

WOODBURY PARISH COUNCIL
ESTATES & ASSETS MANAGEMENT COMMITTEE
29 FEBRUARY 2016

Dear Member

24 February 2016

You are hereby required to attend an extra meeting of the above named Council to be held in the Church Rooms, Woodbury on **29 February 2016 at 7.30pm**. The business to be transacted at the Meeting is set out below. Members of the public and press are welcome to observe.

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Mrs Mandy Westlake
Clerk to the Council

A G E N D A

1. **MINUTES:** To receive and confirm as a correct record, the Minutes of the proceedings of the Estates & Assets Management Committee meeting held on 1 February 2016.
 2. **APOLOGIES FOR ABSENCE:** To receive any apologies for absence.
 3. **DECLARATIONS OF INTEREST:** To receive any declarations of interest in any part of these proceedings.
Members and co-opted Members are reminded of their obligation to declare the existence and nature of any disclosable pecuniary interests they may have in any items to be considered at this meeting (under the Localism Act 2011 this means the interests of their spouse, civil partner or a person with whom they are living as husband and wife or a person with whom they are living as if they are civil partners) and to withdraw before any discussion takes place. Personal interests must also be disclosed. The nature of disclosable pecuniary interests must be stated and included in the minutes.
 4. **PLANTERS FOR THE ARCH:** To consider three quotations for the replacement of 3 planters on the Arch at Woodbury with 4 similar planters, together with provision of compost.
 5. **QUEEN'S 90th BIRTHDAY / ST GEORGE'S DAY:** To consider a request for a donation of £25.00 for appropriate planting in tubs at both entrances to Woodbury Village and boats on The Arch. A further request has been made for the Parish Council to purchase 10 Union Jacks to cover the boats on The Arch before planting takes place and for future use by the Community.
- *** **IN COMMITTEE:** Because of the special and confidential nature of the business to be transacted members of the public and press will be asked to withdraw from the meeting.
6. **GRASS CUTTING CONTRACT 2016/17:** To receive all tenders received relating to the grass cutting contract, discuss the figures therein and consider which Contractor should be awarded the annual contract commencing on 1 April 2016.