

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 12 September 2016 @ 7.00pm

Present: Cllrs Mrs C McGauley (Chair), D Atkins, R Bartlett, Mrs C Bennett, P Bricknell, Mrs M Edwards, G Jung, J Pyne and T Pattison

Also present: County Cllr C Channon, Mr D Rose (WS Tree Warden), Mrs M Westlake (Clerk), 10 members of the public and 1 member of the local press

EXTENSION OF WOODBURY CEMETERY: Mr D Lovell of Heritage Developments SW Ltd was welcomed and invited to address the meeting. He presented an outline proposal from the Diocese of Exeter for a proposed extension to the existing Cemetery off Pound Lane. The Diocese has stated that they would be willing to give up the income it receives annually from the land needed for the Cemetery Extension should the Parish Council be minded to support the granting of Planning Permission on two small parcels of land, one of which was originally used as part of the gardens and kitchen garden of the old Parsonage House. The proposed site off the end of Pound Lane near the Cemetery is adjacent to the Built Up Area Boundary (BUAB). It is currently used as a small pony paddock and backs onto the garden of the old Vicarage. The other proposed site backs onto the cottages known as The Glebe & Parsonage Cottage on the corner of Cottles Lane and is not adjacent to the BUAB.

Mr Lovell also stated that his company had been granted options on both of the proposed sites. The Chairman invited members of the public present to ask questions and various issues were raised regarding the size of the plot and the ultimate responsibility of provision of Cemetery space, which were responded to by Mr Lovell. The Chairman then thanked Mr Lovell for attending.

PUBLIC SPEAKING: A member of the public from Station Road in Exton raised concerns regarding ongoing parking issues and excessive speed of vehicles and cycles in the Village particularly around the area opposite the Puffing Billy and at the entrance to the Play Park. The Parish Council were fully aware of the issues and had already raised concerns with the local PCSO. Extensive enquiries had already been made in the past for traffic calming measures and safety issues had also been addressed. It was agreed that Cllr Pattison, who had had previous involvement, would liaise with the new action group and it was suggested that County Cllr Hughes be invited to any meetings. County Cllr Channon, who was present at the meeting suggested that the group and Parish Council consider submitting a traffic order for double yellow lines on one side of the road which may alleviate the parking issues.

Dave Rose (Woodbury Salterton Tree Warden) mentioned that a trench had recently been dug though Hogsbrook Wood which is a semi-ancient woodland with a Tree Preservation Order in place. Details would be forwarded to the Clerk.

16/075 MINUTES: The Minutes of the proceedings of the Parish Council meeting held on 22 August 2016 were received and confirmed as an accurate record (P/S: Bricknell/Edwards - AIF)

16/076 APOLOGIES FOR ABSENCE: Apologies for absence were received from Cllrs J Burgess, B Jones, R Mayo, G Murrin (away), County Cllr B Hughes, District Cllrs B Ingham and R Longhurst (other commitments)

16/077 DECLARATIONS OF INTEREST: None were declared or recorded.

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16/078 ACCOUNTS & FINANCES:

- i) The current schedule of expenditure for this meeting was received and duly authorised and the income report for the month of August 2016 was received and accepted (**App A**)

(P/S: Atkins/Bricknell – AIF)

ACCOUNTS & FINANCES: (cont...)

- ii) The Quarter 1 finance report to 31 July 2016 was received and accepted (**App Ai**)
(P/S: Atkins/Bricknell – AIF)
- iii) The External Auditor's Certificate (Grant Thornton) relating to the year ended 31 March 2016 confirming that there were no matters within the Accounts giving cause for concern was noted (**App Aii**). The Notice of Conclusion of Audit had been displayed in the PC Office and on the PC website from 31 August 2016.
- iv) The invoice received from Clinton Devon Estates for recharge of ditch clearing dated 25 July 2016 was discussed and it was agreed to make contact and arrange a meeting with the Landowner to verify the costings and to authorise payment (**App Aiii**)
(P/S: Atkins/Bricknell – vote: 7 in favour, 1 against, 1 abstention)

16/079 CHAIRMAN'S REPORT: The Chairman thanked everyone who contributed and assisted with the two Open Consultation meetings at Woodbury and Woodbury Salterton Village Hall, in particular Cllr Jung and Cllr Pyne. Both consultations were well attended and all responses from local residents taken into account.

The Chairman also mentioned the Devon Association of Local Councils AGM which would be held at Newton Abbot Racecourse on Tuesday 11 October 2016. Cllr Jung had already expressed an interest in attending and the PC was entitled to send two delegates. The cost of £20 per attendee was duly authorised from the Admin/Training budget.

16/080 DECLARATIONS BY DISTRICT COUNCILLORS: It was formally noted that the participation of Cllr Jung (who is also a Member of East Devon District Council) in both the debates and subsequent votes was on the basis that the views expressed were his preliminary views taking account of the information presently available to the Parish Council.

He reserved his final views on the applications until he was in full possession of all the relevant arguments, both for and against them.

16/081 PLANNING:

The following applications were discussed and the responses agreed as follows:

WOODBURY

16/1910/FUL – Rosedale, Town Lane, EX5 1NE – Single storey side extension and detached garage

Response: Support construction of the single storey side extension subject to the roof complying with the Village Design Plan. The PC would not support construction of the detached garage as it is considered to be sited in front of the building line.

(P/S: Bennett/Atkins – vote: AIF)

16/1912/FUL – Claremont Cottage, Mirey Lane EX5 1DX – Single Storey rear extension, alterations to side window and installation of roof light on north east elevation

Response: Support (P/S: Bennett/Edwards – vote: AIF)

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[16/1913/LBC](#) – Claremont Cottage, Mirey Lane EX5 1DX - Single Storey rear extension, alterations to side window and installation of roof light on north east elevation

Response: Support subject to the approval of the Conservation Officer and Listed Building consent (P/S: Bennett/Edwards – vote: AIF)

EXTON

[16/1812/FUL](#) – Downlands, Exmouth Road, Exton EX3 0PZ - Extensions and alterations to form two storey dwelling and construction of replacement garage

No response required as approval with conditions was granted on 8 September 2016 by EDDC

[16/1840/FUL](#) – Hillingdon, Exmouth Road, Exton EX3 0PZ - Construction of replacement wall and gate

Response: Support (P/S: Atkins/Pattison – vote: AIF)

WOODBURY SALTERTON

[16/2009/CPE](#) – Bedside Manor, Bonds Lane EX5 1QF – Certificate of lawfulness for existing use of annexe as an independent dwelling

Response: The PC cannot support granting of the Certificate of lawfulness at this stage until further evidence is provided of lawful use (P/S: Jung/Atkins – vote: AIF)

ADJOINING PARISH – Lympstone

AMENDED PLANS

[16/1203/FUL](#) – Hayes Raleigh, Burgmanns Hill, Lympstone, EX8 5HP – Replace metal entrance gates with timber gates

Amendments relate to: Revised gate design/finish

Response: No objection to Amended Plans (P/S: Atkins/Edwards – vote: AIF)

****** A brief adjournment followed for reports from officials***

Cllr Channon gave an update on Blackhill Quarry and the main issue remained with the transportation of material and the additional traffic along the B3180 through Woodbury Village.

She had a small amount of funding under her Pothole allocation should there be any that required attention in Woodbury Salterton.

The People Scrutiny's Committee were carrying out a review of finance for smaller schools in England and more specifically within Devon.

Cllr Jung raised three issues. At the open consultation meeting in Woodbury Salterton the previous week residents had raised the issue of retrospective applications at Greendale Business Park. Cllr Jung advised that our local MP had asked questions on the issue to the Secretary of State.

Cllr Jung visited the Met Office recently for a session on flooding issues. There was nothing of specific benefit to the Parish Council and an automatic "link" would be made with the Rain Gauge once installed.

Flood Resilience works in Woodbury Salterton need to go ahead as soon as possible and there may be more funding available. Landowners may offer their own contributions which can be negotiated. A working party of residents would commence clearance this month from the Culvert at Sages Lea and downstream to Honey Bridge. Cllr Jung would ask for assistance from

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EDDC Streetscene as wood and debris would need to be disposed of and chipped and stored in the meantime. It was also suggested that Graham Joyce be asked to assess the trees in the area on the Village Road Plantation.

Note: Cllr Atkins left the meeting at 8.40pm

16/082 CAR PARKING – WOODBURY VILLAGE: Four Councillors attended the meeting on site with Mr Glanvill on the evening of 1 September 2016. It was thought this matter would better be considered by the Neighbourhood Plan Steering Group should they decide that a further meeting or presentation was necessary. Any other local developer would be encouraged to do the same, or present to the Parish Council, whichever was the most appropriate.

16/083 EAST DEVON DRAFT VILLAGES PLAN – CONSULTATION: The Parish Council response would be submitted as follows:

Land at and around Greendale Business Park

As the majority of Woodbury Salterton residents were happy with the suggested employment boundary the Parish Council would support this.

The number of retrospective Planning applications continues to be a concern.

Woodbury Built up Area Boundary

As the majority of Woodbury residents were happy with the suggested BUAB line it should be accepted as proposed and the Parish Council would support this.

Enquiries may need to be made where boundary lines are drawn across an existing property or through a garden.

Cllr Pyne had thanked Jan Owen from Woodbury Residents Association for all her assistance with the Woodbury consultation.

16/084 PARISHES TOGETHER FUND: A request was considered from Otterton Parish Council to join up with them and East Budleigh to fund carved stone information signage at the side of footpaths in each Parish (**App B**). The total funding available from Woodbury Parish would be £2,711.50 based on 2,564 electors @ £1.10 per elector.

In the absence of an alternative scheme, this was agreed by the Parish Council and the Clerk would make contact with the Clerk at Otterton to give our agreement. A request was made for our PC name or logo to be included within the signs as a major contributor to the project.

(P/S: McGauley/Edwards – AIF)

16/085 WREATH LAYING ON REMEMBRANCE SUNDAY: The purchase of two wreaths for a donation of approximately £16 each was agreed. Cllr Bricknell offered to lay the wreath at Woodbury Salterton and Cllr Bartlett at Woodbury on behalf of the Parish Council on Remembrance Sunday 13 November 2016.

16/086 NEIGHBOURHOOD PLAN: The notes of the Neighbourhood Plan Steering Group meeting held on 12 July 2016 were received. Cllr Pyne was present and advised that a meeting had not taken place for some time due to the open consultation on the village BUAB. However, now that the consultation had taken place and the Neighbourhood Plan has been rewritten to include the necessary policies and objectives, a meeting would be called shortly.

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16/087 DEVON MINERALS PLAN - MODIFICATIONS CONSULTATION:

(for information only)

Devon County Council was in the final stages of preparing a new Minerals Plan which will cover the period to 2033. The Council submitted the Pre-submission Consultation version of the Devon Minerals Plan to the Secretary of State for examination in February 2016. Following submission, an Inspector was appointed to carry out the examination in May 2016. These hearings, and the responses to the pre-submission consultation, have resulted in a number of modifications to the Plan being necessary to ensure that it was capable of being found sound and legally compliant by the Inspector. These modifications are subject to consultation between Monday 1 August and Friday 23 September 2016. All representations should be received no later than 5pm on Friday 23 September 2016; late representations will not be accepted.

Please note, this consultation only related to the proposed modifications, not the wider content of the Plan, and any person was entitled to comment on these modifications together with the updated Sustainability Appraisal Report.

To view the proposed modifications to the Devon Minerals Plan, the updated Sustainability Appraisal and the guidance notes on how to respond to the consultation and further information, please visit: new.devon.gov.uk/haveyoursay

This item was noted.

16/088 COUNCILLORS' QUESTIONS: *No decisions are made under this item, but matters may be discussed which involve no more than an exchange of information*

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| Bricknell | Advised that an area of grass had been cut very short in the Play Area to create a cricket practice area. It was confirmed that weedkiller had not been used. |
| Bennett | Asked for an update on Footpath 3 which was partly impassable due to maize growth. This had already been raised with the Footpath Warden and DCC. |
| Bartlett | Advised that he had measured the Arch parking area and from his findings no more spaces than at present can achieved with a reconfiguration. |
| Edwards | Raised the issue regarding provision of larger "No Dog" signs outside the Play Area in Woodbury. This would be discussed at the next Estates and Assets Committee in October. Photographs of examples would be helpful as already displayed near Exeter Arena. |
| McGauley | Asked about some large wooden gates recently installed at a property towards Woodbury Salterton. The building behind appeared to have been re-clad and were the necessary permissions in place? |

There being no further business, the meeting closed at 9.38pm.

Signed

(Presiding Chairman)

Date