

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 13 June 2016 @ 7.00pm

Present: Cllrs Mrs C McGauley (Chair), D Atkins (arrived 7.15pm), R Bartlett, P Bricknell, Mrs M Edwards, B Jones, G Jung, J Pyne and T Pattison (arrived 7.28pm)

Also present: District Cllr B Ingham, PCSO Donna Baker, Mrs M Westlake (Clerk) and 7 members of the public

PUBLIC SPEAKING: A member of the public highlighted parking issues within Woodbury Village and in particular around The Arch. Photographs were provided as evidence. It was agreed to take this item forward to the Estates and Assets Committee on Monday 20 June.

PRESENTATION

PCSO Donna Baker was present and her crime report for May 2016 was received. A bouquet of flowers was presented to Donna by the Chairman as she would be retiring later this month after 9 years of service. The Chairman also thanked Donna on behalf of the Parish Council for her sterling work within the Community. Donna's successor will be PCSO Malcolm Maguire.

JANICE ALEXANDER, RURAL HOUSING ENABLER – DEVON COMMUNITIES TOGETHER

The Chairman welcomed Janice to the meeting and she gave an overall summary of the recent Housing Needs Survey carried out within the Parish. Councillors were invited to ask questions and information was provided on Community Land Trusts.

16/024 MINUTES: The Minutes of the proceedings of the Parish Council meeting held on 23 May 2016 were received and confirmed as an accurate record (P/S: Bricknell/Edwards - AIF).

16/025 APOLOGIES FOR ABSENCE: Apologies for absence were received from Cllrs Mrs C Bennett, G Murrin, R Mayo (away), and J Burgess, District Cllr R Longhurst (other commitments)

16/026 DECLARATIONS OF INTEREST: Declarations of personal and/or prejudicial interest were recorded as follows. Councillors declaring prejudicial interests left the room and took no part in the discussions or votes (if appropriate).

16/030 Cllr G Jung – member of Woodbury Salterton Residents Association (personal interest) relating to Planning applications 15/2592/MOUT, 16/0845/MFUL & 16/1212/FUL

16/027 ACCOUNTS & FINANCES:

- a. **Schedule of Expenditure:** The schedule of expenditure for this month was received and duly authorised (**App A**) and the income report for the month of May 2016 received and accepted (P/S: Atkins/Pattison – AIF)
- b. **Internal Audit letter for the Accounts 2015/16:** A letter was received from the Internal Auditor (**App Ai**) confirming that he had completed the internal audit of the accounts for the year ending 31 March 2016 finding that:
 - i) they properly reflected the Council's financial transactions during the year;
 - ii) the PC's financial systems and arrangements met the criteria set out and were properly operated and well managed; and
 - iii) nothing had been found that required the Council's attention.

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- c. **Accounts 2015/16:** The accounts for the year to 31 March 2016 (**App Aii**) and the supporting statements thereto were received and the Chairman and RFO were duly authorised to sign them as a correct record (P/S: Bricknell/Atkins – AIF)
- d. **Annual Return for the year ended 31 March 2016:** The Accounting statements for 2015/16 were received and the Annual internal audit report for the year ended 31 March 2016 was noted (**App Aiii**). The Chairman and RFO were duly authorised to sign the Accounting statements for submission to the External Auditor (P/S: Bricknell/Atkins – AIF)
- e. **School Clock – Woodbury Salterton:** A request was considered from Woodbury Salterton C of E Primary School for the bi-annual service of the school clock (**App Aiv**) and the full cost of £188.00 was agreed by the Parish Council as money had already been set aside in this year’s Budget under Village Clocks (P/S: Bricknell/Jung – AIF)

***** The meeting was closed at 7.32pm as 3 members of the public arrived and the Chairman allowed them all to speak on issues relating to speeding in Woodbury. Areas of serious concern were in Oakhayes Road, along Globe Hill (both directions) and Broadway**

***** The meeting reconvened at 7.42pm**

16/028 CHAIRMAN’S REPORT: The Chairman thanked everyone who attended the Woodbury Community Playing Field opening on 9th June. It was an excellent event and attracted a large number of local residents and children.

The Chairman was also delighted to report that Woodbury Community Orchard had won a Special Award at the Chairman of EDDC’s Garden Party which was held in celebration of the Queen’s 90th Birthday. A plaque would be displayed in the PC Office window and it was agreed that the £100 prize should be donated to Woodbury Community Orchard group (P/S: Atkins/Bartlett – AIF)

16/029 DECLARATIONS BY DISTRICT COUNCILLORS: It was formally noted that the participation of Cllr Jung (who is also a Member of East Devon District Council) in both the debates and subsequent votes was on the basis that the views expressed were his preliminary views taking account of the information presently available to the Parish Council.

He reserved his final views on the applications until he was in full possession of all the relevant arguments, both for and against them.

16/030 PLANNING:

The following applications were discussed and the responses agreed as follows:

15/2592/MOUT: Land at Greendale Business Park EX5 1EW – Hybrid application for detailed planning permission for extension to compound 33A and attenuation pond and warehouse, office building and hardstanding to compound 39 and outline planning permission for B1/B2/B8 units (access to be determined)

Amendments relate to: *revised drawings and supporting information to reflect changes to attenuation pond and landscaping*

Response: ***Support the Amended Plans showing revised drawings and information supplied to reflect changes to attenuation pond and landscaping but all previous objections still apply (P/S: Bricknell/Jones: vote AIF)***

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16/0845/MFUL: Land Adjacent to Hogsbrook Farm EX5 1PY – Proposed silage clamp and associated access

Response: *Support subject to a detailed planting schedule and an independent Agricultural appraisal (P/S: Bricknell/Atkins: vote 8 in favour, 1 against)*

16/0201/FUL: Large Mobile Dwelling (Plot 3) Greendale Lane EX5 1AW – Use of land for four additional caravans, one day room and creation of new vehicular access for gypsy family

Amendments relate to: *Response from the Devon County Council Gypsy Liaison Officer*

Response: *Comments from Gypsy/Traveller Liaison Officer (DCC) dated 31 May 2016 were noted and accepted but the original objection still applies (P/S: Bricknell/Jung: vote AIF)*

15/2721/FUL: Bedside Manor, Bonds Lane EX5 1QF – Removal of Condition of application 90/P0096 to allow use of building as independent residential dwelling

Response: *It was proposed not to support the application (P/S: Atkins/Bartlett)*

The vote was as follows: *3 for, 5 against, 1 abstention. There was no other proposal offered.*

16/1212/FUL: Compound 60, Greendale Business Park EX5 1EW - Construction of office and welfare building and compound depot for commercial vehicles, storage of bin containers, fuelling bay, wash bay, outside storage, storage containers and palisade fencing

Response: *Not supported as the hours of working were considered unacceptable (P/S: Bricknell/Atkins: vote AIF)*

Special Request – Exton Ward

16/0351/ENQ: Rose Cottage, Exmouth Road, Lypstone – Camping Site

A new enquiry had been received from The Caravan Club for use of the site at Rose Cottage. The proposal was classed as permitted development and therefore did not require planning permission. However, any concerns or comments were welcomed from the Parish Council before 22 June 2016.

Response as follows:

- *Access is considered dangerous both entering and exiting from the site on the main A376*
- *The Parish Council would strongly recommend that Devon County Highways are consulted*
- *Individual touring caravans should not remain on site for more than 28 consecutive days*

***** A brief adjournment followed for reports from officials**

Cllr Ingham advised that he was happy for his contact details to be published (email and mobile number). He also thanked the Parish Council for commissioning the Housing Needs Survey which would now link in with the new Local Plan and emerging Neighbourhood Plan.

Cllr Jung suggested an idea for the Parishes Together fund: "Items of interest along Footpath walks" which had been mentioned at nearby Parish meetings he had attended.

16/031 SPEED ALONG THE B3179 /COMMUNITY SPEED WATCH: Correspondence was received (**App B**) from concerned local residents regarding ongoing speed issues, specifically along Globe Hill but also around the Primary School (on Castle Lane). A lengthy discussion took place and it was decided that the Parish Council should write to the East Devon HATOC (Highways and Traffic Orders Committee) and Cllr Stuart Hughes (Cabinet Member for Highways Management, DCC) expressing concerns from the local community and highlighting public safety with a request to

