

WOODBURY PARISH COUNCIL MEETING

11th APRIL 2016

Dear Councillor

6 April 2016

You are hereby required to attend a meeting of the above named Council to be held in the Church Rooms, Woodbury, on **Monday 11 April 2016 at 7.30pm.** The business to be transacted at the Meeting is set out below. Members of the Public are welcome to attend this meeting



.....
Mrs Mandy Westlake
Clerk to the Council

A G E N D A

PUBLIC SPEAKING (Time limited to 15 minutes): To allow members of the public present to address the Parish Council. Individual contributions will be limited to 3 minutes. Any questions put to the Council must be put through the Chairman who has the right and discretion to control speaking time to avoid disruption and repetition and to make best use of the meeting time.

1. **MINUTES:** To receive and confirm as a correct record, the Minutes of the proceedings of the Parish Council meeting held on 29 March 2016.
2. **APOLOGIES FOR ABSENCE:** To receive any apologies for absence.
3. **DECLARATIONS OF INTEREST:** To receive any declarations of interest in any part of these proceedings. Members and co-opted Members are reminded of their obligation to declare the existence and nature of any disclosable pecuniary interests they may have in any items to be considered at this meeting (under the Localism Act 2011 this means the interests of their spouse, civil partner or a person with whom they are living as husband and wife or a person with whom they are living as if they are civil partners) and to withdraw before any discussion takes place. Personal interests must also be disclosed. The nature of disclosable pecuniary interests must be stated and included in the minute.
4. **ACCOUNTS & FINANCES:**
 - a. To consider the current schedule of expenditure for authorisation at this meeting (**App A**) and to receive the income report for the month of March 2016
 - b. To approve the Annual governance statement 2015/16 of the Annual Return for the year ended 31 March 2016 relating to the External Audit for Grant Thornton (**App B**)
5. **CHAIRMAN'S REPORT:** To receive a report by the Chairman.
6. **DECLARATIONS BY DISTRICT COUNCILLORS:** To receive declarations by any Parish Councillors who are also District Councillors, regarding their participation in any debate or vote relating to planning applications.

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7. **PLANNING:** Planning applications to be considered at this meeting as follows:

EXTON

16/0671/FUL Exton House, Exmouth Road EX3 0PZ – Erection of replacement porch, replacement of conservatory with garden room and construction of canopy over kitchen door.

16/0672/LBC Exton House, Exmouth Road EX3 0PZ – Removal and replacement of existing porch. Removal of existing conservatory and construction of new garden room. Modification of existing kitchen door and construction of canopy. Conversion of shared bathroom into en-suite bathroom. Replacement of defective windows.

**** If any officials are present a brief adjournment will follow for reports to include the written Police report for March 2016.**

8. **TREE PRESERVATION ORDER (FOR INFORMATION ONLY)**

16/005/TPO – Land at and adjacent to Greendale Business Park, Woodbury Salterton EX5 1EW
Notification received on 24th March 2016 from EDDC that a Tree Preservation Order has now been made in respect of the land detailed above within Woodbury Parish.

9. **PARISHES TOGETHER FUND - DITCHES AND DRAINAGE:**

To consider how funding should be allocated following the successful grant of £4,750 towards the submitted ditch and drainage project within all 3 villages. The grant offer form to be accepted and signed by the Chairman/Parish Clerk on behalf of the Council and to note that in addition to the £2,562 applied for, an extra £2,188 was allocated.

A further grant of £2,000 has been received from the Devon Community Resilience Forum and £250 from Devon Communities Together to cover set up costs.

10. **NEIGHBOURHOOD PLAN:** To receive a verbal update from Cllr John Pyne representing the Steering Group.

11. **HOUSING NEEDS SURVEY REPORT**

To accept and discuss the Housing Needs Survey report for the Parish (**App C**) and to consider whether to invite Janice Alexander to a future PC Meeting to discuss the report findings and answer any resulting queries.

12. **CPRE DEVON 'OUR OUTDOORS' COMPETITION 2016 (FORMERLY THE BEST KEPT VILLAGE COMPETITION):**

To consider whether to enter this competition. CPRE Devon (Campaign for Rural England) are inviting all Parish and Town Councils, Schools, Community Leaders and those responsible for volunteer organisations to enter (see **App D** – entry form).

There are THREE categories and to take part organisations should simply study the rules, decide which category to enter then complete and post the appropriate entry form by the closing date 30th June 2016.

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13. CHAIRMAN'S GARDEN PARTY – SUN 12th JUNE 2016

The Chairman of EDDC, Councillor Stuart Hughes is hosting a garden party at the Knowle during the afternoon of 12 June to celebrate HM Majesty The Queen's 90th birthday.

The Chairman would like to invite volunteers from all over the district of East Devon to attend this special occasion as a way of thanking them for their contribution to their local community and the Parish Council has been invited to put forward one name and contact details of a volunteer from Woodbury Parish.

14. COUNCILLORS' QUESTIONS: To allow topics & questions. *Please note, no decisions may be made under this item, but matters may be discussed which involve no more than an exchange of information*