

WOODBURY PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE CHURCH ROOMS, WOODBURY ON
Monday 9 November 2015 @ 7.30pm

Present: Cllrs Mrs C McGauley (Chair), D Atkins, R Bartlett, J Burgess, Mrs M Edwards, B Jones, R Mayo, G Murrin, T Pattison and J Pyne
Also present: District Cllr R Longhurst: Mrs B Price (Clerk), Mrs M Westlake (Assistant Clerk – taking Minutes) and 4 members of the public including Mrs Sally Elliott (WS Tree Warden)

PUBLIC SPEAKING: There were members of the public present but none wished to address the Meeting.

15/197 MINUTES: The Minutes of the proceedings of the Parish Council meeting held on 26 October 2015 were received and confirmed as an accurate record (P/S: Murrin/Pyne - AIF)

15/198 PREVIOUS MINUTE 15.159 – PC MEETING 14 SEPTEMBER 2015

Notification had been received from Mr Ken Perry that he considered the following statement made in Parish Council Minute 15.159 could have been misinterpreted:

“The meeting with Ken Perry and Julie Lyle had been most helpful but the cost of employing the latter was such that they were looking into alternatives”

Mr Perry requested that it was made clear that although he attended meetings with Cllr Pyne and other members of the Woodbury Neighbourhood Plan Steering Group he did not attend the meeting at which Julie Lyle was present.

This was duly noted and confirmed by the Parish Council (P/S: Atkins/Pattison – AIF)

15/199 AMENDMENT TO MINUTES OF THE MEETING 12 OCTOBER 2015: It was noted that Cllr B Hughes was present and spoke at the Meeting but his attendance was not recorded.

15/200 APOLOGIES FOR ABSENCE: Apologies for absence were received from Cllr P Bricknell (unwell) & G Jung (other commitment). Apologies for absence were also recorded for District Cllr B Ingham and County Cllr B Hughes.

15/201 DECLARATIONS OF INTEREST: Declarations of personal and/or prejudicial interest were received as follows. Councillors declaring prejudicial interests left the room and took no part in the discussions or votes.

15/214 Cllr R Bartlett – Member of Allotments Committee

15/202 DECLARATIONS BY DISTRICT COUNCILLORS: Cllr G Jung was not present.

15/203 ACCOUNTS & FINANCES: The schedule of expenditure (app A) was received and authorised with an amendment to item 1766 to read “repayment for picnic bench Woodbury Salterton play area” (P/S: Atkins/Burgess – AIF)

15/204 CORRESPONDENCE:

(a) Cllr P Bricknell had sent a card to the Chairman and all members of the Council thanking everyone for their good wishes and gift.

(b) The email submitted by Mr Ken Perry in respect of the Planning Appeal 14/2574/MOUT – Land to Rear of Orchard House was acknowledged and the contents fully noted by the Parish Council.

(P/S: Atkins/McGauley – AIF)

15/205 CHAIRMAN’S REPORT:

(i) The Chairman reported that she would no longer be carrying out a cross-check of the Parish Council accounts. This had now been delegated to Cllr Burgess.

(ii) **County Planning Matters**

Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 2011

SP/DCC/3775/2015 Blackhill Quarry, Woodbury EX5 1HD – To extend the life of the existing processing plant and settlement lagoons for a further five years up to 31 December 2021 to process imported sand and gravel from Straitgate Farm, Ottery St Mary

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The Chairman reported that Cllr Jung had prepared a further response as a summary to earlier objections submitted by the Parish Council. It was agreed not to submit the additional response and to advise Devon County Council to take into account all previous objections and concerns. The closing date for comments was 16th November 2015 (Proposed from the Chair – AIF)

15/206 PLANNING:

The following applications were discussed and responses agreed as follows:

WOODBURY

AMENDED PLANS

15/1947/FUL **White Hart Inn, Church Stile Lane** – Re-positioning of cellar cooling condenser unit and retention of flue

Amendment relates to: Revised Heritage, Design and Access Statement; revised/additional photographs; and amended proposal drawings (241 Rev A)

Response: *Support the re-positioning of cellar cooling condenser unit as previous request complied with but object to retention of the flue as it is not in accordance with the previous recommendation (P/S: Bartlett/Edwards – vote: AIF)*

15/2460/TRE **2 Fulford Way** – T1, Robinia: Crown reduction to retain a tree with a height of 13m and a spread of 7m

Response: *No Objection from the Woodbury Tree Warden. The Parish Council supports his recommendation (Proposed from the Chair – vote: AIF)*

NB: it was pointed out that the site address should read 3 Fulford Way

WOODBURY SALTERTON

AMENDED PLANS

15/0287/FUL **Unit 31, Greendale Business Park** – Construction of new building for B1 (Business), B2 (General Industrial) and B8 (Warehousing) uses and construction of security fencing.

Construction of temporary office/welfare accommodation

Amendments relate to: Amended cladding colours to Wedgewood Blue & Ocean Blue

Response: *Support change of cladding colour but concerns raised that the security lighting had not been addressed and correct operation times were not being adhered to. All comments/conditions previously submitted by the Parish Council still apply (P/S: Bartlett/Atkins – vote: AIF)*

15/2440/FUL **Heathfield Farm, Clyst St Mary** – Installation of ground mounted solar array

Response: *Support (P/S: Bartlett/Edwards – vote: AIF)*

EXTON

15/2221/TRE **21 Barton Close** – Silver Birch: Crown reduction to retain a tree with a height of approximately 10 metres and a crown spread of 5.5 metres

Response: *Support the comments/recommendation provided by the Exton Tree Warden as follows: The tree is located in the small back garden of the house, visible from the drive. It is not particularly large and appears to be growing in a sound and healthy manner.*

Birches do not respond well to having their branches cut. They require very little pruning, but if required, it is desirable to maintain a central lead and remove a number of branches by mid-winter, cut out right back to the trunk to leave a well-balanced tree. Specimens which are too large for their position are best removed or replaced which is not felt necessary at present (P/S: Pattison/McGauley – vote: AIF)

*** *A brief adjournment followed for reports from officials*

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Cllr Longhurst spoke briefly regarding the update of Asset Management register by EDDC. Woodbury and Lympstone had been nominated and a list of assets owned by EDDC would follow by the end of the week.

Cllr Hughes was not present but had forwarded an update to the Assistant Clerk. The grant for the VAS posts has been submitted and the posts should be in place fairly soon. The grant for the Exton Bus Shelter should be received quite soon. A meeting is taking place in relation to the Dinan Way Link Planning application in Exmouth.

PCSO Donna Baker was not present but had forwarded the monthly Police report which was noted.

15/207 EAST DEVON LOCAL PLAN: Consultation details of the additional changes made to the Local Plan together with comments from District Cllr Geoff Jung (app C) were received and it was noted that responses were required by Monday 30 November 2015.

After a short discussion it was agreed to submit the observations made by Cllr Jung to East Devon District Council subject to any further responses or additions from Councillors no later than 23rd November 2015.

15/208 VACANCY FOR COMMITTEE MEMBERS (Neighbourhood Plan Steering Group & Allotments Committee): The two vacant positions were allocated as follows:

Neighbourhood Plan Steering Group Cllr R Mayo
Allotments Committee Cllr D Atkins

15/209 CO-OPTION OF ONE COUNCILLOR FOR WOODBURY WARD: A discussion took place as to how best to source volunteers in Woodbury who would be prepared to be co-opted onto the Parish Council. It was agreed to advertise by utilising the Parish Council noticeboards and the Parish Council Office window. In addition and if required, an advert would be placed in the Woodbury News in February 2016.

15/210 COMMUNITY GRANT SCHEME: The Clerk advised that the sum of money available for distribution was £2810.00. Five separate applications had been received (app D) and after some consideration it was agreed that the application from the Woodbury Salterton Primary School should be discounted as there was no financial information submitted with the application. This had been pointed out to the school prior to the meeting but nothing further had been forthcoming. All other applications were agreed in the sums requested with the exception of Woodbury Village Hall who were awarded an additional £250. It was further agreed that all residual funds (£425.00) to be carried forward to the 2016/17 year (P/S: McGauley/Pyne – AIF)

Maytree Pre School	£524.38
Woodbury Local History Society	£225.00
Woodbury Community Playing Fields Association	£385.00
Woodbury Village Hall	£1250.00

Total	£2384.38

15/211 NEIGHBOURHOOD PLAN: The minutes of the Steering Group meeting held on 1 October 2015 (app E) were received. Cllr Pyne reported that the responses within the Visions and Policies documents had been transferred to computer records and were currently being collated for each question asked. An analysis with objectives should be available by the end of 2015.

15/212 WOODBURY PARISH DOCUMENT PREPARED BY HEAP: The community-led report from the Woodbury Parish Historic Environment Action Plan project was well received and thought to be comprehensive and very informative. Sally Elliott (present at the meeting) and her team were to be commended for an excellent publication. Two copies of the report were already held in the Parish Council office and extra copies were available at £5 per copy. It was proposed and agreed to order 10 additional copies at a total cost of £50 to the Parish Council in order that each Councillor could hold their own copy. (P/S: Atkins/Burgess - AIF)

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15/213 HM THE QUEEN'S 90TH BIRTHDAY: Lympstone Parish Council was considering holding an event to celebrate this occasion but the date for local celebrations was not yet clear. After a brief discussion it was established that other Councils may be holding events (most likely a Street Party) in June 2016. The Chairman would gauge interest from local residents and the Assistant Clerk would place an advert in the next edition of the Woodbury News asking for ideas from the local community.

15/214 RATIFICATION OF COMMITTEE MINUTES: The draft minutes of the following committee meeting (previously read and approved by all relevant committee members) were received and any decisions contained therein were duly ratified (P/S: McGauley/Burgess - AIF)

Allotments - meeting date 2 November 2015 (app F)

The request for a skip to funded at a cost of £216 from Parish Council funds, as a one-off provision only for the Woodbury Allotments site was also accepted and approved (P/S: McGauley/Burgess - AIF)

NB: Cllr Bartlett abstained as he had previously declared an interest.

15/215 COUNCILLORS' QUESTIONS: *No decisions are made under this item, but matters may be discussed which involve no more than an exchange of information*

Atkins Raised concerns regarding the recent announcement of reduction in police numbers and the expense of a referendum asking the public to fund the shortfall. It may be that Parishes could be asked to fund or contribute towards their own PCSO's in the future?

Murrin Asked the Clerk if the Coombe Solar Farm copy agreement was available as the funding issue was mentioned.

Mayo Flood prevention. Are there sandbags available in the Villages? Cllr Mrs McGauley holds the sandbags for Woodbury, Cllr Bricknell – Woodbury Salterton and Cllr Murrin – Exton. It was decided to confirm this in the next edition of the Woodbury News and also to point out that the sandbags were supplied unfilled.

**District Cllr
Longhurst**

On the same subject, there are hessian flat bags available (at cost) which can be filled with water. They have crystals inside which swell up. The Environment Agency will provide at a discount or they can be purchased locally.

There being no further business, the meeting closed at 9.00 pm

Signed (Presiding Chairman) Date