeping with the surrounding buildings and it is substantial over development of the site. Cllr Atkins 2nd this and all Cllrs were in favour. WOODBURY 17/0997/FUL Amended plans. Livestock shelter in agricultural field, Sandy Hills Rydon Lane Woodbury For information the amendments will relate to re-siting the livestock building into the south eastern corner of the field. Cllr Jung proposed the Council support the re-siting of the livestock shelter. Cllr Atkins 2 nd this motion, 6 Cllrs in favour and 2 Cllrs against. 17/1722/FUL Construction of extension to provide lobby and installation of ramp. Woodbury Village Hall Flower Street, Woodbury Cllr Burgess proposed the Council support this application, Cllr Bennett 2 nd this motion and all Cllrs were in favour, The Clerk has been asked to liaise with the Village Hall. WOODBURY SALTERTON 17/1622/FUL Construction of rear dormer and balcony, extension of ridge over existing hipped roofs, installation of side window and side roof lights, and replacement of garage roof with new hipped roofs and cupola at Quinces, Woodbury Salterton Cllr Jung proposed the Council support the application and Cllr Mayo 2nd this motion all

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Cllrs were in favour.

17/1220/FUL Installation of extractor fan and jet cowl to side elevation of building (retrospective application) at Unit 1A Mill Park Industrial Estate, Woodbury Salterton

Cllr Bartlett proposed the Council **support** this application subject to providing a technical noise report Cllr Atkins 2nd this motion, all Cllrs were in favour.

17/0547/FUL Amended plans re noise, lighting and drainage including drainage layout and separator information. Proposed fuel depot with 7 no. 125,000 litre (integrally banded) fuel tanks; LGV tanker and HGV tanker unloading facilities; 240 square metre modular office building; tanker, staff and visitor parking; and associated Development at Compound 59 Greendale Business Park, Woodbury Salterton.

The Council do **not support** the application. All Cllrs were in favour as Woodbury Parish Council did not support this application initially as they considered that there had been no pre-consultation as suggested in the application and there was no access to the site off Honey Lane, as stated in the application.

The issue of access has been confirmed as the main Sidmouth Road which is the is in agreement to Parish Council. The other 2 issues the Parish Council were concerned about were the proposed hours of operation which conflict with the normal, agreed hours of operation for Greendale plus the external lighting will cause significant disturbance in the area.

The Environmental Health department have supported the Parish Council view on the hours of operation and they cannot “see any justification for any extended working hours at the depot”.

They again have supported the Parish Council on the lighting issue. The EH officer sees “no reason for lighting other than required to provide security and safety” which should be suitably covered by a planning condition.

Many residents wrote letters of concern regarding the safety of this proposed fuel depot so close to the village at a site predominantly dealing with waste, with a history of fires.

The Environmental Health Officer was also concerned and stated at an early stage of consultation with the applicant that it was their responsibility to consult DCC Trading Standards Petroleum Officer and Devon and Somerset Fire Officer to provide evidence that all suitable measures were in place to provide the appropriate safety to the Business Park, the ongoing waste operations, residents and potential dangers to the environment. Unfortunately, this information has yet to be provided by the applicant.

The parish Council would like to thank the Environmental Health Officers and the Planning Department for the help and assistance for ensuring that all aspects of the risks of a fuel depot are being dealt with appropriately.

The Parish Council believe it is very important that all aspects Health and Safety must be covered and confirmed to be acceptable by the appropriate bodies prior to agreeing to

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	<p>support this application.</p> <p>17/0990/RES Approval of reserved matters (access, appearance, landscaping, layout and scale) for the construction of a dwelling pursuant of outline approval 14/2969/OUT Bridge Farm, Stony Lane, Woodbury Salterton, EX5 1PP.</p> <p>Cllr Bricknell proposed the Council support the application as long as the bank was put back into place within one calendar month of the completion of the building. Cllr Atkins 2nd this motion, 9 Cllrs in Favour, 2 Cllrs Against.</p>
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The meeting closed at 9.00pm

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Rentplus is an innovative new affordable housing model that does not rely on grant funding and creates the opportunity for families and smaller households to get on the property ladder, including those unable to save an adequate deposit from taxed income as well as those without a 'bank of mum and dad'.

We are looking to deliver some affordable housing for local people in your parish and we would very much welcome the opportunity to come along and explain how our model works to your Councillors.

The company started in Plymouth and has the approval of a number of local authorities to deliver new affordable homes initially across the South-West and now expanding across the South and East of England, the Midlands and into the North West and is fully funded by large institutional investors.

The Rentplus model enables working people in housing need to access home ownership through tenancies at up to 80% of market rent or Local Housing Allowance (whichever is the lower), for a given period providing tenants with the time to save the money and the opportunity to purchase the property with a 10% gifted deposit.

Rentplus properties are leased to local housing associations (in East Devon this would be Cornerstone), who manage and maintain the properties for the period of tenure prior to purchase. By working through the selected housing association Rentplus offers five year renewable tenancy agreements with an opportunity to purchase at year 5, 10, 15 or 20. Properties are marketed by the managing housing association and allocated according to local authority priorities e.g. local connection, using choice based lettings.

In the event that the resident is unable to purchase at the elected time (circumstances change), then other residents are asked if they'd like to bring forward their opportunity to purchase. If this is declined, the managing RP is offered the option to purchase the property and allocate as a shared ownership or affordable rent home.

Rentplus is a tenure providing affordable housing that supports more traditional models assisting households that are in need of affordable homes and, with a little support, aspire to move into home ownership.

I have attached a Rentplus briefing note, some case studies from our other schemes and our FAQs, for your information. I would very much like to meet with Councillors to explain the scheme further.

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Woodbury Parish Council

Payments Schedule

Payments since the last meeting

19/07/2017	2044	MR G Jung ws resilience group	471.93
19/07/2017	2045	Mr G Jung repayment for Christine gifts	54.17
25/07/2017	2046	Mr T Wooley td builders manhole repair	120.00
26/07/2017	DD	Telesis Ltd broadband & phone	40.07
27/07/17	2047	Mr A J Le riche Salary & expenses	570.49
27/07/17	2048	Mrs L Kendall Salary & Expenses	406.99
27/0/17	2049	HMRC NI & tax	136.09
27/06/17	2050	EDF energy Exton Play area	18.53
01/08/17	DD	Eon Office	15.36
01/08/17	DD	EDDC rates for car park	109.00
01/08/17	DD	EDDC rates for toilets	115.00
07/08/17	DD	Office Rent C Lear	400.00
21/08/17	2051	Mrs L Kendall Salary & Expenses	503.74
21/08/17	2052	Mr A J Le riche Salary & expenses	£544.32
21/08/17	2053	HMRC NI & tax	£42.49
21/08/17	2054	Churchlands Trust Ltd	£77.00
21/08/17	2055	SSE electric flower street	£39.14
21/08/17	2056	M J Lynch Agriculture Ltd	£2,105.14
21/08/17	2057	J W Down Plumbing	£184.00
25/08/17	DD	Telesis Office telephone & broadband	£36.31
			6,596.80

Receipts since the last meeting

10/07/17	500026	Sale of Footpath maps	£15.00
10/07/17	BACS	VAT repayment	£9,211.72
16/8/17	BACS	Coombe Farm Solar Fund	7278.00

Total **£9,226.72**

Financial Summary 22nd August 2017

Opening Balance	25,328.99
Receipts	64,131.50
Total funds	89,460.49
less, Payments	52,900.75
Net funds	36,559.74
add, Unpresented cheques	56.00
less, Receipts not on statement	0.00
Balance at bank	36,615.74
Met by:	
30 day account	14,658.33

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Treasurers account	21,957.41
Total	36,615.74
Difference	0.00

Budget report 2017

Payments	Budget	Actual	Balance
	Revised June		
Chairman's Allowance	150.00	0.00	150.00
Admin	2,894.00	1,275.59	1,618.41
Office	6,420.00	2,643.92	3,776.08
Salaries	25,305.00	4,430.88	20,874.12
DCC Pension contribution	15,089.72	15,089.72	0.00
Neighbourhood Plan	600.00	0.00	600.00
Play Areas	3,300.00	63.79	3,236.21
Rep & Mtce (C P & Toilets)	1,650.00	0.00	1,650.00
Environment	13,290.00	560.00	12,730.00
C P & Toilets	8,900.00	1,308.43	7,591.57
Rents etc	365.00	560.00	-195.00
Allots W	0.00	446.37	-446.37
Allots WS	0.00	80.00	-80.00
Grants	600.00	2,170.00	-1,570.00
Ext funding	0.00	0.00	0.00
P3	1,000.00	952.04	47.96
Contingency	700.00	0.00	700.00
Comm Grant & S137	2,000.00	0.00	2,000.00
Gulliford & WS CLock	400.00	0.00	400.00
Other	0.00	2,288.86	-2,288.86
Flood Resilience	4,750.00	3,864.91	885.09
Exton Play Area	13,345.00	13,345.00	0.00
Coombe farm Solar fund grants	7,250.00	0.00	7,250.00
Sub Total	108,008.72	49,079.51	51,679.21
VAT (To be reclaimed)	0.00	3,821.24	-3,821.24
Total		52,900.75	

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Devon County Council adopted its new [Minerals Plan](#) earlier this year, setting out the policy framework for mineral development in the county over the next 16 years.

The Minerals Plan features the introduction of “Mineral Safeguarding Areas” which aim to secure valuable mineral resources from sterilisation by new development, to ensure that they remain available for use by future generations. These Mineral Safeguarding Areas, together with the associated Mineral Consultation Areas, are available to view on the online [Policies Map](#).

As the Mineral Safeguarding Areas are a new concept and rely on the co-operation of developers and the decisions of Devon’s district councils as local planning authorities, Devon County Council is preparing new guidance to help in decision-making. This guidance, in the form of a Supplementary Planning Document, explains how Mineral Safeguarding Areas are defined and how decisions on development affecting them should be made.

A draft version of the mineral safeguarding guidance is now undergoing consultation, which continues until **Monday 16th October 2017**. Devon County Council is seeking views from anyone involved in submitting, responding to or determining planning applications in Devon, or those with an interest in the county’s mineral resources.

The draft Mineral Safeguarding Supplementary Planning Document can be found online at <https://new.devon.gov.uk/haveyoursay/consultations/draft-supplementary-planning-document-mineral-safeguarding/>. Consultation responses can be made to mineralsplanning@devon.gov.uk or by post using the contact details provided in the consultation document.

For further information on the consultation, please contact Devon County Council at 01392 383510 or mineralsplanning@devon.gov.uk.

WOODBURY PARISH COUNCIL

Community Infrastructure levy

Dear District Councillors and Parish Clerks,

You may be interested to know that we are now inviting bids to spend Community Infrastructure Levy (CIL) funds received since we began charging CIL on 1 September 2016. CIL funds must be spent on infrastructure projects that support new development in the area, as set out on our 'Regulation 123' list.

We have written a protocol that explains the process for how EDDC will invite bids for CIL funding, and how these bids will be considered. We are expecting to receive funding bids from infrastructure delivery organisations and other bodies involved in delivering infrastructure, which could include town/parish councils. Funding bids should meet certain eligibility criteria, and will need to be supported by robust evidence of the need, cost and practicality of delivering the infrastructure project, including an exploration of other sources of funding.

Further information, including the funding decision protocol and application for funding form, can be seen on our website: <http://eastdevon.gov.uk/planning/planning-policy/infrastructure-provision-and-community-infrastructure-levy/community-infrastructure-levy-policy/cil-funding-procedure/>

The deadline for applications is **Friday 22 September**.

Please let me know if you have any further queries.

Regards, Keith

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WOODBURY PARISH COUNCIL

WOODBURY PARISH COUNCIL CODE OF CONDUCT

ADOPTED: 7 November 2016

Introduction

Pursuant to section 27 of the Localism Act 2011, Woodbury Parish Council ('the Council') has adopted this Code of Conduct to promote and maintain high standards of behaviour by its members and co-opted members whenever they conduct the business of the Council, including the business of the office to which they were elected or appointed, or when they claim to act or give the impression of acting as a representative of the Council.

This Code of Conduct is based on the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Definitions

For the purposes of this Code, a 'co-opted member' is a person who is not a member of the Council but who is either a member of any committee or sub-committee of the Council, or a member of, and represents the Council on any joint committee or joint sub-committee of the Council, and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee.

For the purposes of this Code, a 'meeting' is a meeting of the Council, any of its committees, sub-committees, joint committees or joint sub-committees.

For the purposes of this Code, and unless otherwise expressed, a reference to a member of the Council includes a co-opted member of the Council.

Member obligations

When a member of the Council acts, claims to act or gives the impression of acting as a representative of the Council, he/she has the following obligations.

1. He/she shall behave in such a way that a reasonable person would regard as respectful.
2. He/she shall not act in a way which a reasonable person would regard as bullying or intimidatory.
3. He/she shall not seek to improperly confer an advantage or disadvantage on any person.
4. He/she shall use the resources of the Council in accordance with its requirements.
5. He/she shall not disclose information which is confidential or where disclosure is prohibited by law.

Registration of interests

6. Within 28 days of this Code being adopted by the Council, or the member's election or the co-opted member's appointment (where that is later), he/she shall register with the Monitoring Officer the interests which fall within the categories set out in Appendices A and B.

7. Upon the re-election of a member or the re-appointment of a co-opted member, he/she shall within 28 days re-register with the Monitoring Officer any interests in

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Appendices A and B.

8. A member shall register with the Monitoring Officer any change to interests or new interests in Appendices A and B within 28 days of becoming aware of it.

9. A member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a 'sensitive interest'. A sensitive interest is one which, if disclosed on a public register, could lead the member or a person connected with the member to be subject to violence or intimidation.

Declaration of interests at meetings

10. Where a matter arises at a meeting which relates to an interest in Appendix A the member shall not participate in a discussion or vote on the matter. He/she only has to declare what his/her interest is if it is not already entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

11. Where a matter arises at a meeting which relates to an interest in Appendix A which is a sensitive interest, the member shall not participate in a discussion or vote on the matter. If it is a sensitive interest which has not already been disclosed to the Monitoring Officer, the member shall disclose he/she has an interest but not the nature of it.

12. Where a matter arises at a meeting which relates to an interest in Appendix B, the member shall not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting.

13. A member only has to declare his/her interest in Appendix B if it is not already entered in his/her register of interests or he/she has not notified the Monitoring Officer of it or if he/she speaks on the matter. If he/she holds an interest in Appendix B which is a sensitive interest not already disclosed to the Monitoring Officer, he/she shall declare the interest but not the nature of the interest.

14. Where a matter arises at a meeting which relates to a financial interest of a friend, relative or close associate (other than an interest of a person in Appendix A), the member shall disclose the nature of the interest and not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting. If it is a 'sensitive interest' the member shall declare the interest but not the nature of the interest.

Dispensations

15. On a written request made to the Council's proper officer, the Council may grant a member a dispensation to participate in a discussion and vote on a matter at a meeting even if he/she has an interest in Appendices A and B if the Council believes that the number of members otherwise prohibited from taking part in the meeting would impede the transaction of the business; or it is in the interests of the inhabitants in the Council's area to allow the member to take part or it is otherwise appropriate to grant a dispensation.

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Appendix A

Interests described in the table below.

<i>Subject</i>	<i>Description</i>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made to the member during the 12 month period ending on the latest date referred to in paragraph 6 above for expenses incurred by him/her in carrying out his/her duties as a member, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the Council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partner which is within the area of the Council. ‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners to occupy land in the area of the Council for a month or longer.
Corporate tenancies	Any tenancy where (to the member’s knowledge)— (a) the landlord is the Council; and (b) the tenant is a body that the member, or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest held by the member or by his/her spouse or civil partner or by the person with whom the member is living as if they were spouses/civil partners in securities* of a body where— (a) that body (to the member’s knowledge) has a place of business or land in the area of the Council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the member, or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

*‘director’ includes a member of the committee of management of an industrial and provident society.

*‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Appendix B

An interest which relates to or is likely to affect:

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(i) any body of which the member is in a position of general control or management and to which he/she is appointed or nominated by the Council;

(ii) any body—

(a) exercising functions of a public nature;

(b) directed to charitable purposes; or

(c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

of which the member of the Council is a member or in a position of general control or management;

(iii) any gifts or hospitality worth more than an estimated value of £50 which the member has received by virtue of his or her office.