

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 14 November 2016 @ 7.30pm

Present: Cllrs Mrs C McGauley (Chair), D Atkins, R Bartlett, Mrs C Bennett, P Bricknell, J Burgess, Mrs M Edwards, B Jones, R Mayo, G Murrin and J Pyne

Also present: County Cllr B Hughes (arrived at 8.05pm), District Cllrs B Ingham & R Longhurst, Mr T Bennett (Woodbury Tree Warden), Mrs M Westlake (Clerk) and 2 members of the public

PUBLIC SPEAKING: Cllr Longhurst advised that Lympstone PC were considering contracting out a Parish Handyman service for use in Lympstone, Budleigh Salterton and Woodbury. This would be charged monthly to each Parish with the days/hours to be negotiated. The Chairman advised that Woodbury PC had recently decided to source an alternative but thanked Cllr Longhurst for the information.

16/116 MINUTES: The Minutes of the proceedings of the Parish Council meeting held on 24 October 2016 were received and confirmed as an accurate record.
(P/S: Atkins/Bricknell - AIF)

16/117 APOLOGIES FOR ABSENCE: Apologies for absence were received from Cllrs G Jung, T Pattison and County Cllr C Channon (other commitments).

16/118 DECLARATIONS OF INTEREST: Declarations of personal and/or prejudicial interest were recorded as follows. Councillors declaring prejudicial interests left the room and took no part in the discussions or votes (if appropriate).

16/123 Cllr Mrs C McGauley – Involvement with WCPF from outset when organisation originally set up

16/123 Cllr P Bricknell – Chairman of Woodbury Salterton Village Hall

16/119 ACCOUNTS & FINANCES:

- i)** The current schedule of expenditure for this meeting was received and duly authorised and the income report for the month of October 2016 was received and accepted (**App A**)
(P/S: Burgess/Pyne – AIF)
- ii)** The PC office rent review from January 2018 was discussed and the likely increase of 10% noted. It was agreed to review again in 12 months time and to budget accordingly for 2017/18.
- iii) Devon CC Local Government Pension Scheme:** A lengthy discussion took place in respect of ceasing membership of the Local Government Pension Scheme (LGPS). A maximum cost of £2,000 will apply to obtain a specialist report confirming a precise Cessation Valuation (taking into account long term pension assumptions of the entire fund), along with a levy for the last 12 months in suspension and the final deficit valuation which is likely to be in the region of £10,000. It was agreed to go ahead with the report and budget for a figure of up to £20,000 to cover the anticipated final settlement payment (P/S: Bricknell/Burgess – AIF).

16/120 CHAIRMAN'S REPORT: The Chairman had nothing to report.

16/121 DECLARATIONS BY DISTRICT COUNCILLORS: Cllr Jung was not present at the meeting.

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 14 November 2016 @ 7.30pm

16/122 PLANNING:

The following applications were discussed and the responses agreed as follows:

WOODBURY SALTERTON

AMENDED PLANS

16/0845/MFUL – Land Adjacent to Hogsbrook Farm EX5 1PY - Proposed silage clamp and associated access

Amendments relate to: Additional Supporting Statement

Response: Supporting Statement accepted, no further comments

(P/S: Bricknell/Atkins – vote: AIF with 1 abstention)

EXTON

16/2469/VAR – Coombe Farm, Exe View Road, Lypstone EX8 5AZ – Variation of condition 2 (plans condition) of planning permission 14/1233/MFUL (for the construction of a solar farm and associated infrastructure), to allow the installation of acoustic barriers around 2 no. inverter stations.

Response: Support (P/S: Murrin/Atkins – vote: AIF)

PREMISES AND CLUB PREMISES LICENCE APPLICATIONS, VARIATIONS AND MINOR VARIATIONS RECEIVED UNDER THE LICENSING ACT 2003

Ref: 042989 Premises: White Hart (Woodbury)

Ward: Woodbury and Lypstone Name of applicant: Punch Taverns PLC

Premises Licence Minor Variation Application to include:

PROPOSED VARIATION 1. Alterations to the internal layout of premises. 2. Extend opening hours on a Sunday to open at 8am 3. To remove Embedded Conditions 1-7 Consistent with the Licensing Act 1964. 4. Remove Condition 18 of Annexe 2 that relates to a separate smoking area. Last date for receipt of representations by the Licensing Authority: 17 November 2016

NB: Representations must only relate to the four licensing objectives – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

Response: Support (P/S: Bennett/Atkins – vote: AIF)

***** The Police Report for October 2016 was received and noted**

***** A brief adjournment then followed for reports from Officials (8.00pm)**

Cllr Ingham gave a brief update on the Exmouth Seafront development which had been very prominent in the press recently. **Cllr Megan Armstrong** had been heavily involved.

He also reported that EDDC were currently looking into anomalies with Section 106 payment following a FOI request. This would be discussed at an Audit and Governance committee meeting on 17 November.

Cllr Hughes raised three matters:

1. **Dinan Way Link for the A376.** Cllr Hughes stressed the benefits to the Parish with the potential reduction in traffic through Woodbury. Lypstone PC have called a public meeting on 24 November and Cllr Hughes shared their concerns re: excess water discharge.
2. **The directional sign for the Doctors surgery was in hand and an order had been raised with the Contractor.**

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 14 November 2016 @ 7.30pm

3. Consultation running for Recycling Centres in the local area. Possible reclassification of types of waste (i.e. builders materials) and further restriction on sizes of vehicles and trailers. Individual views can be submitted via the link on the DCC website.

***** The meeting reconvened at 8.45pm**

16/123 COMMUNITY GRANT SCHEME: The Clerk advised that the total sum of money available for distribution was £2426.00. Six separate applications had been received and were considered. Grant funding for all submitted applications was agreed as detailed below. It was further agreed that the small surplus of £26.00 was to be carried forward to the 2017/18 financial year.
(P/S: Atkins/Edwards - AIF)

Woodbury Community Playing Fields	NIL
Woodbury CofE Primary School PTFA	£250.00
Woodbury Local History Society	£150.00
Woodbury Residents Association	NIL
Woodbury Salterton Village Hall	£1000.00
Woodbury Village Hall	£1000.00

Total	£2400.00

16/124 NEIGHBOURHOOD PLAN: Cllr Pyne reported that recent meetings had been held and the Plan was proceeding. Cllr Bartlett had formulated the document into a logical order and discussions had taken place relating to environmental and sustainability issues.

16/125 PROPOSAL FOR IMPROVEMENT OF DRAINAGE ON THE CRICKET FIELD (WOODBURY): Cllr Jung was not present at the meeting to present his report. This item would therefore be deferred until the next meeting on 12 December 2016.

16/126 BROADWAY, WOODBURY – PARKING ISSUES: A request had been made from the Neighbourhood Highways Officer (Stuart Coles) to consider double yellow lines outside Siddons House next door to the Village Shop. A discussion took place and comments were made regarding the viability of the shop, continuation of the business and enforcement of parking restrictions. On this basis, it was agreed not to support double yellow lines on the highway at the location requested (P/S: Bennett/Atkins – AIF with 1 abstention)

16/127 GYPSY AND TRAVELLER SITE DESIGN AND LAYOUT SUPPLEMENTARY PLANNING GUIDANCE (SPD) – CONSULTATION DRAFT:

4th October until 15th November 2016.

EDDC had published a draft Gypsy and Traveller SPD. The Parish Council had been invited to make comments on this draft plan and any of the documents that support it as listed below:

- Strategic Environmental Assessment and Habitat Regulations Screening Report
- Equalities Impact Assessment
- Consultation Statement

These documents were available online at <http://eastdevon.gov.uk/planning/planning-policy/gypsy-and-traveller-plan> and at the Council Offices at the Knowle, Sidmouth. Copies of the draft plan would also be sent to libraries within East Devon.

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 14 November 2016 @ 7.30pm

Any comments were invited by the close of business on 15th November 2016 so that EDDC can consider responses before finalising the document. Views can be submitted in writing to Planning Policy, East Devon District Council, Knowle, Sidmouth EX10 8HL or by email to localplan@eastdevon.gov.uk. Please put 'Gypsy and Traveller SPD' in the subject box of the email or at the top of any correspondence.

Noted – Cllr Jung was preparing a report and would respond if necessary.

16/128 RATIFICATION OF COMMITTEE MINUTES: The draft minutes of the following committee meetings (previously read and approved by all relevant committee members) were received and any decisions contained therein were duly ratified (P/S: Bricknell/Atkins - AIF)

Estates and Assets – meeting date 17 October 2016

Staffing, Strategy & Policy – meeting date 7 November 2016

NB: Observations were made that certain wording within Standing Orders may be duplicating Financial Regulations.

16/129 COUNCILLORS' QUESTIONS: *No decisions are made under this item, but matters may be discussed which involve no more than an exchange of information*

Mayo Reported that the road had subsided near Woodbury Lodge along Castle Lane and cones were lying in the ditch causing an obstruction for vehicles. This would be reported to Highways. He also advised that the end fence post on Castle Lane opposite the school was loose and had been dislodged by the wind. The Clerk would alert Streetscene at EDDC.

Burgess Highlighted that there were still 2 large dumpy bags of boulders and debris on Bonfire Lane obstructing the Highway.

Murrin Advised that there were surplus apples from the Cider Apple trees in Exton Play Area. The Clerk would contact Woodbury Community Orchard to see if they were interested in taking them.

There being no further business, the meeting closed at 9.04pm.

Signed
(Presiding Chairman)

Date