

# WOODBURY PARISH COUNCIL MEETING

## 10<sup>th</sup> October 2016

Dear Councillor

5 October 2016

You are hereby required to attend a Meeting of the above named Council to be held in the Church Rooms, Woodbury, on **Monday 10 October 2016 at 7.30pm**. The business to be transacted at the Meeting is set out below. Members of the Public are welcome to attend this meeting



Mrs Mandy Westlake  
Clerk to the Council

### A G E N D A

**PUBLIC SPEAKING (Time limited to 15 minutes):** To allow members of the public present to address the Parish Council. Individual contributions will be limited to 3 minutes. Any questions put to the Council must be put through the Chairman who has the right and discretion to control speaking time to avoid disruption and repetition and to make best use of the meeting time.

1. **MINUTES:** To receive and confirm as a correct record, the Minutes of the proceedings of the Parish Council meetings held on 12 September 2016 and 26 September 2016.
2. **APOLOGIES FOR ABSENCE:** To receive any apologies for absence.
3. **DECLARATIONS OF INTEREST:** To receive any declarations of interest in any part of these proceedings. In accordance with the Code of Conduct, members and co-opted members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests. Members and co-opted members are also reminded that any change to their Declarations of Interests lodged with the District Council must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
4. **ACCOUNTS & FINANCES:**
  - i) To consider the current schedule of expenditure for authorisation at this meeting (**App A**) and to receive the income report for the month of September 2016;
  - ii) To receive and approve the PC office rent review from January 2018 – a proposed increase from £400 per month to £440 per month (**App B**)
5. **CHAIRMAN'S REPORT:** To receive a report by the Chairman.
6. **DECLARATIONS BY DISTRICT COUNCILLORS:** To receive declarations by any Parish Councillors who are also District Councillors, regarding their participation in any debate or vote relating to planning applications.
7. **PLANNING:** Planning applications to be considered at this meeting as follows:  
**WOODBURY**  
**16/1997/LBC** – 3 Darbys Cottages, Greenway EX5 1LW – Construction of a single storey rear extension

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### PLANNING (CONT...):

[15/2521/FUL](#) – Jubilee House, Woodbury EX5 1LQ – Retrospective application for change of use from restaurant to house of multiple occupation (class 4)

### WOODBURY SALTERTON

#### AMENDED PLANS

[16/1212/FUL](#) – Compound 60 Greendale Business Park EX5 1EW – Construction of office and welfare building and compound depot for commercial vehicles, storage of bin containers, fuelling bay, wash bay, outside storage, storage containers and palisade fencing.

**Amendments relate to:** Amended start time to either 4.30am or 5.30am

[16/2090/FUL](#) – The Hive, Honey Lane EX5 1EJ – Retention of fence

[16/2257/CPE](#) – Mobile Home, Meadow Rise, EX5 1PJ – Lawful Development Certificate for occupation of the dwelling in breach of the condition restricting the site to be used by gypsies and travellers

### COUNTY MATTER PLANNING APPLICATION

[CP/DCC/3903/2016](#) Unit 42, Road to Greendale Business Park, Greendale Business Park, Woodbury Salterton, EX5 1EW – Variation of planning condition 8 of planning permission 09/0824/CM, relating to on-site operational hours.

\*\* *To receive the written Police Report (App C - to be distributed at the Meeting);*

\*\* *If any officials are present a brief adjournment will follow for their reports.*

8. **CHRISTMAS LIGHTS ON WOODBURY VILLAGE GREEN:** To discuss arrangements for erecting Christmas Lights on the Village Green and to authorise the use of hire festoons for a period of 4 weeks. Clerk to report.
9. **ELECTORAL REVIEW OF EAST DEVON – WARDING ARRANGEMENTS:** To discuss and formulate a response from the Parish Council for the consultation which runs from 27 September 2016 to 5 December 2016 with a presentation by Ward Councillors to summarise the changes (**App D**).
10. **ANNUAL PARISH MEETING – 30 MARCH 2017:** To discuss ideas for a potential speaker or speakers at the Annual Parish Meeting 2017.
11. **MEETING DATES:** To receive and agree proposed meeting dates for 2017 (**App E** – to follow).
12. **NEIGHBOURHOOD PLAN:** To receive a verbal update from Cllr John Pyne representing the Steering Group. There has been no meeting held since the last Parish Council Meeting.
13. **COUNCILLORS' QUESTIONS:** To allow topics & questions. Please note, no decisions may be made under this item, but matters may be discussed which involve no more than an exchange of information