

WOODBURY PARISH COUNCIL MEETING

12th September 2016

Dear Councillor

7 September 2016

You are hereby required to attend a Meeting of the above named Council to be held in the Church Rooms, Woodbury, on **Monday 12 September 2016 at 7.00pm**. The business to be transacted at the Meeting is set out below. Members of the Public are welcome to attend this meeting

*****PLEASE NOTE EARLIER START TIME*****



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Mrs Mandy Westlake
Clerk to the Council

A G E N D A

EXTENSION OF WOODBURY CEMETERY: Mr D Lovell of Heritage Developments SW Ltd has been invited to address the Parish Council regarding a proposal to release land for a Cemetery Extension in Woodbury Village.

PUBLIC SPEAKING (Time limited to 15 minutes): To allow members of the public present to address the Parish Council. Individual contributions will be limited to 3 minutes. Any questions put to the Council must be put through the Chairman who has the right and discretion to control speaking time to avoid disruption and repetition and to make best use of the meeting time.

1. **MINUTES:** To receive and confirm as a correct record, the Minutes of the proceedings of the Parish Council meeting held on 22 August 2016.
2. **APOLOGIES FOR ABSENCE:** To receive any apologies for absence.
3. **DECLARATIONS OF INTEREST:** To receive any declarations of interest in any part of these proceedings. In accordance with the Code of Conduct, members and co-opted members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests. Members and co-opted members are also reminded that any change to their Declarations of Interests lodged with the District Council must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
4. **ACCOUNTS & FINANCES:**
 - i) To consider the current schedule of expenditure for authorisation at this meeting (**App A**) and to receive the income report for the month of August 2016.
 - ii) To receive the Quarter 1 finance report to 31 July 2016 (**App Ai**)
 - iii) To receive the External Auditor's Certificate relating to the year ended 31 March 2016 confirming that there are no matters within the Accounts giving cause for concern (**App Aii**) The Notice of Conclusion of Audit has been displayed in the PC Office and on the PC website from 31 August 2016.

WOODBURY PARISH COUNCIL MEETING

12th September 2016

ACCOUNTS & FINANCES (CONT....):

iv) To discuss the invoice received from Clinton Devon Estates for recharge of ditch clearing dated 25 July 2016 and to authorise payment (**App Aiii**)

5. **CHAIRMAN'S REPORT:** To receive a report by the Chairman.
6. **DECLARATIONS BY DISTRICT COUNCILLORS:** To receive declarations by any Parish Councillors who are also District Councillors, regarding their participation in any debate or vote relating to planning applications.
7. **PLANNING:** Planning applications to be considered at this meeting as follows:

WOODBURY

[16/1910/FUL](#) – Rosedale, Town Lane, EX5 1NE – Single storey side extension and detached garage

[16/1912/FUL](#) – Claremont Cottage, Mirey Lane EX5 1DX – Single Storey rear extension, alterations to side window and installation of roof light on north east elevation

[16/1913/LBC](#) – Claremont Cottage, Mirey Lane EX5 1DX - Single Storey rear extension, alterations to side window and installation of roof light on north east elevation

EXTON

[16/1812/FUL](#) – Downlands, Exmouth Road, Exton EX3 0PZ - Extensions and alterations to form two storey dwelling and construction of replacement garage

[16/1840/FUL](#) – Hillingdon, Exmouth Road, Exton EX3 0PZ - Construction of replacement wall and gate

WOODBURY SALTERTON

[16/2009/CPE](#) – Bedside Manor, Bonds Lane EX5 1QF – Certificate of lawfulness for existing use of annexe as an independent dwelling

ADJOINING PARISH – Lympstone

AMENDED PLANS

[16/1203/FUL](#) – Hayes Raleigh, Burgmanns Hill, Lympstone, EX8 5HP – Replace metal entrance gates with timber gates

Amendments relate to: Revised gate design/finish

****** *If any officials are present a brief adjournment will follow for their reports.*

8. **CAR PARKING – WOODBURY VILLAGE:** To receive an update from the follow up information meeting (on site) with Mr P Glanville which took place on 1 September 2016 and to consider if a further meeting is necessary.

WOODBURY PARISH COUNCIL MEETING

12th September 2016

9. **EAST DEVON DRAFT VILLAGES PLAN – CONSULTATION:** To discuss and formulate a response from the Parish Council taking into account the Open Consultation meetings held on 6 September in Woodbury Village Hall & 8 September in Woodbury Salterton Village Hall.
10. **PARISHES TOGETHER FUND:** To consider a request from Otterton Parish Council to join up with them and East Budleigh to fund carved stone information signage at the side of footpaths in each Parish (**App B**). The total funding available from Woodbury Parish would be £2,711.50 based on 2,564 electors @ £1.10 per elector.
11. **WREATH LAYING ON REMEMBRANCE SUNDAY:** To agree the purchase of wreaths for a donation of approximately £16 each and request volunteers to lay the wreaths on behalf of the Parish Council on Sunday 13 November 2016.
12. **NEIGHBOURHOOD PLAN:** To receive the notes from the Neighbourhood Plan Steering Group Meeting held on 12 July 2016 (**App C**) together with a verbal update from Cllr John Pyne (if needed).
13. **DEVON MINERALS PLAN - MODIFICATIONS CONSULTATION:**
(for information only)
Devon County Council is in the final stages of preparing a new Minerals Plan which will cover the period to 2033. The Council submitted the Pre-submission Consultation version of the Devon Minerals Plan to the Secretary of State for examination in February 2016. Following submission, an Inspector was appointed to carry out the examination in May 2016. These hearings, and the responses to the pre-submission consultation, have resulted in a number of modifications to the Plan being necessary to ensure that it is capable of being found sound and legally compliant by the Inspector.
These modifications are subject to consultation between Monday 1 August and Friday 23 September 2016. All representations should be received no later than 5pm on Friday 23 September 2016; late representations will not be accepted.
Please note, this consultation only relates to the proposed modifications, not the wider content of the Plan, and any person is entitled to comment on these modifications together with the updated Sustainability Appraisal Report.

To view the proposed modifications to the Devon Minerals Plan, the updated Sustainability Appraisal and the guidance notes on how to respond to the consultation and further information, please visit: new.devon.gov.uk/haveyoursay
14. **COUNCILLORS' QUESTIONS:** To allow topics & questions. *Please note, no decisions may be made under this item, but matters may be discussed which involve no more than an exchange of information*