

**WOODBURY PARISH COUNCIL**  
**MINUTES OF THE ESTATES & ASSETS COMMITTEE MEETING HELD IN THE**  
**CHURCH ROOMS, WOODBURY on Monday 29 February 2016 @ 7.30pm**

**Present:** Cllrs Mrs C McGauley, P Bricknell, B Jones, G Jung, R Mayo, T Pattison  
& J Pyne: Mrs S Elliott (Woodbury Salterton Tree Warden)

**Also present:** Mrs A Evens (Assistant to the Clerk)

**15/EAC096** **MINUTES:** The Minutes of the Estates & Assets Committee Meeting held on 1 February 2016 were received and confirmed as an accurate record.  
(P/S: Bricknell/Jung - AIF)

**15/EAC097** **APOLOGIES FOR ABSENCE:** Apologies for absence were received from Cllrs R Bartlett, G Murrin and Mr T Frampton (P3 Warden)

**15/EAC098** **DECLARATIONS OF INTEREST:** None were declared.

**15/EAC099** **PLANTERS FOR THE ARCH:** The Assistant Clerk reported that three quotations had been received for replacement of the existing three planters with four of a similar size and construction. A discussion took place and the quotation from Culver Sawmills at £640 +VAT was accepted. Although not the lowest quotation, it was agreed to use this company as they had provided the original planters and therefore the Committee were confident that the quality would be up to standard. The compost to fill the planters would be purchased separately. (P/S: Bricknell/Pattison – AIF)

**15/EAC100** **QUEEN'S 90<sup>th</sup> BIRTHDAY/ST GEORGES DAY:** The Committee agreed to provide a donation of £25.00 towards the cost of appropriate planting of the tubs at the entrances to Woodbury Village and the boats on The Arch. Members also agreed to the purchase of ten 5'x 3' Union Jacks at a cost of £5.99 each to cover the boats on the Arch before planting takes place and for future use by the Community.  
(P/S: Bricknell/Mayo – AIF)

**\*\*** **IN COMMITTEE:** Because of the special and confidential nature of the business to be transacted the public and press were asked to withdraw from the meeting.

**15/EAC101** **GRASS CUTTING CONTRACT 2016/17:** The Assistant Clerk reported that 5 tenders had been received. These tenders were opened by the Chairman at the meeting and discussed at length. It was agreed to award the contract to the lowest tender on a one year contract which would be reviewed in 2017 (if required). The Clerk would contact all unsuccessful bidders and issue the relevant paperwork to set up the new contract from 1 April 2016. (P/S: Jung/Bricknell – AIF)

**15/EAC102** **DATE OF NEXT MEETING:** The date of the next meeting was agreed confirmed as the next scheduled meeting on Monday 20 June 2016 at 7.30pm.

There being no further business the meeting closed at 8.00pm

Signed .....  
Presiding Chairman

Date: .....