

WOODBURY PARISH COUNCIL MEETING

14th November 2016

Dear Councillor

9 November 2016

You are hereby required to attend a Meeting of the above named Council to be held in the Church Rooms, Woodbury, on **Monday 14th November 2016 at 7.30pm**. The business to be transacted at the Meeting is set out below. Members of the Public are welcome to attend this meeting



Mrs Mandy Westlake
Clerk to the Council

A G E N D A

PUBLIC SPEAKING (Time limited to 15 minutes): To allow members of the public present to address the Parish Council. Individual contributions will be limited to 3 minutes. Any questions put to the Council must be put through the Chairman who has the right and discretion to control speaking time to avoid disruption and repetition and to make best use of the meeting time.

1. **MINUTES:** To receive and confirm as a correct record, the Minutes of the proceedings of the Parish Council meeting held on 24 October 2016.
2. **APOLOGIES FOR ABSENCE:** To receive any apologies for absence.
3. **DECLARATIONS OF INTEREST:** To receive any declarations of interest in any part of these proceedings. In accordance with the Code of Conduct, members and co-opted members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests. Members and co-opted members are also reminded that any change to their Declarations of Interests lodged with the District Council must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
4. **ACCOUNTS & FINANCES:**
 - i) To consider the current schedule of expenditure for authorisation at this meeting (**App A**) and to receive the income report for the month of October 2016;
 - ii) To revisit and consider the PC office rent review from January 2018 – a proposed increase from £400 per month to £440 per month
 - iii) **Devon CC Local Government Pension Scheme:** At the last fund valuation in 2013, the ongoing deficit for Woodbury PC was assessed at £5,850 and under a cessation valuation this figure is likely to be somewhat larger. To agree a cost of £2,000 to obtain the exact figure by means of a specialised report taking into account long term pension assumptions.
5. **CHAIRMAN'S REPORT:** To receive a report by the Chairman.

WOODBURY PARISH COUNCIL MEETING

14th November 2016

6. **DECLARATIONS BY DISTRICT COUNCILLORS:** To receive declarations by any Parish Councillors who are also District Councillors, regarding their participation in any debate or vote relating to planning applications.

7. **PLANNING:** Planning applications to be considered at this meeting as follows:

WOODBURY SALTERTON

AMENDED PLANS

[16/0845/MFUL](#) – Land Adjacent To Hogsbrook Farm EX5 1PY - Proposed silage clamp and associated access

Amendments relate to: *Additional Supporting Statement*

EXTON

[16/2469/VAR](#) – Coombe Farm, Exe View Road, Lypstone EX8 5AZ – Variation of condition 2 (plans condition) of planning permission 14/1233/MFUL (for the construction of a solar farm and associated infrastructure), to allow the installation of acoustic barriers around 2 no. inverter stations.

PREMISES AND CLUB PREMISES LICENCE APPLICATIONS, VARIATIONS AND MINOR VARIATIONS RECEIVED UNDER THE LICENSING ACT 2003

Ref: 042989 Premises: [White Hart \(Woodbury\)](#)

Ward: Woodbury and Lypstone **Name of applicant:** Punch Taverns PLC

Premises Licence Minor Variation Application to include:

PROPOSED VARIATION 1. Alterations to the internal layout of premises. 2. Extend opening hours on a Sunday to open at 8am 3. To remove Embedded Conditions 1-7 Consistent with the Licensing Act 1964. 4. Remove Condition 18 of Annexe 2 that relates to a separate smoking area.

Last date for receipt of representations by the Licensing Authority: 17 November 2016

NB: Representations must only relate to the four licensing objectives – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

** *To receive the written Police Report (**App B** - to be distributed at the Meeting);*

** *If any officials are present a brief adjournment will follow for their reports.*

8. **COMMUNITY GRANT SCHEME:** To receive and consider the applications submitted for this year's Community Grant allocation (**App C**). The total funding available is £2426.00. Applications will be circulated prior to the meeting and will also be displayed on the overhead projector at the meeting.

9. **NEIGHBOURHOOD PLAN:** To receive a verbal update from Cllr John Pyne representing the Steering Group following the meetings held on 19 October and 8 November 2016.

WOODBURY PARISH COUNCIL MEETING

14th November 2016

10. PROPOSAL FOR IMPROVEMENT OF DRAINAGE ON THE CRICKET FIELD (WOODBURY): It is considered that the current trench dug around the edges of the Cricket Field is causing water to flow into the road and flood nearby properties. To discuss any action required in conjunction with the Flood Resilience funding programme. Cllr Jung to report.

11. BROADWAY, WOODBURY – PARKING ISSUES: A request has been made from the Neighbourhood Highways Officer (Stuart Coles) to consider double yellow lines outside Siddons House next door to the Village Shop. There is already an access protection marker located there (APM) which is frequently ignored and in addition there are issues with exiting on to the main road due to parked vehicles blocking the view. If double yellow lines are acceptable then preferred start and finish points have been requested. (Pictures attached – **App D**).

12. GYPSY AND TRAVELLER SITE DESIGN AND LAYOUT SUPPLEMENTARY PLANNING GUIDANCE (SPD) – CONSULTATION DRAFT

4th October until 15th November 2016.

EEDC has published a draft Gypsy and Traveller SPD. The Parish Council has been invited to make comments on this draft plan and any of the documents that support it as listed below:

- Strategic Environmental Assessment and Habitat Regulations Screening Report
- Equalities Impact Assessment
- Consultation Statement

These documents are available online at <http://eastdevon.gov.uk/planning/planning-policy/gypsy-and-traveller-plan> and at the Council Offices at the Knowle, Sidmouth. Copies of the draft plan will also be sent to libraries within East Devon.

Any comments are invited by the close of business on 15th November 2016 so that EDDC can consider responses before finalising the document. Views can be submitted in writing to Planning Policy, East Devon District Council, Knowle, Sidmouth EX10 8HL or by email to localplan@eastdevon.gov.uk. Please put 'Gypsy and Traveller SPD' in the subject box of the email or at the top of any correspondence.

NB: This item was deferred from the Dedicated Planning Meeting held on 24 October 2016 for Councillors to consider further.

13. RATIFICATION OF COMMITTEE MINUTES: To receive the draft minutes of the following committee meetings (previously read and approved by all relevant committee members) and to ratify any decisions contained therein

Estates and Assets – meeting date 17 October 2016

App E

Staffing, Strategy & Policy – meeting date 7 November 2016

App F

NB: *These decisions are for ratification and are not open for debate. Should any Member disagree with any of the decisions mentioned above he/she should vote against the ratification of that item, outlining his/her reasons for doing so.*

14. COUNCILLORS' QUESTIONS: *To allow topics & questions. Please note, no decisions may be made under this item, but matters may be discussed which involve no more than an exchange of information*